

THE OSSINING PUBLIC LIBRARY
PROJECT COMMITTEE MEETING #13
MAY 11, 2004

Attending: Joyce Lannert, Walter Ludlum, Edward Falcone (Library)
Todd Harvey (Beatty Harvey)
Bob Firneis (J.M.O.A.)

The meeting began at 4 p.m. in the Library Community Room.

Horizon Proposal: Mr. Firneis asked Ms. Lannert for clarification on the services listed in the Horizon proposal. They will be providing both energy consultation and commissioning services.. Mr. Firneis has sent drawings to Horizon.

Budget: Mr. Firneis is working on the architectural estimates, and Stuart Schiller will have a budget update by the next meeting. Mr. Firneis will also update the project schedule.

Sewers: Mr. Tetelman reported earlier that there is no need to increase the retention requirements. He will have his plans ready by Friday 5/14. Mr. Firneis will call the Village to find out if they can do the sewer connection in-house. A hydrant pressure test was done on 5/10 and a report is due soon.

Insurance: Linda Carpenter asked if the project needs Builder's Risk insurance. Mr. Firneis thought it was a good idea. He flagged parts of the Front End that referenced insurance, and Mr. Falcone will send copies to Ms. Carpenter.

Building Size: The latest estimate of square footage by Beatty Harvey is 49,959. JMOA estimates 48,727. This needs to be reconciled. There is no major difference between the design development plans and the conceptual plans used for the bond referendum.

[Todd Harvey joined the meeting at 4:45]

Furniture: Mr. Harvey delivered two complete sets of drawings to Mr. Firneis, including furniture layouts. Mr. Harvey said it was time to get his interior design team working on the project, and he wanted guidance from the Library regarding furniture styles and the overall look of the interior. He gave the pros and cons of using state contract furniture vs. bidding. According to Mr. Harvey, more of the 'better' furniture and shelving is now appearing on state contract. He will start setting up showroom visits in NYC for carpeting and furniture, and also begin preliminary costing for furnishings.

Site Package: The demo & site work package should be ready in two weeks. The Superintendent and the School Board President have to sign the forms before the package is sent to Albany.

Lighting: Bonnie Whitehouse has met twice with Todd Harvey. She will be invited to the next project meeting to start presenting concepts.

Landscaping: The landscape architect is recommending either a drip irrigation system or contracting out for watering new plants for the first two years. Mr. Harvey is planning to include hose bibs on the exterior of the building.

Drawings: The floor plan is complete with the exception of some changes to the corridor near the theater and the addition of a slop sink on the upper level.

Café: Mr. Harvey will plan on designing a basic layout for the café. If the library chooses a vendor early on, Mr. Harvey will adjust the plans as needed.

IT Consultant: Mr. Harvey is getting quotes from two firms, and will try for a third. Trustee Peter Capek can help interview candidates. There was a discussion on the need to electrify and bring computer cabling to reading tables.

LEED Manager: Mr. Ludlum reported that he was expecting a quote from another firm.

Next Meeting: Ron Tetelman, Bonnie Whitehouse, Stuart Schiller, and Susan Cherbuliez will be invited to the 5/25 meeting.

Test Pit: Dente has suggested doing another test pit near the rear retaining wall. Mr. Firneis will contact them for more details.

Wells: There was a discussion on the wells needed for the geothermal system. The well drilling work will be bid separately.

The meeting ended at 5:45 p.m.

reported by Ed Falcone