

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Regular Monthly Meeting
November 28, 2016, 7:00 p.m.

MEETING MINUTES

In Attendance: Alice Joselow, *President*, Matthew Weiss, *Vice President*,
Stephanie Unger, *Secretary*, Peter Capek, Debbie Goddard,
Lucinda Manning, Madeline Zachacz

Staff: Karen LaRocca-Fels, Director; Kathy Beirne, Secretary to Director

Call to Order

At 7:05 p.m. President Alice Joselow called the November 28, 2016 Regular Meeting of the Board of Trustees to order.

Pledge of Allegiance

All those present stood for the Pledge of Allegiance.

Battle of the Books Recognition

Twenty three students participated in the event – each reading and studying the assigned five books and “battled” in matches on October 15 at OHS. All books were donated by the Friends.

The students and their parents attended the meeting to receive the Board of Trustees’ recognition. The following BOB students were honored with medals and certificates for their outstanding teamwork and good sportsmanship:

Team Name: “Oh So Ossining”

Thomas Cong
Ruby Corena
Shania Flores
Rohan Kulkarni
David Lange
Sofia Magalhaes
Sola Mori
Isabelle Quito
Tristan Robinson-July
Kiran Roye
Samantha Segundo
Coach: Debra Fletcher

Team Name: “OPL Oddballs”

Lizzy Carpenter
Caleb Feinstein
Jinya Fisher-LaPlante
Brandon Jones
Arjun Kulkarni
Emilia Magalhaes
Catalina Merladett Larroca
Delia Montague
Vishnu Polkampally
Tanmay Singhal
Aaron Song
Janessa Yan
Coach: Suzy Zavarella

Approval of Prior Meeting Minutes

Motion to accept the minutes of the October 17, 2016 Regular Meeting of the Board of Trustees.

Madeline Zachacz moved and Stephanie Unger seconded the motion to approve the October 17 Meeting minutes. Motion passed unanimously.

Motion to accept the minutes of the October 25, 2016 Special Meeting of the Board of

Trustees.

Matthew Weiss moved and Stephanie Unger seconded the motion to approve the October 25 Meeting minutes. Motion passed. Peter Capek and Madeline Zachacz abstained.

Motion to accept the minutes of the November 16, 2016 Special Meeting of the Board of Trustees.

Matthew Weiss moved and Stephanie Unger seconded the motion to approve the November 16 Meeting minutes. Motion passed. Lucinda Manning abstained.

Director's Report

- Kevin Robinson honored as Rotary Employee of the Year
- Social Media Committee efforts
- WLS VDI Project
- Alison Macrina's digital surveillance presentation
- Proposals being gathered for expiring printer contract
- WLS Blue Cloud Analytics software
- WLS E-Content Committee proposal for supported electronic resources and databases
 - Replacing Rocket Languages with Mango
- PLDA discussion on filtering
- E-Rate money Federal Program
- Ossining Basics – 12/5/16, 6:30 p.m., OHS
- Carry is working on outreach efforts to our immigrant community
- Alan Marzelli – Fantastic concert – sold out
- Retaining Wall – 3 comparative survey results to date
- Alternative parking for staff with Moose Lodge and St. Ann's
- Installation of ballast on roof – crane required for one day
- Mt. Vernon Library – Central Library – WLS discussion of status

Payroll Approvals - the Board approved the payrolls as presented

Committee Reports

President's Report

- Narcan training
- Teen overflow area moved to Café
- Conversational Spanish Classes
- Ossining Basics – Kevin Robinson: Count, Group and Compare

Policy and Bylaws, Personnel

- Review Policies presented in BOT Handbook - January

Finance

- Meeting with Auditor on Wednesday, November 30, 4:00 p.m., Director's Office

Building and Grounds

- Retaining Wall and Roof

Safety

- Waiting for PESH report – have begun implementing some recommendations

OPL 125th Anniversary

- Planning will be continued after the holidays

Resolutions

RESOLUTION #28 – PERSONNEL CHANGES

RESOLVED, that the Board of Trustees approves the following personnel changes:

Name	Position	Department	Hrs. per Day/ Days per Wk.	Pay Rate	Effective Date
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New Hires:

Alvarado, Luisa M.	Lib Clerk-PT	Circulation	4hrs/2das	\$17.77	10/18/16
Craven, Scott	Lib Asst-PT	Refer/Adult Svs	8hrs/2das	\$24.84	11/03/16
Lombardo, Francesca	Lib Asst-PT	Refer/Adult Svs	5hrs/3das	\$24.84	11/07/16
Robbins, Allison L.	Lib Asst-PT Sub.	Adult Svs	4hrs/2das	\$24.84	11/14/16

Madeline Zachacz moved and Stephanie Unger seconded the motion to approve Resolution #28. Motion passed unanimously.

Old Business

- Long Range Plan Revised Draft – not received yet.
- HVAC – Jim Dolan will set up meeting with Karen, John, and Building Committee in the next few weeks.
- Parking Lot Entrance Signage & Additional Parking – we have secured additional parking for staff at the Moose Lodge (until 3:00 p.m.) and at St. Ann’s.

New Business

- Request for Inauguration Day Ceremony in Budarz Theater – Board of Trustees decided “no”.

Public Comment - None

Executive Session

At 8:46 p.m. Madeline Zachacz moved and Stephanie Unger seconded the motion to enter into Executive Session to discuss personnel items. Motion passed unanimously.

At 10:02 p.m. Matthew Weiss moved and Debbie Goddard seconded the motion to leave Executive Session. Motion passed unanimously.

Adjournment

At 10:03 p.m. Stephanie Unger moved and Matthew Weiss seconded the motion to adjourn the November 28, 2016 Regular Meeting of the Board of Trustees. Motion passed unanimously.

Respectfully submitted,
Kathy Beirne, Secretary to Director