

THE OSSINING PUBLIC LIBRARY
PROJECT COMMITTEE MEETING #30
DECEMBER 21, 2004

Attending: Joyce Lannert, Walter Ludlum, Edward Falcone (Library)
Bob Firneis, Nick Furtado (J.M.O.A.)
Todd Harvey, Sal Coco (BH&A)
Anthony Papapietro, Luis Contrera (Horizon)

The meeting began at 4:15 p.m. at the Ossining Public Library.

LEED Summary Checklist: Mr. Papapietro distributed a new point summary for LEED and the committee went through the list for accuracy. At present, there appears to be 29 solid points. More point may be added after AKF finishes the energy model and alternatives for water use reduction, and when BH&A finishes the daylight & views study.

Other LEED Issues:

- Question: is construction waste recycling going to push up the cost to a contractor? Mr. Papapietro answered that it could, but that it was equally likely that it could result in a savings.
- Mr. Harvey reminded the committee that the plans must comply with SED requirements to get a building permit. He have examples of how SED could have an impact on LEED credits.
- BH&A is concentrating on finishing their drawings and bid specs, and cannot work on the daylight calculations for at least a month. Mr. Harvey also mentioned that AKF needed to be compensated for their LEED work.
- Horizon has submitted their commissioning specs to BH&A. Mr. Harvey will have AKF comment on them.
- Mr. Coco mentioned that he could not access the Horizon web site. He will call Horizon for a new user name and password.

[Horizon left at 5 pm]

Demolition: Mr. Furtado reported that Verizon is negotiating an easement with neighbor Manny Rodrigues, and Rodrigues' attorney is reviewing it. Mr. Furtado will find out from Verizon if they can at least detach their equipment from the Jackson building so that some demolition can begin. Garito will begin removing the window frames from the Jackson building on Thursday (12/23). Losco is responsible for construction fencing, it will be a 6' chain link fence. They know about the sewer line under the building, and they will make the new sanitary line a priority. Mr. Furtado is pricing a building conditions survey for the Moose Lodge, and Mr. Firneis will draft a letter to the Lodge confirming their promise to give us access and to let us cut down some trees.

Warren & Panzer: The asbestos and lead survey of the current building is finished except for the lab reports.

Budget: Mr. Firneis will check with Stuart Schiller to see if he can attend the next meeting. The committee agreed not to consider any further cuts to the F&E budget until the next round of bidding is finished. BH&A and JMOA will work together to confirm the list of base bids and add alternates.

Bricks: Mr. Firneis will check on the cost of the bricks in his latest sample (Glengary 26HB).

Payment Procedures: Mr. Furtado stressed that it was very important to have a payment system in place to insure that the contractors get paid on a timely basis. Ms. Lannert will ask the OPL Board to give her and Mr. Ludlum the authority to sign off on payment vouchers. Mr. Firneis will draft an email to Linda Carpenter asking her to clarify School District procedures and requirements for paying construction invoices. He will also invite her to the next meeting.

[JMOA left at 6 pm]

Floor Finishes: Mr. Harvey displayed new drawings that showed the various floor coverings in the new library. He will try to have color samples to show the committee in January.

Contract Issues: 1) Mr. Harvey confirmed that his contract with OPL does not call for travel reimbursement. He will calculate all past payments for travel and show a credit on his next invoice. 2) BH&A is passing along fees to OPL for LEED work being done by AKF. Ms. Lannert would like AKF to make a formal proposal on this. 3) BH&A will take responsibility designing a sound system for the theater space.

The meeting ended at 6:30. The next meeting is scheduled for January 4 at 4 pm.

reported by Ed Falcone