

THE OSSINING PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD

March 26, 2007

Attending: OPL trustees Bob Minzesheimer, Joyce Lannert, Peter Capek and Thomas Staudter; OPL acting director Joan Hraban; School board liaison Alice Joselow.

President Minzesheimer called the meeting to order at 7:10 P.M. in the board room of the new library.

Agenda: A motion was made (Capek, Lannert) to approve the agenda. Unanimous.

Budget: Minzesheimer and Hraban both report budget preparations are under way. A conference call with Rick Freyman was placed and he said all looked good. Barbara Hall and Rick Freyman are working together on a draft. A copy of a recent audit was asked for.

Public comment: None.

Acting Director's report: Hraban said that reviews of the new library were glowing. Staff is working to cover all the bases. Minzesheimer suggested a mid-April party for the staff to show appreciation.

Expansion Update: Moving on punch lists created by Savin and JMOA toward project completion. Lannert noted that warranty expiration needed to be noted. A decision regarding the parking lot next door is needed. Also, make sure insurance has been amended. Con Ed bill needs to be clarified with school district. Parking will be an issue beginning 3/31; Staudter will talk with village officials and folks at St. Ann's School about possible alleviation of parking problems. The café lease still needs to be signed. Hraban will make sure emergency contacts of library officials are provided to village and police.

New Director: There seems to be a frontrunner emerging from the candidates. More discussion next meeting.

School Liaison Report: None.

Invoices: A motion was made (Lannert, Staudter) to pay the following invoices on the condition that they have not been included already on the construction invoices: Decker Tool rentals #346106 (\$464.12) and #346387 (\$560.50 and \$781.99), and Edu-Tek #001 (\$39,349.94). Unanimous.

Resolution: A motion was made (Lannert, Capek) to authorize expenditure transfer from the Bond Capital Fund to the 2006-2007 Library General Fund in the amount of 424,196.00, with the money being appropriated to equipment and contractual services costs. Unanimous.

At 9:15 PM a motion was made (Capek, Staudter) to go into Executive Session to discuss upcoming contract negotiations and personnel issues. At 9:45 PM a motion was made (Capek, Staudter) to exit the Executive Session. Both motions passed unanimously.

At 9:50 PM a motion was made (Staudter, Capek) to adjourn the meeting. Unanimous.

Respectfully submitted,

Thomas Staudter