

THE OSSINING PUBLIC LIBRARY
PROJECT COMMITTEE MEETING #28
NOVEMBER 23, 2004

Attending: Joyce Lannert, Walter Ludlum, Edward Falcone (Library)
Nick Furtado, Stuart Schiller (J.M.O.A.)
Anthony Papapietro (Horizon)

Pre-meeting: Bob Firneis and Nick Furtado gave two officers of the Moose Lodge a briefing on the project and toured the property. Mr. Firneis could not stay for the regular meeting, but gave Mr. Falcone a progress report:

- The first three contracts are ready, and are being sent to OPL, BH&A, and Larry Praga
- Nick Furtado is planning a kick-off meeting with the phase one contractors soon.
- JMOA is currently reviewing the drawings for the building phase.
- Warren & Panzer needs to start their asbestos survey quickly, Mr. Firneis will call them.
- Firneis is working with Imperia Brick to get another sample board delivered.

The meeting began 4 p.m. at the Ossining Public Library.

LEED: OPL will be responsible for mailing a check to the U.S. Green Building Council to get the project registered. Horizon will send OPL address info beforehand to set them up as a vendor.

There was considerable discussion about getting LEED language into the front end of the contract – it was already too late for the phase one contracts, though Nick Furtado said he could get verbal agreement with the contractors to do what was necessary. A review of the Horizon and BH&A contracts did not clear up the matter, and the responsibility for this needs to be resolved. Mr. Papapietro said that Horizon will coordinate with BH&A going forward to get LEED wording within the design documents. Question (Furtado): Where is the manual that BH&A can refer to for LEED language? The LEED Reference Guide shows prerequisites for LEED points, but not details and specs that contractors can use. This also needs to be resolved soon.

[Stuart Schiller arrived at 4:45]

Billing: Going forward, OPL will send Mr. Schiller invoices for review.

LEED Points: Mr. Papapietro led a review of the current LEED point list to see if more points could be found. There were some possibilities involving parking, water use, and materials, but further discussion had to wait until BH&A and AKF could comment.

[Anthony Papapietro left at 5:30]

Budget: Mr. Schiller had only minor changes to the estimate at this point, but that the design drawings needed updating to show add alternates and deduct alternates. He is working on an updated list of alternates that will be sent to Sal Coco shortly. Question (Ludlum): What is the timing on showing the alternates? It needs to be finished before the bidding starts.

S.E.D. Review: Mr. Schiller said that the S.E.D. website hasn't been updated lately, and it did not reflect the current status of our project. He will check with S.E.D. to find out if a sit-down was necessary.

Sound System: There is \$30,000 in the budget for a sound system for the performance space. BH&A has indicated that it was not their responsibility since it was an IT issue. Mr. Schiller contends that it is BH&A's responsibility. This needs to be resolved quickly.

The meeting ended at 6:20.

Reported by Ed Falcone