

PROJECT COMMITTEE NOTES – January 2, 2007

Attendees: Bob Firneis, Sal Coco, Fernando Polletta, Stefano Gagliano, Walter Ludlum, Joyce Lannert, Joan Hraban

STATUS UPDATE

Elevator – new breaker needs to be installed
Movers – **Bob** will try to arrange for operating engineer to work elevator when move is underway so as not to effect moving date of 1/08
Carpeting, wood flooring, tile work – contractor needs to be pressed to complete work (**Fernando**)
Shelving and millwork – contractor needs to be pressed to complete work (**Fernando**)
Building front – stairs and paving should be finished by Friday, 2/5
Installation of partition in performance space – can't be installed until carpet is installed
Fixed seating in performance space will be installed after carpeting
Café counter – **Nick** is responsible for preparing CO.
Window seat – (**Nigel/Nick**) are responsible for preparing CO
Window treatment - (**Barbara Hall**) prepared PO for Steve Weitzner
Graffiti removal –PO prepared for implementation in April
Exterior signage – **Nigel** unable to find willing bidders, **Bob** to try to identify northern suppliers to contact for bids

OUTSTANDING ITEMS

Demolition contract – Board has approved terminating contract with Industrial Wrecking, contract documents for new bid to be prepared by **Bob**
Canopy – meeting to be arranged with contractor (Piazza) to discuss finish he proposes for underside of canopy
Parking during demolition – library pressed CM to find an alternate during demolition that would permit access to rented lot. **Joan** to contact lot owner on side street for possible renting of space
Performance space – railing in front of fixed seating still needs to be installed
Bollards in front of building – consensus on black metal to match lightposts in street. Still have not received sketch showing placement of 4 bollards – **Nigel** to supply.
Electric outlets in second floor adult reading room – none installed, drawings need to be checked

LEED/Cx

Flushing timeline might be reduced from two weeks – **Stefano** to research
C of O – need better sense of contractors' completion before scheduling next walk-through with Ed Braddick

- information requested by Braddick at 12/12 meeting has been provided to him
- Energy model – awaiting comments from HEA on AKF model
Educational credits – **Stefano** to clarify what materials will satisfy the LEED education credit requirement

TIMELINE – best current estimate

- Movers begin, library closes – still scheduled for 1/08/07 – to be confirmed when date elevator will be operational is confirmed
 - Librarians move in
 - All systems tested, staff instructed on use of new equipment
 - Doors open to public
 - Open house
 - Above dates subject to flush-out?
- All above items unable to be determined – dependent on progress after contractors are contacted and re-energized

CM trailer was removed in preparation for library move, demolition and grading. Library informed Savin/JMOA that CM was to locate space in new library so that he was on site at all times, to move the project forward expeditiously.

Walk-through scheduled for Friday, 1/05, with Bob Firneis, Sal Coco, Nigel Alleyne, Fernando Polletta, Walter Ludlum and Joyce Lannert to identify outstanding issues. Project Committee agreed to meet weekly as project nears completion.

NEXT MEETING DATE – January 9, 2007
Joyce Lannert, Building Committee