

PROJECT COMMITTEE NOTES – July 31, 2007

Attendees: Fernando Polletta, Paul Rohling (J&M Plumbing), Nigel Alleyne; Stefano Gagliano, Joyce Lannert, Beth Bermel

SPECIAL ISSUES

Geothermal - John Rice has still not submitted his report. However, Paul Rohling discussed his proposal for additional work that would remedy the too-frequent filter clogging and provide a more even water flow feed to the system. He was asked to submit a formal proposal for the Board's consideration.

Water behind retaining wall – two sources of water were discovered when the grass was cut back. A meeting with Ed Braddick and Nick Furtado was held on 7/20 and the decision was made to hire a consultant hydrologist to identify the source and propose a solution. Bill Canavan of HydroEnvironmental Solutions was retained and is undertaking the study.

Site work – Fernando explained that the project's delay had resulted in Malcolm Patrick's starting another job, causing delays with this one. However, Fernando said he was assured that work would be completed by first week in September.

Close out documentation, staff training

staff training needs:

ACL - training completed

EduTek – still need training on children's room projector; WLS has to
Install computer in podium in Performance Space

Filingeri – Bonnie Whitehouse's punch list items are to be added to
Filingeri's list.

LEED/Cx - Stefano Gagliano

LEED submission - no response from USGBC yet

Responses to deficiency report – HEA report still not received -

Letter will be sent to Joe Lorino

Balancing - comments from AKF and HEA – still not received –

Nigel to remind AKF

OUTSTANDING ITEMS

Exterior signage, snow protection on roof - Nigel to provide written proposal received from Eagle Master Signs to Beth along with three other

proposals

Punch list items – progress update

cabinets for Opacs – Stefano checking with Nigel re relocating some,
issue is where power exists

shelf ends – Beth confirmed number with Nigel

phone/data lines – results of EduTek’s review of test – EduTek’s
comments forwarded to Filingeri – Fernando will clarify with both

roof – Fernando will resend letter from Carlisle rep to Nigel for

Nigel’s comments on adequacy re warranty guarantee
status of items on Piazza’s punch list – Bob Firneis following u

Alarm system update – ASI still waiting on part for monitor

Additional change orders – still to come

J&M Plumbing for modifications to geothermal system

Fix for water behind wall

NEXT MEETING DATE - August 28, 2007

Joyce Lannert, Building Committee