

## PROJECT COMMITTEE NOTES – September 25, 2007

Attendees: Fernando Polletta, Peter Capek, Joyce Lannert, Beth Bermel

### SPECIAL ISSUES

#### Geothermal

change order – 5 additional spin-down filters to be installed next week

Water behind retaining wall

- connection to geothermal system – suspicion that well #3 is overflowing
- HydroEnvironmental Solutions report not yet received, need to confirm

Site work – estimate of completion date of parking lot – week of Oct. 8

Landscaping Phase II contract – bids out by Oct. 5

Close out documentation, staff training

staff training needs:

Piazza – moveable partition in Performance Space – Beth checking with staff if training took place

EduTek – there is still a problem with children's room projector;

WLS and EduTek need to provide training on computer in podium in in Performance Space

Filingeri – Bonnie Whitehouse's punch list items not yet added to Filingeri's LEED/Cx - Stefano Gagliano e-mailed that comments from USGBC not yet received

### OUTSTANDING ITEMS

Exterior signage, snow protection on roof - PO issued

Punch list items – progress update

cabinets for Opacs –relocation

shelf ends – number needed verified?

phone/data lines – results of EduTek's review of test – EduTek's comments forwarded to Filingeri – Fernando still needs to clarify with both as to source of problem

roof – Carlisle rep's letter is adequate for warranty protection

status of items on Piazza's punch list - still in question

Alarm system update –ASI **still** waiting on part for monitor? Beth to confirm

Seating capacity in Performance Space – Nigel to clarify

Additional change orders – still to come

J&M Plumbing for modifications to geothermal system - received

Fix for water behind wall – 3 bids sought, none rec'd as of yet

Malcolm Patrick for providing drains in parking lot - received

Exterior stairs on west side of building, interior stairs to mechanical room

NEXT MEETING DATE    October 9, 2007  
Joyce Lannert, Building Committee