

THE OSSINING PUBLIC LIBRARY  
PROJECT COMMITTEE MEETING #42  
NOVEMBER 22, 2005

Attending: Joyce Lannert, Walter Ludlum, Edward Falcone (Library)  
Todd Harvey, Stefano Gagliano (BH&A)  
Bob Firneis, Nick Furtado (J.M.O.A.)

The meeting began at 8:45 a.m. in the Community Room.

Colonnade: A decision on this should be made by January. The library will ask Beatty Harvey for renderings that show a half colonnade and no colonnade in time for a 12/8 board meeting. Nick Furtado noted that the colonnade calls for \$35,000 in lighting, and the electrician is looking at alternatives there.

Contingency Fund: Bob Firneis distributed a new budget summary that showed a contingency fund of \$102,000. Some known issues bring the budget substantially over that amount, and the matter of eliminating the colonnade was discussed again. Mr. Firneis said he would be comfortable with a \$150,000 contingency, Nick Furtado would like to see \$250,000.

Step Lighting: This issue has not been resolved yet, and there is a change order proposed that would add \$33,000 to the budget. Placing lights on the walls would be cheaper, but might not be as effective. This needs to be discussed with Bonny Whitehouse.

Parking: After moving to the new building, it will not be possible to use any library property for parking until the site work is finished – up to three months. The library may approach its neighbor to continue using the leased lot past the expiration of the current lease - the driveway to that lot could be kept open during most of the site work.

[Todd Harvey arrived at 9:30]

Window: Nick Furtado will contact the surveyor to confirm the property line at the front of the building. If the bay window is too big, there are several alternatives to discuss.

Furniture: Todd Harvey distributed a spreadsheet that showed the F&E budget at \$692,000, almost \$200,000 over budget. He proposed several options for bringing the cost down, including refurbished office furniture, not finishing the mezzanine, and not using end panels on some stacks. He noted that the shelving system in the proposal was a base model that needed external supports – a cantilever shelving system would add 10% to the cost. All costs shown were from state contracts, and he thought it likely that bidding would bring some costs down. There was discussion on carpeting and furnishing the mezzanine for use as a seating area as an alternative to leaving it empty. Mr. Falcone mentioned that one furniture vendor, Brodart, dropped off two chairs for us to examine and they were currently by the first-floor reference desk.

[Nick Furtado left the meeting at 9:45]

Security: Mr. Harvey said that from past experience, a building security system could cost from \$5,000 (just motion detectors) to over \$30,000 (with full video surveillance). Mr. Falcone said that a minimal system would do for now, if the building could be pre-wired inside and outside for cameras later. Mr. Harvey will contact a vendor he knows for an estimate, and Mr. Firneis will also recommend a vendor. They will meet with Mr. Falcone to detail a system.

Sound System: Mr. Harvey met with an audio vendor who worked up an estimate of approx. \$18,000 for a sound system in the theater.

Contingency Fund: Q: What new costs aren't in the current contingency fund? Furniture (\$150,000?), window steel work (\$50,000?), lighting (\$33,000) and well testing (\$10,000?).

Bidding: There was a discussion on firming up budgets for the phones, sound system, building security and furniture via competitive bidding. It was agreed to bid out all four items by early January.

LEED: Mr. Gagliano mentioned that one of the furniture vendors, Tony Kropp, was selling LEED-certified items.

The next meeting will be on December 20<sup>th</sup> at 11:30.

reported by Ed Falcone