

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Regular Monthly Meeting
April 27, 2015, 7:00 p.m.

MEETING MINUTES DRAFT

In Attendance:

Board of Trustees: Alice Joselow, *President*; Lucinda Manning, *Vice President*;
Madeline Zachacz, *Secretary*; Debbie Goddard, Stephanie Unger,
Matthew Weiss

Staff: Molly W. Robbins, *Assistant Director*; Kathy Beirne, *Secretary to
Director*

Public: Joy Ann Grume, Art Jay

Absent: Ginny Loughlin

Call to Order

At 7:02 p.m. President Alice Joselow called the April 27, 2015 Regular Meeting of the Board of Trustees to order.

Pledge of Allegiance

All present stood for the Pledge of Allegiance.

RESOLUTION #46

RESOLVED, that the **REVISED** Proposed 2015-2016 Budget of the Board of Trustees of the Ossining Public Library in the sum of **\$3,892,440** be approved, and that the Ossining Union Free School District be authorized to levy and collect the sum of **\$3,812,940** as the necessary tax thereof.

Matthew Weiss moved and Madeline Zachacz seconded the motion to approve Resolution #46. Motion passed unanimously.

Public Comment

Joy Ann Grume commented on Teen behavior problems in the library.

Budget Hearing: 2015-2016 Revised Proposed Budget presented to public

Assistant Director Molly Robbins spoke about budget, cuts, etc. via PowerPoint presentation slides.

Approval of Prior Meeting Minutes

Motion to accept the meeting minutes of the Regular Meeting of March 23, 2015 and the Special Meeting of April 6, 2015.

Matthew Weiss moved and Debbie Goddard seconded the motion to approve the meeting minutes. Motion passed.

Motion to accept the meeting minutes of the Special Meeting of April 13, 2015.

Matthew Weiss moved and Debbie Goddard seconded the motion to approve the meeting minutes. Motion passed. Matthew Weiss abstained

Payroll Warrants – distributed to the Board for approval.

Treasurer's Report - None

Committee Reports

President's Report

Alice Joselow spoke about Mental Health First Aide Training – there are two OPL staff members trained to teach - desensitizing mental health problems. Guillermo will do in Spanish. OPL was most represented library. Bonnie Katz and Suzy Zavarella involved too.

Potential state funding opportunities, “Bullet Aid” – letter from Senator Carlucci. Alice, Matt, and Madi will be working on.

Alice received the Tax Certioraris agreement with OUFSD.

Finance Committee

Madeline Zachacz commented on the NYPA electricity rate change.

Building and Grounds Committee

Mathew Weiss presented the following report:

There is progress to report regarding the heating system. Documents submitted to Con Edison were approved for a gas line to be installed from the street to the Library building.

The engineer has completed the 82 page questionnaire required by NYS to approve the new system. A complete set of plans will be provided to the OPL indicating all the details of the existing system.

The Library has been roasty toasty this winter without CleanAir as a vendor.

Our phone vendor, ITC, has begun to upgrade the system including providing announcements in English and Spanish.

On another note, the snow/early closing schedule is now broadcast on Spanish speaking cable stations as well as the other standard ones.

There is significant erosion of the cement walkways around the building as a result of the winter weather. That work needs to be scheduled.

The locks on the building need to be evaluated. They are the originals and now 7 years old. Master keys are "floating" around. A keyless entry utilizing a code will be considered in the evaluation.

The repair of the roof is up in the air.

Painting of the Director's office and additional offices has begun.

Any questions, comments or observations will be taken into consideration.

Engineer inspected retaining wall – no justification to do anything yet.

Matt also recommends that the building locks be evaluated.

Resolutions

RESOLUTION #47

RESOLVED, that the Board of Trustees approves the Payment Schedules/Warrants for March 15, 2015, that were reviewed by Maddi Zachacz, Matthew Weiss and Lucinda Manning, and for March 31, 2015 that were reviewed by Matthew Weiss and Lucinda Manning.

Matthew Weiss moved and Lucinda Manning seconded the motion to approve Resolution #47. Motion passed.

New Business (moved up in Agenda)

- Budget Promotion
 - Friends* distributing yard signs
 - Post card mailing to Ossining residents
 - OPL May Newsletter
 - OUFSD *School Bell*

Public Comment - None

Old Business

- Director Search

Executive Session

At 8:34 p.m. Madeline Zachacz moved and Lucinda Manning seconded the motion to enter into Executive Session for the purpose of discussing personnel. Motion passed unanimously.

At 9:48 p.m. Madeline Zachacz moved and Stephanie Unger seconded the motion to leave Executive Session. Motion passed unanimously.

The Board agreed to add a Special Meeting/Executive Session at 6:30 p.m., date to be determined, for practice of Skype interviewing.

Adjournment

At 9:47 p.m. Madeline Zachacz moved and Stephanie Unger seconded the motion to adjourn the April 27, 2015 Regular Meeting of the Board of Trustees.

Respectfully submitted,
Kathy Beirne
Secretary to Director