

**BOARD OF TRUSTEES**  
**OSSINING PUBLIC LIBRARY**  
*Regular Monthly Meeting*  
*May 21, 2012, 7:30 p.m.*

**MEETING MINUTES**

In Attendance:

Trustees: Jaime Aguirre Arthur Jay  
 Reginald Bush Mirla Morrison  
 Peter Capek Tom Staudter

OPL Staff: Molly Robbins, Assistant Director  
 Kathy Beirne  
 Carry Cubillos  
 Chris Surovich

Public: Lucinda Manning (Trustee elect)  
 Alice Joselow (Trustee elect)

President Art Jay called the meeting to order at 7:30 p.m.

Pledge of Allegiance

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the April 16, 2012 Regular Meeting (with changes)

There was a change requested by Kathy Beirne.

	<b>Aguirre</b>	<b>Bush</b>	<b>Capek</b>	<b>Jay</b>	<b>Morrison</b>	<b>Staudter</b>
<b>In Favor</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	
<b>Against</b>						
<b>Abstain</b>						

Public Comment

Chris Surovich congratulated the Board on passing of the budget and welcomed new members to the board.

Carrie Cubillos also congratulated the Board on passing of the budget.

Director's Report and Personnel Report

[At this time Trustee Staudter arrived to the meeting].

Treasurer's Report

Report of Receipts and Disbursements

Warrants

President's Report – President Jay reported that there was no report.

Committee Reports

*Standing Committees*

- Policy and Bylaws Committee –

Trustee Morrison stated that there was no report but noted that there was a bylaws change proposal on the meeting agenda.

- Finance Committee

Trustee Aguirre reported that the committee met to start formulating the LRP and added that they are scheduled to meet again this week.

- Personnel Committee

Trustee Bush stated that there is no report. However, he stated that Director Farrell's annual performance assessment is done and completed and can be communicated to the Director. Several members of the Board (Trustees Jay, Capek and Aguirre) requested that the evaluation be shared with the rest of the Board before the communication to the Director takes place.

- Buildings and Grounds Committee – Trustee Bush stated that there is no report this week but that there are short and long term items that were discussed in a presentation earlier this year.

Personnel

**RESOLUTION 44**

**RESOLVED**, that the Ossining Public Library Board of Trustees approves the Personnel change so noted and the retirements with regret.

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Projected Hours</u>	<u>Salary</u>	<u>Effective Date</u>
<b><u>PROMOTIONS</u></b>					
Kieran Colleran	Library Clerk	Circulation	17	\$17.77/hr.	4/23/12
<b><u>RETIREMENTS</u></b>					
Patricia Bonner	Library Clerk	Tech. Services	35	\$42,612.00	5/31/12
Sally Dow	Librarian II	Children's Room	35	\$76,757.00	6/30/12
Judy Sagat	Librarian II	Children's Room	17.5+	\$42.18/hr.	6/30/12

	<b>Aguirre</b>	<b>Bush</b>	<b>Capek</b>	<b>Jay</b>	<b>Morrison</b>	<b>Staudter</b>
<b>In Favor</b>	X	X	X	X	X	X
<b>Against</b>						
<b>Abstain</b>						

Resolutions

**RESOLUTION 45**

**RESOLVED**, that the Board of Trustees of the Ossining Public Library hereby changes the number of current trustees from seven (7) to nine (9) effective July 1, 2012.

This resolution was put up for discussion by President Jay. However, the Board did not support increasing the number of trustees at this time. However, Trustee-elect Joselow discussed the process for electing officers and the succession of existing board officers. Trustee-elect Manning discussed the actual number of Boards in the state and provided the tallies of boards with 7-14 serving members.

After much discussion, President Jay withdrew resolution #45.

President Jay proposed conducting a fuller discussion about electing officers and officer succession next month.

#### Old Business

- PILOT Update
  
- Medicare/POMCO Overcharge Update
  
- Retiree Health Insurance

#### New Business

- Nominating Committee 2012-2013 fiscal year – this item was skipped.
  - Trustee Retreat and New Trustee Orientation
  - Set date for Retreat
    - Morning: Trustee Training
    - Afternoon: Long Range Plan
  
- Reminder to committees to submit goals for the Long Range Plan
  
- Annual Meeting

The meeting is scheduled for Monday June 18th at 7pm in the Budarz Theater. The Board's regular monthly meeting will follow at 8 p.m. and will take place on the second floor.

- Parade participation

Trustee Bush noted that the OPL has been signed up to walk in the Memorial Day parade in Ossining. He added that he also signed up the OPL to walk in the Fireman's parade in August.

Trustee Bush expressed thanks to Trustee Mirla Morrison for her service to the Board and the community.

There was no public comment.

The Board voted to enter Executive Session at 8:59 p.m. and left executive session at 9:07 p.m. at which time it also voted to adjourn.