

OSSINING PUBLIC LIBRARY
PROJECT COMMITTEE MEETING #2
NOVEMBER 18, 2003

Attending: Joyce Lannert, Walter Ludlum (Library Trustees)
Edward Falcone (Library Director)
Todd Harvey, Sal Coco (BHA)
Steven Spangler, Bob Firneis (JMOA)

The meeting began at 4:00 p.m. in the Community Room.

Directory. The committee members still need a contact list, Todd Harvey will create one.

Demolition. The demolition plans will include some site work. Todd Harvey has proposals from two civil engineers, with quotes that are far apart. He will get a third proposal. Proposal will include drainage, grading, retaining walls, paving as well as demolition. Q: Does the Library need a preliminary or 50% submission to SED? Never required in the past, but Mr. Harvey will double-check.

Finances. Steve Spangler will do an 'Expedition' report, a timeline with expected cash flow needs. Bob Firneis will have it by next meeting.

Geotechnical. The geotech proposals haven't gone out yet. Q: Doesn't soils testing come first? No, not needed for demolition plans. Bob Firneis will send Sal Coco sample RFPs for geotechnical work, and he gave Todd Harvey his list of geotech engineering firms. Mr. Harvey will work with his structural engineer to find out how many borings are needed, and where. This needs to be expedited, cold weather can interfere with borings.

Contract Front-End. Todd Harvey will fine-tune the contract language and send copies to JMOA, based on his contracts with Merrick Library. Should take two weeks.

Schematics. The next schematics should come out in mid-December, Todd Harvey is usually one month ahead of the engineers. JMOA asked for more floor plan detail, elevations, materials, initial scope of MEP systems.

Latest Plans. Todd Harvey and Sal Coco showed the team the latest floor plans:

- Still planning on a metal roof; they are energy-efficient, depending on what's underneath the metal.

[Steve Spangler left at 5:00]

- Green buildings are more expensive. NYSEDA will pay for upgrades, but most of what they fund would have been included in the plans anyway.

[Walter Ludlum arrived at 5:10]

- Lower Level: Meeting room orientation is back to north-south. A projection room has been added, and Mr. Harvey recommended a permanent stage. The stage will be level with the adjacent storage room for piano storage. A kitchen will serve the meeting room.

- Main Level: The staircase in the vestibule was revised. The program room was moved to the front of the Junior Room. A slop sink will be needed somewhere on the main level. The info desk will be made larger.
- Upper Level: The teen room has been enlarged, shelving capacity is now 8,500 volumes.
- Samples of artificial stone were displayed.

Next Meeting: The next meeting of the committee will be on Monday, December 1 at 4 p.m.

The meeting ended at 6:15 p.m.

Reported by Ed Falcone