

THE OSSINING PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD
June 5, 2007

Attending: OPL trustees Bob Minzesheimer, Joyce Lannert, Walter Ludlum, Peter Capek and Thomas Staudter; OPL director Beth Bermel; Library consultant Rick Freyman. President Minzesheimer called the meeting to order at 7:12 P.M. in the board room of the new library.

Agenda: A motion was made (Capek, Lannert) to add approval of the May 20 minutes to the agenda. Unanimous.

Minutes: A motion was made (Lannert, Ludlum) to approve the May 7, 2007 minutes. Unanimous. A motion was then made (Staudter, Capek) to approve the May 20, 2007 minutes. Unanimous.

Public Comment: None.

Director's Report: Bermel said she spent the last two weeks getting acquainted with the staff and Westchester Library System, and had also attended a Community That cares meeting.

Construction: Lannert said that it is thought that the geothermal system needs some adjustments in several areas. The plumbing contractor needs consulting on the issue. One idea is that there needs to be a balancing of pools in the geothermal system. Some wiring may be missing. Horizon found some deficiencies when "commissioning" was taking place. * The first phase of the landscaping begins this week. * During demolition of the old library another subterranean oil tank was found and removed at additional expense. * Contractor is working through a punch list for completion of the new library. * Close out getting nearing with contractors and change orders. * Ludlum noted that the library will finish with about \$427,000 left in the budget. * The library should recover \$5,866.25 from the bond company due to change of contractor companies. * Outside plantings and more tables and chairs will be paid for out of the fund balance. * The new parking lot should be ready—tentatively—in August. * MACE finished the work under the canopy, There is a disagreement between the architect and contractor as to who should pay for th additional work. The school district has been notified that there is a dispute over what MACE is owed for the work.

Library café: Capek reported that the lease questions were being looked at by the Wobble Café's lawyers. Only 3 tables have been ordered so far; additional chairs and tables will have to be ordered.

School Liaison Report: None. Ludlum suggested that some effort be made to introduce new library director Beth Bermel to the school board.

Board Expansion: Minzesheimer said there were 7 applications for the three new seats on the library board. Meetings will be set up so the board can interview all the candidates. Capek and Staudter will work out term dates.

New Business: Minzesheimer said he has proposed to the Inter-Municipal Planning Team that there be a universal calendar of events for the village and town. He also urged more cooperation between the school and library.

Board officers: A motion was made (Ludlum, Lannert) to nominate the following board members for board offices: Bob Minzesheimer—President; Peter Capek—Vice President; and Tom Staudter—Secretary. No other nominations were made. Board voted unanimously for the slate of officers for the 2007-2008 year.

Resolutions: A motion was made (Staudter, Capek) to pass Resolution #22, which approves a landscaping contract with Gentile Landscaping for \$10,970. Unanimous. A motion was made (Staudter, Capek) to pass Resolution #23 which transfers funds between budget lines to pay June 2007 bills. Unanimous. A motion was made (Capek, Lannert) to increase the 2006-2007 Library Fund Budget by \$3000 and then appropriate the funds to the Contractual Services line in the budget. Unanimous. Note: Text of Resolutions is attached to these minutes.

Invoices: A motion was made (Lannert, Capek) to pay the following invoices: Beatty Harvey #3404 (\$11,488.50) and #3611 (\$2,392.50); Conklin Services (\$3000.00); Edu-Tek (\$6,423.04); J&M Heating (\$2,470.14); KP Organization (\$12,300.00); Savin Engineers (\$1,79.10); and SMAC (\$112,197.00). Unanimous.

At 8:35 PM a motion was made (Ludlum, Lannert) to go into Executive Session to discuss upcoming contract negotiations. At 10:10 PM a motion was made (Ludlum, Capek) to exit the Executive Session. Both motions passed unanimously.

At 10:15 PM a motion was made (Lannert, Staudter) to adjourn the meeting. Unanimous.

Respectfully submitted,

Thomas Staudter