

THE OSSINING PUBLIC LIBRARY
PROJECT COMMITTEE MEETING #52
JULY 5, 2006

Attending: Joyce Lannert, Walter Ludlum, Peter Capek, Edward Falcone (Library)
Sal Coco, Nigel Allyne, Stefano Gagliano (BH&A)
Nick Furtado, Doug Hahn, Jeff Butler (J.M.O.A.)
Dan Bratz (AKF)

The meeting began at 11:45 in the site trailer.

Commissioning: Representatives from BH&A, AKF, JMOA, the HVAC contractor, Joyce Lannert and Horizon walked the building this morning to see the items listed in Horizon's recent deficiencies letter. The responsible parties need to provide written comments as to what corrective actions will be taken with regard to the deficiencies.

Retaining Wall: The library's back neighbor wants an answer on when the wall is going to be inspected and water run-off issues will be addressed. Nick Furtado reported that civil engineer Ron Eberlin was on-site today and will make a report. The wall will be excavated at the radius commencing on Monday (7/10). Ms. Lannert asked if the blocks in the wall were randomly tested like other structural materials were tested. Nick Furtado said no, but the manufacturer provides material certifications that the blocks meet specifications. She also asked him to provide the library with a copy of this certification, as well as all documentation and correspondence pertaining to the wall. Nick hopes to get a binder coat on the back property within 30 days; that will take care of most drainage issues.

Water Meter: The building is ready to accept a water meter but the DPW has not replied to our requests yet. Joyce Lannert will call the village manager.

Budget: Sal Coco has given Bob Firneis the BH&A invoice report that he requested. Nick will ask Bob to bring a budget update to the next project meeting.

Furniture: Sal Coco & Ed Falcone reported that the furniture vendor is now within budget. The orders will be placed as soon as she returns from vacation (7/10).

Partition Wall: Nick reported that ModernFold will install the unit strut for the wall on a time & materials basis if the engineer (GMS) signs off on the modifications. Nick doesn't have a firm price on the partition wall yet.

Carpeting: Nicks will call Mr. Sanders (Commercial Flooring) to get an update on the carpeting. Carpeting has not been ordered yet and this will be a problem if the order isn't placed very soon.

Other Contracts: The library has not received signed contracts yet from the phone vendor or the building security vendor. Nick said that contracts have been forwarded to the vendors and have not received them, he will contact them.

Sidewalk: The DPW wants to be included in the distribution list for the apron layout for the front sidewalk.

Opening Date: The library asked Nick for a more definite timeline for moving into and opening the new building so that plans could be made for an opening-day event. He replied that it was still too soon to commit to a date, but we are working off of the latest schedule for completion of the work, and Mr. Falcone suggested that the library pick a date in November that was independent from the actual start of service.

The meeting ended at 12:45. The next meeting will be on August 1 at 11:30.

reported by Ed Falcone