

THE OSSINING PUBLIC LIBRARY
PROJECT COMMITTEE MEETING #16
JUNE 22, 2004

Attending: Joyce Lannert, Walter Ludlum, Edward Falcone (Library)
Sal Coco (Beatty Harvey)
Bob Firneis, Stuart Schiller (J.M.O.A.)
Ron Tetelman (Eberlin & Eberlin)
Bonny Whitehouse (Whitehouse Lighting)

The meeting began at 4:15 p.m. in the Library Community Room.

Verizon: Verizon still needs to move the switchbox from the Jackson building, and reroute a cable that runs under the library. They want to put a telephone pole on library property, but it does not appear that they have an easement to do so. Mr. Falcone is working with the attorney to resolve this.

Technology Budget: Mr. Schiller reported that there is approx. \$200,000 for data wiring and other technology expenses, but not for public computers or supplies for the RFID system. These costs will have to come from the annual expense budget. Two IT consulting firms were interviewed, and we are waiting for written proposals.

Demo Plans: Mr. Firneis reported that the demo/site plans are almost done. The specs for the well design are expected by 6/23, and the Warren & Panzer lead abatement specs are done. Mr. Coco gave Mr. Falcone an S.E.D. Project Scope and application form that needed a signature from the Superintendent and the School Board President. Documents will be sent to SED no later than July 1, 2004. Stuart Schiller will be at SED on Friday July 2, 2004 and will bring documents if they have not been sent and discuss project with Carl Thurneau.

Plumbing: The committee agreed that all fixtures in the public restrooms will operate hands-free except the water closets.

Hydrant Flow Test: To date, the Village has not given us the results of the May 10th flow test.

Lighting: Mr. Schiller reported that the current lighting budget was \$250,000 (interior) and \$45,000 (exterior). Ms. Whitehouse gave an update on the lighting plans, covering all three levels plus exterior lighting (but not the Teen Room). The reading tables will have task lighting. The canopy will have an Ossining Public Library sign in stainless steel, lit from behind. She is trying to keep the variety of bulbs needed to a minimum.

[Ron Tetelman arrived at 5:05]

Meeting Schedule: The library meeting room will be unavailable for most of the summer. The next three meetings will be:

7/6	at J.M.O.A., 4 p.m.
7/20	at Beatty Harvey, 4 p.m. (BOB, IS THIS TIME CORRECT?)
8/3	at J.M.O.A., 4 p.m.

[Joyce Lannert left at 5:10]

LEED: Mr. Ludlum reported that Ms. Lannert was going to distribute a memo on LEED coordination very shortly. Everyone on the committee will have an assignment that will lead to certification of the project.

Site Plan: Mr. Tetelman distributed updated SED submission sets. He still needs to relocate the dumpster, it was agreed that we could lose one parking spot for this. There was a discussion of the interface of our project with the rented lot, and the choice of materials for the side retaining walls. Mr.

Tetelman will send plans to the Unilock wall people. All potential areas for landscaping were pointed out. Mr. Firneis was concerned about maintenance of the grassy area at the base of the rear wall.

Floor Plans: Mr. Coco showed the latest floor plans, and new renderings of the exterior. He brought two brick samples with him, but Mr. Ludlum and Mr. Falcone thought they were too plain and artificial-looking. Mr. Coco will look for more samples, and also foundation materials.

Ground-breaking: Mr. Schiler asked the committee to start thinking about a ceremony to mark the start of construction. PR specialist Gail Perogine wanted to know if we wanted the groundbreaking to be at the demolition or at the start of construction.

Insurance: Linda Carpenter and NYSIR have had correspondence regarding insuring the project. Mr. Falcone will contact NYSIR to get a quote on Builder's Risk insurance.

The meeting ended at 6:40.

ACTION ITEMS:

Beatty Harvey: SED submittals (7/2 for demo, 8/15 for new construction)
Brick and stone samples

JMOA: Update demo/sitework estimate by next meeting (Schiller)

Library: Get SED forms signed and sent to Beatty Harvey (Falcone)

Whitehouse : Explore options for gallery lighting