

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Regular Monthly Meeting
November 16, 2015, 7:00 p.m.

MEETING MINUTES Draft

In Attendance: Alice Joselow, *President*; Madeline Zachacz, *Vice President*;
~~Matthew Weiss, *Secretary*~~, Debbie Goddard, Lucinda Manning,
Cecilia Quintero, Stephanie Unger

Staff: Karen LaRocca-Fels, *Director*; Kathy Beirne, *Secretary to Director*

Other: *Battle of the Books*' Students and Parents; Alan Marzelli, *OPL Foundation*

Call to Order

At 7:04 p.m. President Alice Joselow called the November 16, 2015 Regular Meeting of the Board to order.

Pledge of Allegiance

All those present stood for the Pledge of Allegiance.

Battle of the Books Recognition

Board President Alice Joselow praised the students for their participation and, with Trustee Stephanie Unger, presented each with medals and certificates.

Battle of the Books Students:

Kyle Angeles
Caleb Feinstein
Brandon Jones
Vishnu Polkampally
Mihika Singhal
Jinya Fisher-LaPlante
Catalina Merladett Larroca

Lizzy Carpenter
Delia Montague
Ella Zebelman
Ava Mooney
Janessa Yan
Ruby Corena
Tristan Robinson-July

Rohan Kulkarni
Charlotte Klurfeld
Arjun Kulkarni
Tanmay Singhal
Kathryn Ross
Emilia Magalhaes

Presentation by Alan Marzelli

Mr. Marzelli presented the Board with a check in the amount of \$3,600. The proceeds were donated by the Foundation from the two *Words and Music Concert Series* held this fall. Almost 400 tickets were sold.

Two shows are booked for the Spring of 2016, April 15 and May 20; one of which is opening with three local OHS 2004 graduates.

Approval of Prior Meeting Minutes

Motion to accept the minutes of the October 19, 2015 Regular Meeting of the Board of Trustees. Stephanie Unger moved and Debbie Goddard seconded the motion to approve the meeting minutes. Motion passed. Lucinda Manning abstained.

Motion to accept the minutes of the November 2, 2015 Special Meeting of the Board of Trustees. Stephanie Unger moved and Debbie Goddard seconded the motion to approve the meeting minutes. Motion passed.

Public Comment - None

Director's Report

Highlight's from the Director's Report:

- October Documentary and Discussion Series
- WLS Annual Meeting – OPL was well represented
- New WiFi access point in Children's Room
- Architect re-connection

Operating Budget and Revenue Report

The Board reviewed certain items; requested that a column be included on the Budget vs. Actual Report of the Total Actual Budget.

Payroll Approvals

Board members approved current Payroll Registers.

Committee Reports

President's Report

Alice met with Karen and the Long Range Planning consultants. Matt Weiss also attended. Alan and Leslie Burger are a fantastic choice with an excellent reputation. An 80% utilization of population goal was discussed along with a higher standard of service and how to utilize staff in the best possible way. *Moving, doing, changing.* We expect to be coming out of the Long Range Planning with a "living document."

Board Development planned for January.

Due to a conflict, the Board approved changing the next Regular Meeting scheduled for December 14 to December 7.

Policy and Bylaws, Personnel

Fringe Benefits for Non-Union Employees Policy

Stephanie Unger moved and Debbie Goddard seconded the motion to approve the revised Fringe Benefits for Non-Union Employees Policy. Motion passed.

Finance

The committee needs a meeting with Jaime and to go over the Audit. They have also been talking about different ways of handling the approval of bills.

Building and Grounds – No report

Resolutions

RESOLUTION #25

RESOLVED, that the Board of Trustees approves the personnel changes so noted.

<u>Name</u>	<u>Title</u>	<u>Dept</u>	<u>Proj Hrs.</u>	<u>Salary</u>	<u>Effect. Date</u>
<u>NEW HIRE</u>					

Ricozzi, Elizabeth	Cleaner	B&G	17 hrs/wk	\$15.64	10/23/2015
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TERMINATION

Surovich, Linda	Librarian Trainee	Adult Services	FT-35	\$49,616.06	10/30/2015
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Debbie Goddard moved and Madeline Zachacz seconded the motion to approved Resolution #26. Motion passed.

Old Business

- Long Range Plan – discussed in “President’s Report”

New Business - None

Public Comment - None

Executive Session

At 8:54 p.m. Madeline Zachacz moved and Stephanie Unger seconded the motion to enter into Executive Session. Motion passed unanimously.

At 9:55 p.m. Madeline Zachacz moved and Debbie Goddard seconded the motion to leave Executive Session. Motion passed unanimously.

Adjournment

At 9:55 p.m. Madeline Zachacz moved and Cecilia Quintero seconded the motion to adjourn the November 16, 2015 Regular Meeting of the Board of Trustees.

Respectfully submitted,
Kathy Beirne, Secretary to Director