

THE OSSINING PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD
December 17, 2007

Attending: OPL trustees Bob Minzesheimer, Joyce Lannert, Peter Capek, Thomas Staudter, Mirla Morrison, Lucinda Manning, Reginald Bush; OPL director Beth Bernel.

President Minzesheimer called the meeting to order at 5:05 PM in the board room of the library. The agenda was approved.

Minutes: A motion was made (Morrison, Capek) to approve the November 26, 2007 minutes. Unanimous.

Public Comment: None

Director's Report: Bernel noted that budget expenses were moving along normally. She also delivered a written copy of her report to the trustees. Highlights included an update on construction in the library and parking lots. Bids are being solicited for snow removal in the parking lot. Staff committee meetings are moving ahead, and Bernel remarked on how much she enjoyed the volunteer luncheon in December, her first here as director. Staff will receive training in "positive behavior modeling." Bernel discussed the activities of the various departments of the library as well, the unifying theme being this: Everyone working at the library has been busy and productive. Capek asked for a bit more detail about the second occurrence of a problem with a blocked pipe on the first floor. A problem with the slope of the pipe was fixed the first time; this time, the problem is of unclear cause. Morrison wondered if Chris Surovich is issuing library cards at the high school; answer is yes.

Trustees' Reports:

President Minzesheimer congratulated Bush for an upcoming speaking engagement at the high school. LEED certification has been achieved. Minzesheimer wondered if all trustees were getting WLS mailings. Committee structuring for trustees was discussed. Assignments are thus: Budget—RB, PC, TS; Building—JL, PC, RB; Policy—MM, LM, RB; Evaluation—LM, PC, RB. (First individual noted is chair of committee.)

Construction: Lannert noted work on library and parking lot was winding down. Invoices from Beatty, Harvey will be held up because overtime should not be paid for correcting problems. There is a punch list of items still to be done. Minzesheimer would like the trustees to see the list. The possibility of putting a railing in the performance space was discussed, as several patrons have stumbled on the steps.

Café: The issue of whether the Wobble Café owners, who will be running the library café, will get exclusive rights to cater events in the library still has not been resolved, which is holding up signing of the lease.

Scholarship: Staudter is looking into the possibility of setting up annual scholarships awarded by the library through the accumulated fine revenue.

Invoices: After a run down on what bills should be paid, a motion was made (Capek, Manning) to pay the following invoices: Alarm Specialists #2 Final (\$11,295.00); Dave's fences (\$1,100.00); Donohue Thomas Auslander & Drohan #20068 (\$146.25); Eagle Master Signs #E30828 (\$15,750.00); Keane & Beane #436262 (\$1,588.20); Malcolm Patrick ##20 (\$58,731.85); and Savin Engineers #8877 (\$223.50). Motion

Peter G. Capek Jan 11, '08, 2:57 PM Added: Paragraph Break
Peter G. Capek Jan 11, '08, 2:47 PM Added Text
Peter G. Capek Jan 11, '08, 2:47 PM Deleted: d
Peter G. Capek Jan 11, '08, 2:47 PM Added: Space
Peter G. Capek Jan 11, '08, 2:48 PM Deleted: In response,
Peter G. Capek Jan 11, '08, 2:48 PM Deleted: noted that there'd been
Peter G. Capek Jan 11, '08, 2:48 PM Added Text
Peter G. Capek Jan 11, '08, 2:49 PM Deleted: The pitch of the pipe has since been fixed.
Peter G. Capek Jan 11, '08, 2:49 PM Added Text
Peter G. Capek Jan 11, '08, 2:49 PM Deleted: designation
Peter G. Capek Jan 11, '08, 2:49 PM Added Text
Peter G. Capek Jan 11, '08, 2:50 PM Added Text
Peter G. Capek Jan 11, '08, 2:50 PM Deleted: s
Peter G. Capek Jan 11, '08, 2:50 PM Added Text
Peter G. Capek Jan 11, '08, 2:51 PM Deleted: Problems regarding
Peter G. Capek Jan 11, '08, 2:51 PM Added Text
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Peter G. Capek

Peter G. Capek Jan 11, '08, 2:53 PM Added Text
Peter G. Capek Jan 11, '08, 2:53 PM Deleted: updated
Peter G. Capek Jan 11, '08, 2:53 PM Added Text
Peter G. Capek Jan 11, '08, 2:53 PM Deleted: online
Peter G. Capek Jan 11, '08, 2:54 PM Deleted: "silver"
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Peter G. Capek Jan 11, '08, 2:56 PM Added Text

approved on vote of 6-1, Staudter against. A motion was made (Lannert, Capek) to pay invoice from Library Interiors, the 3rd and Final Billing application of \$34,333.50 pending a clarification that all equipment and materials due to library has been delivered. Motion approved on vote of 6-1, Staudter against.

Old Business: Bermel proposed the following dates for the 2008 Library Board of Trustees meetings, which are open to the public: 1/14; 2/11; 3/17; 4/14; 5/19; 6/16; 7/21; 8/18; 9/15; 10/20; 11/17; and 12/15. Board agreed to schedule.

New Business:

Resolutions: A motion was made (Bush, Morrison) to pass Resolution #12 (accepting a donation from Rebecca and Arthur Samberg), #13 (accepting a donation from W. Jean Horkans), #14 (accepting a donation from Mr. and Mrs. Robert Blumenthal) and #15 (accepting an LLSA New York State grant).

Unanimous. Minzesheimer asked that letters of thanks be sent and that the web site be updated to reflect the donations.

Alarm Contract: A motion was made (Bush, Capek) to approve a service contract between OPL and Alarm Specialists, Inc. Unanimous.

LEED Certification: A plaque announcing the new library's achievement of LEED Certification is being awarded to OPL. We may purchase a second plaque for display. Beatty, Harvey will finance a plaque that names those involved in new library project for display. Minzesheimer asked that LEED information be put on OPL website.

Approval of a Library Bill of Rights, Confidentiality of Library records, Free Access to Libraries for Minors policy, Freedom to Read and View Statements were all sent back to committee for review pending approval. There was a brief but inconclusive discussion as to whether these need to be passed formally by the OPL Board.

At 7:05 PM a motion was made (Bush, Lannert) to go into Executive Session to discuss the employment history of several staff members. Unanimous. At 7:10 a motion was made (Minzesheimer, Staudter) to exit the Executive Session.

A motion was made (Morrison, Bush) to adjourn the meeting at 7:15 PM. Unanimous.

Respectfully submitted,
Thomas Staudter