

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Special Meeting/Work Session
March 12, 2018, 7:00 p.m.

MEETING MINUTES

In Attendance: Matthew Weiss, *President*, Alice Joselow, *Vice President*, Madeline Zachacz, *Secretary*; Peter Capek, Debbie Goddard
Lucinda Manning

Staff: Karen LaRocca-Fels, Director; Kathy Beirne, Secretary to Director

Other: P.E.s: Robert Antonucci, Nunzio Pietrosanti, and Andrew Macko of Antonucci & Associates; and John Tortoso – all via phone.

Call to Order

At 7:04 p.m. President Matthew Weiss called the March 12, 2018 Special Meeting of the Board to order.

Pledge of Allegiance

All those present stood for the Pledge.

Approval of Payments

RESOLUTION #55 – APPROVAL OF PAYMENTS DATED MARCH 12, 2018

RESOLVED, that the Board of Trustees approves the payments dated March 12, 2018 as represented by the Unpaid Bills report of March 12, 2018 reviewed by the Board.

Alice Joselow moved and Peter Capek seconded the motion to approve Resolution #55. Motion passed unanimously.

Old Business

- Retaining Wall Feasibility Study – Antonucci & Associates via phone
 - Board discussion reviewing questions that were raised at last meeting including drainage proposal
 - Nunzio Pietrosanti advised that to do the drainage first is putting the cart before the horse
 - Stabilize the wall first – must be carefully done – especially with the use of heavy construction equipment
 - Board asked for timeline – concern regarding parking lot usage
 - Antonucci recommended Option #3: Soil Nail Wall.
 - Continue monthly wall monitoring through the spring
 - Revisit expanding parking in early summer
 - Wall situation open to further discussion

- 2018-2019 Proposed Budget Discussion
 - Resolution for Board approval to be presented at next meeting

- OPL Website Update
 - New Website is live as of today from inside the building, new calendar also
 - Karen sent out E-blast to alert the public
- Space Assessment and Planning
 - Karen gathering names of space planning experts
 - Need to clarify priorities
- Projector Proposals – Additional bid received
 - Board approved proposal from Adwar Video – theater projector replacement for now (under \$5,000)
- Reupholstering Furniture
 - Board approved reupholstering of chairs: \$18,737

New Business

- Resignation of Trustee Ms. Debbie Goddard

RESOLUTION #56 – ACCEPTANCE OF TRUSTEE RESIGNATION

RESOLVED, that the Board of Trustees accepts, regretfully, the resignation of Trustee Ms. Debbie Goddard effective June 30, 2018.

Thank you, Debbie, for your dedicated service to the Ossining Public Library and to the Ossining community.

Lucinda Manning moved and Alice Joselow seconded the motion to approve Resolution #56. Motion passed unanimously.

- Request from the Town of Ossining to use the Budarz Theater as an alternate site for its Friday evening Concert Series in case of rain.

RESOLUTION #58 – TOWN OF OSSINING PARK & RECREATION SUMMER CONCERTS ALTERNATE SITE

RESOLVED, that the Board of Trustees approves the request by the Town of Ossining to use the Budarz Theater as an alternate concert site for its Friday evening Concert Series in case of rain. The Board approves up to three free concerts to be held in case of rain, while the costs incurred in staff and anything else for the concerts after the three would be fully reimbursed by the Town of Ossining. The Town of Ossining must notify the Library by 1:00 p.m. on the day of need.

Debbie Goddard moved and Madeline Zachacz seconded the motion to approve Resolution #58. Motion passed unanimously.

- Grant and Disbursement Agreements with the Dormitory Authority of the State of New York

RESOLUTION #57 – AUTHORIZATION OF A GRANT AGREEMENT WITH THE DORMITORY AUTHORITY OF THE STATE OF NEW YORK

WHEREAS, the administration of Ossining Public Library (the “Library”) has recommended that the Library enter into a certain Grant Disbursement Agreement (the “Agreement”) between the Library and the Dormitory Authority of the State of New York (“DASNY”) in connection with the Library’s receipt of a Community Capital Assistance Program grant; and

WHEREAS, the Board of Trustees now desires to authorize the Library to enter into the Agreement with DASNY.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes and approves the Grant Agreement (the “Agreement”) between the Library and the DASNY, in substantially the form and substance attached to this Resolution; and it is further

RESOLVED, that the Director of the Library is hereby authorized and directed to execute and deliver the Agreement and any and all other documents or agreements necessary or appropriate in connection therewith, and is authorized to take or cause the Library to take all actions necessary to comply with the terms of the Agreement; and it is further

RESOLVED, that the Board of Trustees ratifies and confirms all actions previously taken by the Library’s officers and employees in connection with this matter.

This Resolution shall take effect immediately.

Madeline Zachacz moved and Alice Joselow seconded the motion to approve Resolution #57. Motion passed unanimously.

The Board discussed the need for a generator, especially for heat – get prices.

Executive Session

At 8:22 p.m. Madeline Zachacz moved and Alice Joselow seconded the motion to enter into Executive Session to discuss payroll, budget and staffing. Motion passed unanimously.

At 8:41 p.m. Lucinda Manning moved and Madeline Zachacz seconded the motion to leave Executive Session. Motion passed unanimously.

Adjournment

At 8:42 p.m. Debbie Goddard moved and Alice Joselow seconded the motion to adjourn the March 12, 2018 Special Meeting of the Board of Trustees. Motion passed unanimously.

Respectfully submitted,
Kathy Beirne
Secretary to Director