

PROJECT COMMITTEE NOTES – January 16, 2007

Attendees: Bob Firneis, Sal Coco, Nick Furtado, Nigel Alleyne, Fernando Polletta, Walter Ludlum, Joyce Lannert, Joan Hraban

OUTSTANDING ITEMS

- Performance space ceiling – VE documents do not refer to change in material in ceiling
- Canopy roof – alternatives and prices still not available, agreed to pursue either cement or Stowe stucco
 - completing of sheathing still being worked on – **Fernando** to push for more workers
- Cement in front of building – all but flagpole site finished
- Elevator – inspection complete?
- Demolition contract – ready for bidding, goes out this week
- Electrical outlets – plugs shown in floors on drawings, not on tables – drawings to be prepared (**Nigel**) and prices gotten for power outlets to be installed in table core
- Furniture issues in circulation room – furniture as ordered, price for alteration to be obtained (**Nigel**)
- Parking – no alternative street sites identified to rent yet
- Final cleaning – Two bids to be presented to the Board at tonight's meeting for Board action
- Service contracts – JMOA to provide guidance to Board on service/maintenance contracts for first year (**Bob/Nick**)

STATUS UPDATE

- Carpeting, wood flooring, tile work – to be finished by end of week
- Shelving and millwork – Bill Divine (Library Interiors) expects to be finished by next Wednesday
 - installation of computer tables – completed, electrical outlets still need to be installed – data and phone wiring need to be labeled
- Café counter – to be completed in 3 weeks - Nigel needs to provide sketch for plumber on sink and piping
- Window seat – to be completed in 3 weeks
- Book moving – Library Interiors did no moving last Thurs. and Fri. – still guarantees completion by 1/19
- Exterior signage – **Nigel** to provide JMOA with sketch of specifications in order to get a few more bids
- Railings in performance space – height needs checking
- All telephone, WLS, EduTek installations – **Joan** to coordinate with Verizon for Phones, **Bob** will coordinate with EduTek, WLS will install computers **after** final clean-up and building is turned over

Window treatment – Sal will arrange with Weitzman to install prior to 1/26

BUDGET UPDATE to be provided next week

LEED/Cx

Cx starting this week

TIMELINE

Movers – started 1/08/07

C of O – Sal has arranged a *preliminary* final walk-through with Ed Braddick, Sal, Nigel, and Savin reps for 1/23

Librarians move in

All systems tested, staff instructed – Joan to begin to identify staff for training

Fire alarm

HVAC

Plumbing

Automatic doors

Elevator keying

Partition in Perf. Space

Perf. Space equipment

Doors open to public

Open house – school break is 1/20 – 1/28, so Open House tentatively scheduled for Sunday, 3/4

NEXT MEETING DATE – JANUARY 23, 2007

Joyce Lannert, Building Committee