

PROJECT COMMITTEE – 8/28/07

Attendees: Fernando Polletta, Nigel Alleyne, Joyce Lannert, Beth Bermel

SPECIAL ISSUES

Geothermal – proposal for change order – Fernando to follow-up with Paul Rohling of J&M

Water behind retaining wall – status of assessment by HSE
none of the information requested by HSE on 8/22 has been provided yet –
Fernando to provide

Site work – estimate of completion of parking lot – still 1st week of Sept.
MP workers still not showing up on daily basis
Change order - \$4,900 for storm drain piping

Close out documentation, staff training

staff training needs:

Piazza – moveable partition in Performance Space – Beth checking
with staff if training took place

EduTek – there is still a problem with children’s room projector;

WLS needs to provide training on computer in podium in
in Performance Space

Filingeri – Bonnie Whitehouse’s punch list items still not added to
Filingeri’s list – Fernando to follow-up

CT Wells – as-builts **not** provided with close-out documents - Nigel
has but only for 3 wells, not all four – Fernando to follow-up
with CT Wells to get them all

Landscaping, Phase 2 – Fernando said Bob Firneis (Savin/JMOA) had to
be contacted re preparation of bid documents – Joyce to follow-up

LEED/Cx - Stefano Gagliano e-mailed that the submission was under review by
USGBC

OUTSTANDING ITEMS

Exterior signage, snow protection on roof – Beth to provide PO to Eagle Master
Signs and Awards to begin work

Punch list items – progress update

cabinets for Opacs –relocation – Stefano needs to check locations on drawings
shelf ends – Beth to clarify correct number with Stefano
phone/data lines – results of EduTek’s review of test – EduTek’s comments forwarded to Filingeri – Fernando still needs to clarify with both as to source of problem
roof – Nigel agreed that Carlisle rep’s letter is adequate for warranty protection?
status of items on Piazza’s punch list – Bob Firneis following up – BHA submitted its comments to Piazza’s close-out submission

Alarm system update –ASI **still** waiting on part for monitor - Fernando to follow-up

Seating capacity in Performance Space – Nigel to clarify

Additional change orders – still to come

J&M Plumbing for modifications to geothermal system

Fix for water behind wall

Malcolm Patrick for providing drains in parking lot

Exterior stairs on west side of building, interior stairs to mechanical room

NEXT MEETING DATE - September 25, 2007

Joyce Lannert, Building Committee