

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Regular Monthly Meeting
February 23, 2015, 7:00 p.m.

MEETING MINUTES DRAFT

In Attendance:

Board of Trustees: Alice Joselow, *President*; Lucinda Manning, *Vice President*;
Madeline Zachacz, *Secretary*; Debbie Goddard, Ginny Loughlin,
Stephanie Unger, Matthew Weiss

Staff: Molly W. Robbins, Assistant Director

Call to Order

At 7:09 p.m. President Alice Joselow called the February 23, 2015 Regular Meeting of the Board of Trustees to order.

Pledge of Allegiance

All present stood for the Pledge of Allegiance.

Approval of Prior Meeting Minutes

Lucinda Manning moved and Matthew Weiss seconded the motion to table this item. Motion passed.

Director's Report and Personnel Report

Molly reported on the following:

- Converting of SIRSI
- Staff newsletters – more energizing, glad to see articles and more staff participation (e.g. staff favorite book recommendations)
- National Library Week: April 13-17th
- Retirement of John Hawkins and new spot in the Children's Room – Kevin Robinson
- Biggest issues: the building and the budget

Operating Budget and Revenue Report-None

Payroll Warrants were presented to the Board for approval.

Treasurer's Report-None

Committee Reports

President's Report

Alice Joselow reported that she went to the Friends re: gift to Bob Minzesheimer's family. Molly commented that Bill Broadnax had fallen ill while on vacation. The library sent him something as well.

Alice also commented that the tax certiorari meeting with the school district was canceled and will be rescheduled.

Policy and Bylaws Committee - First Reading: Nepotism Policy

Revisions received from our attorney.
Change wording to “Board of the Friends” from the Community of the Friends.
Paragraph 3: Add “current staff”
Put on next Work Session agenda which is 3/9
Wellness Policy is in the works and coming soon

Finance Committee

Footnote Café – Maddi met with Rich Foshay – renegotiating.
‘Cadillac Tax’ in 2018 – beginning to think about law to remedy that down the road

Building and Grounds Committee

Matthew Weiss commented that there is a 60-day deadline on Con Ed work. We need an engineer with Professional Engineer credentials to certify plans.
Committee values and mission statement draft

Resolutions

RESOLUTION #40

RESOLVED, that the Board of Trustees approves the Payment Schedule/Warrant for January 15, 2015, that was reviewed by Madeline Zachacz, Debbie Goddard, and Alice Joselow and the Payment Schedule/Warrant for January 30, 2015, that was reviewed by Madeline Zachacz and Debbie Goddard.

RESOLUTION #41

RESOLVED, that the Board of Trustees approves the personnel changes so noted.

<u>Name</u>	<u>Title</u>	<u>Depart.</u>	<u>Proj. Hrs.</u>	<u>Salary</u>	<u>Effect. Date</u>
<u>NEW HIRES</u>					
Michaela Duncan	Page	Childrens	9 hrs/wk	\$8.75/hr	02/05/2015 (\$78.75/wk)
Steven Lehrman	Page	Circulation	16 hrs/wk	\$10.35/hr.	02/10/2015 (\$165.60/wk)
Andres Mayo	Lib Clerk	Circulation	16 hrs/wk	\$17.77/hr	01/02/2015 (\$284.32/wk)
Saad Mughal	Page	Circulation	11 hrs/wk	\$10.35/hr	02/05/2015 (\$113.85/wk)

RESOLUTION #42

RESOLVED, that the Board of Trustees accepts, with thanks, a donation of \$25 to the Children’s Room from John and Annette Stiloski in memory of Carol Trombetta.
The Children’s Books budget line (7410420) will be increased by \$25. The revenue, \$25, will be in 2705000 – Gifts and Donations.

Madeline Zachacz moved and Debbie Goddard seconded the motion to approve Resolutions #40, 41, and 42. Motion passed unanimously.

Old Business

- 2015-2016 Budget

Molly Robbins reviewed the highlights of the draft budget.

New Business

- Director Search

Public Comment-None

Executive Session

At 8:13 p.m. Alice Joselow moved and Matthew Weiss seconded the motion to enter into Executive Session for the purpose of discussing personnel. Motion passed unanimously.

At 9:59 p.m. Debbie Goddard moved and Ginny Loughlin seconded the motion to leave Executive Session. Motion passed unanimously.

Adjournment

At 10:00 p.m. Ginny Loughlin moved and Debbie Goddard seconded the motion to adjourn the February 23, 2015 Regular Meeting of the Board.