

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Special Meeting/Work Session
July 31, 2017, 7:00 p.m.

Meeting Minutes Revised

In Attendance: Matthew Weiss, *President*, ~~Alice Joselow, *Vice President*~~,
Madeline Zachacz, *Secretary*; Peter Capek, Debbie Goddard,
Lucinda Manning

Staff: Karen LaRocca-Fels, Director; John Tortoso, OPL Building
Consultant; Kathy Beirne, Secretary to Director

Other: Jim Dolan of OLA Engineering

Call to Order

At 7:05 p.m. President Matthew Weiss called the July 31, 2017 Special Meeting of the Board of Trustees to order.

Pledge of Allegiance

All those present stood for the Pledge.

Work Session

- *HVAC Discussion – Jim Dolan*
Jim Dolan reviewed the HVAC system and his recommendations with the Board. Funding is to be investigated and reviewed at next meeting.

Executive Session

At 8:15 p.m. Madeline Zachacz moved and Debbie Goddard seconded the motion to enter into Executive Session to discuss the union contract. Motion passed unanimously.

At 8:31 p.m. Madeline Zachacz moved and Debbie Goddard seconded the motion to leave Executive Session. Motion passed unanimously.

Work Session continued

- *Wall Update and Estimate*
Board discussed the Antonucci & Associates July 17, 2017 proposal for the retaining wall.
Board decided to open up 5-6 parking spaces a day or two before the next wall monitoring by Contractors Line & Grade. We will proceed with caution and continue monitoring every four weeks.
Drainage problem needs to be revisited.

- *Security Upgrade and Sidewalk Project – Possible Construction Grant*
Items that need attention: security cameras, their computer system and relocation to Circ/Tech office, panic buttons replacement, employee entrance door, key fob system, concrete work and extension, sidewalk crumbling
- *Boat Donation Offer*
Board is thankful for the offer but declines. Idea does not fit in with mission.

Resolutions

RESOLUTION #17

RESOLVED, that the Board of Trustees approves the payments dated August 1, 2017 as presented by the Unpaid Bills report of July 28, 2017 reviewed by the Board.

Debbie Goddard moved and Lucinda Manning seconded the motion to approve Resolution #17. Motion passed unanimously.

RESOLUTION #18

RESOLVED, that the Board of Trustees approves the July 17, 2017 Retaining Wall and Associated Work Proposal from Antonucci & Associates in the amount of \$22,500.

Lucinda Manning moved and Madeline Zachacz seconded the motion to table Resolution #18. Motion passed unanimously.

RESOLUTION #19

RESOLVED, that the Board of Trustees approves the preliminary grant application for security and access upgrades.

Madeline Zachacz moved and Debbie Goddard seconded the motion to approve Resolution #19. Motion passed unanimously.

Executive Session

At 8:58 p.m. Madeline Zachacz moved and Matthew Weiss seconded the motion to enter into Executive Session to discuss the performance of an employee. Motion passed unanimously.

At 9:19 p.m. Matthew Weiss moved and Debbie Goddard seconded the motion to leave Executive Session. Motion passed unanimously.

Adjournment

At 9:20 p.m. Debbie Goddard moved and Matthew Weiss seconded the motion to adjourn the July 31, 2017 Special Meeting/Work Session of the Board of Trustees. Motion passed unanimously.

Respectfully submitted,

Kathy Beirne
Secretary to Director