

THE OSSINING PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD

May 19, 2008

Attending: OPL Trustees Bob Minzesheimer, Joyce Lannert, Reginald Bush, Mirla Morrison; Library Director Elizabeth Bermel; and Matthew Weiss, member of the public.

President Minzesheimer called the meeting to order at 7:10 p.m. in the board room of the library. The agenda was approved as were the Minutes of April 14, 2008. (Morrison moved, Bush seconded)

Public Comment: None

Director's Report:

Elizabeth Bermel presented her Director's Report and added that the Library connected literacy with the Ossining Duck Race. . Marci Dressler coordinated a Make Way for Ducklings (children's book) celebration with the Ossining Schools, and Sally Dow went to Brookside School to read the book. Beth Bermel has been distributing tickets at our lecture series, working on the Duck Race, and creating an on-line form for library card applications. She displayed Joan MacDonald's J.K. Rowling, Banned, Challenged and Censored. Teen Librarian Tamara Stewart's picture and a quotation from her are found on page 108. The Budget to date was distributed.

President's Report

President Minzesheimer presented his report. The calendar for Board meetings for the rest of the year is as follows: June 17th (Tuesday), July 21st, August 18th, September 15th, October 20th, November 17th and December 15th. He distributed the e-mail trail of correspondence with the Ossining School District relative to the posting of Trustee vacancies on the District web site, and the guidelines for entering Executive Session. President Minzesheimer appointed the Nominating Committee for the Ossining Public Library Officers. It is composed of Joyce Lannert, Chair, Peter Capek, and Tom Staudter. Their report is due at the June 17th Board meeting. He reported on the first two of the lecture series, and he and Beth Bermel discussed the procedure for distributing tickets for the Frank McCourt lecture on May 22nd.

Building Project

Joyce Lannert distributed copies of the Project Committee's notes for April 3rd, April 22nd, and May 13th. A discussion followed about unresolved problems. Beth Bermel will follow up on the issue of lighting for the performance space at a meeting on May 20th at 9 a.m. Joyce Lannert will create a timeline memo on the lighting issues and devise a method for resolution of the issue. Peter Capek and Beth Bermel will continue to try to

resolve sound design and equipment with EduTech. The pump failure has been attributed to grit in the propellers. The double filters that were installed are operating smoothly and we now have a one year warranty, effective October 2007 in place. Beth Bermel received a letter from John Hamilton, Director of Code Enforcement for the Village of Ossining in regard to the Court case, and will turn it over to our lawyer.

Bylaws/Policy

Mirla Morrison proposed the following on behalf of the Bylaws/Policy Committee:

- Freedom to View Statement (seconded by Joyce Lannert)
- Code of Conduct Policy (seconded by Joyce Lannert)
- Unattended Children Policy(seconded by Joyce Lannert)
- Meeting Room Policy (seconded by Reginald Bush)

After discussion and revisions the Freedom to View Statement was unanimously endorsed, and the Code of Conduct, and Meeting Room Policies were unanimously adopted. The vote on the Unattended Children Policy was 3-1. All will be posted on the web site. The Conflict of Interest Policy was tabled and sent back to Committee without discussion.

Director's Evaluation Committee

Reginald Bush reported on behalf of the Director's Evaluation Committee that the Committee will present its evaluation and report in June.

Construction Invoices

After an explanation by Joyce Lannert about the construction invoices submitted, a motion was made (Reginald Bush and Mirla Morrison) and unanimously passed to pay the following invoices: Beatty Harvey (\$473.14); J&M Heating and Air Conditioning, Inc. (\$59,320.76) pending accurate close-out document; and Keane & Beane (\$926.25).

Old Business

President Minzesheimer instructed the Board to come to the June Board Meeting with five doable goals for 2008, and five for 2009. Trustees should refer to the document drafted by Peter Capek. It appears that GO-TV has found an alternate space. Trustees were reminded the Library Budget Vote is on May 20th. Joyce Lannert shared the details of the L.E.E.D. Ceremony scheduled for June 10th from 4 -6 p.m. at the Library. The Earth Science Circus will be performing and a series of plaques will be presented. Dignitaries attending include the head of the U.S. Green Building Council and the NYS Deputy Commissioner of Environmental Science.

New Business

A motion to pass three resolutions was made (Reginald Bush), seconded (Joyce Lannert) and unanimously passed. The Board accepted Resolution No. 27 the retirement of Darlene Turenchalk with regret effective April 9, 2008; Resolution No, 28 relating to

funds transfer; and Resolution No. 29 accepting with thanks a Matching Grant from IBM in the amount of \$250 and a donation of \$5.00 from James Siena.

Interviews for the two upcoming vacant seats on the Board of Trustees will be held on June 4th at 6 p.m.

Executive Session

At 9:35 Mirla Morrison moved, and Reginald Bush seconded a motion to enter Executive Session to consider the employment history of an individual. The motion unanimously passed. At 9:43 the Board left Executive Session and unanimously passed a motion to adjourn.

Respectfully submitted,
Mirla Morrison