

THE OSSINING PUBLIC LIBRARY  
PROJECT COMMITTEE MEETING #38  
AUGUST 2, 2005

Attending: Joyce Lannert, Walter Ludlum, Edward Falcone (Library)  
Todd Harvey, Sal Coco, Stefano Gagliano (BH&A)  
Nick Furtado, Doug Hahn (J.M.O.A.)  
Anthony Papapietro, Jessica Cruz (Horizon)

The meeting began at 11:35 a.m. in the field office.

LEED Update:

- There was a lengthy discussion about the submittal process, and a flowchart was proposed by BH&A. It showed BH&A getting submittals first, signing off on them, and then sending them on to Horizon. Horizon noted that in some case they would have to see the submittals concurrently to assure that all parties are doing due diligence. Todd Harvey will pre-screen all submittals for LEED issues and send them to Horizon when necessary. BH&A will provide Horizon with a list showing which contractors are responsible for each credit so that Horizon can tailor their submittal letters and ask for supporting info. Each letter will specify "You are responsible for the following credits: \_\_\_\_\_". This will be done before the next meeting. If contractors miss the trailer meetings, they will get a copy of the letter mailed to them.
- Stefano Gagliano reported that he has been coordinating his work with Jessica Cruz. He also said that photos are needed at critical times or credits could be lost. Nick Furtado said that all LEED requirements had to be included in the specs – contractors need step-by-step guidance on paperwork, photos, etc. If we get audited on LEED, we will need lots of supporting documents.
- There was a discussion about the recycling credit, and Nick Furtado was confident that we would easily make that credit with only two dumpsters (masonry & metal). He is keeping track of the dump tickets.
- Ed Falcone signed off on the LEED credit for smoking.
- Horizon reported that there would be one more fee of \$3,000 to finish registering our project.

[Walter Ludlum left at 12:50]

Skyfold Doors: Nick Furtado reported that Bob Firneis is still working with vendors to get a better price on the doors.

Parking: Joyce Lannert is working with the Village to get parking tags for the construction workers.

The meeting ended at 1:15 p.m. The next meeting will be on **September 13<sup>th</sup> at 8:30 a.m.**