

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Regular Monthly Meeting
January 28, 2015, 7:00 p.m.
(Rescheduled from January 26, 2015)

MEETING MINUTES DRAFT

In Attendance:

Board of Trustees: Alice Joselow, *President*; Lucinda Manning, *Vice President*;
 Debbie Goddard, Ginny Loughlin, Stephanie Unger, Matthew Weiss

Staff: Molly W. Robbins, Assistant Director

Absent: Madeline Zachacz, *Secretary*

Call to Order

At 7:10 p.m. President Alice Joselow called the January 28, 2015 Regular Meeting of the Board of Trustees to order.

Pledge of Allegiance

All present stood for the Pledge of Allegiance.

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the Special Meeting of December 3, 2014 and the Regular Meeting of December 15, 2014.

Alice Joselow moved and Stephanie Unger seconded the motion to accept the December 3 and December 15, 2015 meeting minutes. Motion passed.

<i>Vote</i>	<i>D. Goddard</i>	<i>A. Joselow</i>	<i>G. Loughlin</i>	<i>L. Manning</i>	<i>S. Unger</i>	<i>M. Weiss</i>	<i>M. Zachacz</i>
<i>Yes</i>	X	X		X	X	X	
<i>No</i>							
<i>Abstain</i>			X				

Director's Report and Personnel Report

Molly will send the 2014 Annual WLS Report.

Payroll Warrants were presented to the Board for approval.

Committee Reports

President's Report

Barbara Henninger elected new President of the OPL Friends. Alice will be attending the 1/13/15 OPL Foundation meeting. There is presently no official leader of the Foundation.

Policy and Bylaws Committee

The Committee will meet to discuss Nepotism and Non-Union Employee Fringe Benefits policies.

Finance Committee

There is a meeting scheduled for 1/29/15 to start 2015-2016 Budget process. Also, the committee will meet with Rich from Wobble Café.

Building and Grounds Committee

OPL waiting on state for documentation for work.

Resolutions

RESOLUTION #37

RESOLVED, that the Board of Trustees approves the Payment Schedule/Warrant for December 19, 2014 that was reviewed by Maddi Zachacz, Debbie Goddard, and Alice Joselow.

Lucinda Manning moved and Matthew Weiss seconded the motion to approve Resolution #37. Motion passed.

<i>Vote</i>	<i>D. Goddard</i>	<i>A. Joselow</i>	<i>G. Loughlin</i>	<i>L. Manning</i>	<i>S. Unger</i>	<i>M. Weiss</i>	<i>M. Zachacz</i>
<i>Yes</i>	X	X	X	X	X	X	
<i>No</i>							
<i>Abstain</i>							

RESOLUTION # 38

RESOLVED, that the Board of Trustees approves the personnel changes so noted.

Name	Title	Dept.	Proj Hrs.	Salary	Effect. Date
<u>NEW HIRES</u>					
Nicolas Flores	Page	Circulation	12 hrs/wk	\$8.75/hr	01/09/2015 (\$105.00/wk)
Rika Sato	Page	Circulation	12 hrs/wk	\$8.75/hr	01/08/2015 (\$105.00/wk)
<u>RETIREMENTS</u>					
John Hawkins	Lib II	Reference	35 hrs/wk	\$76,757.20 \$42.18/hr	12/31/2014 01/01/2015 (\$210.90/wk)
	<i>will work part time 5 hrs./wk.</i>				

Note: 2014 Audit to be approved at the February 9, 2015 meeting.

Lucinda Manning moved and Matthew Weiss seconded the motion to approve Resolution #38. Motion passed.

<i>Vote</i>	<i>D. Goddard</i>	<i>A. Joselow</i>	<i>G. Loughlin</i>	<i>L. Manning</i>	<i>S. Unger</i>	<i>M. Weiss</i>	<i>M. Zachacz</i>
<i>Yes</i>	X	X	X	X	X	X	
<i>No</i>							
<i>Abstain</i>							

RESOLUTION # 39

RESOLVED, that the Board of Trustees accepts, with thanks, the following donations:

1. A donation of \$1,000 from The Rebecca and Arthur Samberg Foundation. As requested, half of this donation (\$500) will be spent on children’s programming/books and the remainder will be spent on other library needs.

The Library Programs: Children’s Performance Fees budget line, 7520050, will be increased by \$250, and the Library Programs: Children’s Program Supplies budget line, 7520040, will be increased by \$250.

The revenue, \$1,000, will be in 2705000 – Gifts and Donations.

2. A donation of \$500 from Philomena Regan Smalley in memory of her brother, Thomas J. Regan, to support the Adult Education Computer Training Program.

The Library Programs: Adult Program Supplies budget line, 7520000, will be increased by \$500. The revenue, \$500, will be in 2705000 – Gifts and Donations.

Lucinda Manning moved and Matthew Weiss seconded the motion to approve Resolution #38. Motion passed.

<i>Vote</i>	<i>D. Goddard</i>	<i>A. Joselow</i>	<i>G. Loughlin</i>	<i>L. Manning</i>	<i>S. Unger</i>	<i>M. Weiss</i>	<i>M. Zachacz</i>
<i>Yes</i>	<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i>	
<i>No</i>							
<i>Abstain</i>							

Executive Session

At 8:05 p.m. Alice Joselow moved and Ginny Loughlin seconded the motion to enter into Executive Session for the purpose of discussing personnel. Motion passed unanimously.

(Conference call with Maureen Sullivan)

At 9:45 p.m. Alice Joselow moved and Stephanie Unger seconded the motion to leave Executive Session. Motion passed unanimously.

Adjournment

At 9:45 p.m. Alice Joselow moved and Stephanie Unger seconded the motion to adjourn the January 28, 2015 Regular Meeting of the Board.

Respectfully submitted,
Debbie Goddard