

**BOARD OF TRUSTEES**  
**OSSINING PUBLIC LIBRARY**  
*Regular Monthly Meeting*  
*October 19, 2015, 7:00 p.m.*

**MEETING MINUTES Draft**

In Attendance: Alice Joselow, *President*; Madeline Zachacz, *Vice President*;  
Matthew Weiss, *Secretary*, Debbie Goddard, ~~Lucinda Manning~~,  
Cecilia Quintero, Stephanie Unger

Staff: Karen LaRocca-Fels, *Director*; Kathy Beirne, *Secretary to Director*

Call to Order

At 7:06 p.m. President Alice Joselow called the October 19, 2015 Regular Meeting of the Board to order.

Pledge of Allegiance

All those present stood for the Pledge of Allegiance.

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the September 28, 2015 Regular Meeting of the Board of Trustees.

Cecilia Quintero moved and Debbie Goddard seconded the motion to approve the September 28, 2015 Meeting Minutes. Motion passed unanimously.

Public Comment - None

Executive Session

At 7:07 p.m. Madeline Zachacz moved and Stephanie Unger seconded the motion to enter into Executive Session for the purpose of discussing a personnel matter. Motion passed unanimously.

At 7:50 p.m. Cecilia Quintero moved and Stephanie Unger seconded the motion to leave Executive Session. Motion passed unanimously.

Director's Report

Resolution #24 was moved up by President Alice Joselow who also noted that Karen LaRocca-Fels was at the top of the Westchester County list for appointment to the position of Library Director III.

**RESOLUTION #24**

**RESOLVED**, that the Board of Trustees approves the probationary appointment of Karen LaRocca-Fels to the position of Library Director III, effective 10/19/15, with a six month probationary period.

Madeline Zachacz moved and Debbie Goddard seconded the motion to approve Resolution #24. Motion passed unanimously.

Karen, Cecilia, and Alice attended the Battle of the Books on October 17. Kudos to the outstanding staff of OPL for their participation. The Board would like to invite the students to attend a Board meeting – medals and group picture of “BOB Team 2015” to promote competition in the Ossining community.

Sunday, November 1, 6:00 p.m. is the memorial service for David Kornreich.

Karen is presently working on \$50,000 DASNY grant. The grant from Sandy Galef is being reprogrammed to include the work on the lower circle in the parking lot, shelving, and some other items.

A new Graphic Illustrator has been hired. Also, it is time to choose a Rotary Employee of the Year.

Alice will contact Maureen Sullivan and let the Board where we stand with any outstanding expense.

November 5, 7-9:00 p.m., WLS Annual Meeting - *Library Trends: New Ideas to Engage Your Community*

The Library Board is enthusiastic about Continuing Education.

The Board asked for door counts for Christmas and New Year's Eves.

Payroll Approvals – Board members approved the Payroll Registers.

#### Committee Reports

##### *President's Report*

- Battle of the Books

Alice suggested that a photo of the OPL staff involved in the *Battle of the Books* be taken and hung in an appropriate place in the Library.

##### Policy and Bylaws, Personnel – *Review of Fringe Benefits for Non-Union Employees Policy and Vacation Policy (J. Mayle)*

Board discussed suggestions. Stephanie Unger will revise and forward to all.

Finance – No report

##### Buildings and Grounds – Report from Molly Robbins

Molly was ill. She will present report at next meeting, Monday, November 2, 2015.

#### New Business

- Long Range Plan – *Planning Proposal from Library Development Solutions*  
Karen received a proposal from Alan and Leslie Burger of Library Development Solutions. They will do a stand-alone Board Retreat and help us develop a Long Range Plan. The Retreat would be scheduled later in the year (Phase III).

Karen recommends going with the Burgers' proposal. The Board reached a unanimous vote of approval to do so.

Public Comment - None

#### Executive Session

At 9:17 p.m. Madeline Zachacz moved and Debbie Goddard seconded the motion to enter into Executive Session. Motion passed unanimously.

At 9:55 p.m. Madeline Zachacz moved and Stephanie Unger seconded the motion to leave Executive Session. Motion passed unanimously.

**RESOLUTION #23**

**RESOLVED**, that the Board of Trustees approves the personnel change so noted.

<u>Name</u>	<u>Title</u>	<u>Dept</u>	<u>Proj Hrs.</u>	<u>Salary</u>	<u>Effect. Date</u>
<b><u>TERMINATION</u></b>					
Gregory Rodriguez	Monitor	Teens	17hrs/wk	\$17.77	10/05/15

Madeline Zachacz moved and Stephanie Unger seconded the motion to approve Resolution #23. Motion passed.

**Adjournment**

At 9:56 p.m. Stephanie Unger moved and Madeline Zachacz seconded the motion to adjourn the October 19, 2015 Regular Meeting of the Board of Trustees.

Respectfully submitted,  
*Kathy Beirne, Secretary to Director*