In Attendance: Matthew Weiss, President, Alice Joselow, Vice President, Madeline Zachacz, Secretary; Peter Capek, Lucinda Manning, Cecilia Quintero, Shandi Speller

Staff: Karen LaRocca-Fels, Director; Kathy Beirne, Secretary to Director

Others: Craig Olivo, Esq.

Call to Order
At 7:07 p.m. President Matthew Weiss called the November 26, 2018 Regular Meeting of the Board of Trustees to order in the Café area.

Pledge of Allegiance
All those present stood for the Pledge.

Battle of the Books Recognition
President Matthew Weiss addressed the BOB students and parents. He congratulated and thanked them for participating in the program. Certificates of Excellence and medals were presented to each student.

<table>
<thead>
<tr>
<th>2018 Children’s Team: Camp Half-Blood</th>
<th>2018 Teens’ Team: OPL Unsub</th>
</tr>
</thead>
<tbody>
<tr>
<td>Xander Bradley</td>
<td>Liam Fels</td>
</tr>
<tr>
<td>Sadie Cohen</td>
<td>Julia Islas</td>
</tr>
<tr>
<td>Daniela Cohen</td>
<td>Emilia Magalhaes</td>
</tr>
<tr>
<td>Troy Hall</td>
<td>Catalina Merlade-E-Larroca</td>
</tr>
<tr>
<td>Emmett Hayes</td>
<td>Delia Montague</td>
</tr>
<tr>
<td>Jonathan Kang</td>
<td>Lara-Francine P. Raymundo</td>
</tr>
<tr>
<td>Robert Kang</td>
<td>Assistant Coach: Brandon Jones</td>
</tr>
<tr>
<td>David Lange</td>
<td>Coach: Suzy Zavarella</td>
</tr>
<tr>
<td>Coach: Debbie Fletcher</td>
<td></td>
</tr>
</tbody>
</table>

At 7:18 p.m. Lucinda Manning moved and Madeline Zachacz seconded the motion to adjourn and move upstairs to the Director’s Office to continue the meeting. Motion passed unanimously.

At 7:26 p.m. the meeting was called back to order. Discussion of the 10/15/18 meeting minutes began, but ended when Craig Olivo, Esq. arrived.

Executive Session
At 7:29 p.m. Madeline Zachacz moved and Lucinda Manning seconded the motion to enter into Executive Session to discuss contract negotiations. Motion passed unanimously.
At 8:30 p.m. Madeline Zachacz moved and Lucinda Manning seconded the motion to leave Executive Session. Motion passed unanimously.

Approval of Prior Meeting Minutes
Motion to Accept the Revised Minutes of the September 17, 2018 Regular Meeting of the Board. *Tabled until next meeting.*

Motion to accept the Revised Minutes of the October 15, 2018 Regular Meeting of the Board. *Tabled until next meeting.*

Public Comment - None

**Director's Report and Personnel Report**
- We are wrapping up the 125th Anniversary events. Louis Crisci, Chris Surovich, Linda Levine finishing an oral history video.
- Children’s book author Jerry Pinckney interview
- Personnel changes – PT Staff Assistant and 2 FT Librarian III positions
- Allison Robbins, Employee of the Year, Rotary event
- Audit is finished. Auditor to meet with the Board
- Bidding documents for HVAC being reviewed
- New Jace for HVAC
- November 3rd “Mad for the Library” successful
- Finishing up 125th Commemorative Journal
- Parent Connection
- BEAMS
- Linda Levine preparing training program for Bridging the Gap
- Mallory and Karen attended Philanthropy Conference
- Migration plans
- Copy machine contract
- One Call Now
- Lidya Aulestia is back and working on improving Spanish collection

Payroll Approvals – 10/26/18, 11/09/18, and 11/23/18 payrolls were approved by the Board.

Committee Reports
**President’s Report**
- Matt, Karen, Alice, Ginny Laughlin, Alan Marzelli met to review fundraising by Foundation
- 125th final event, December 8, 2 PM, closing ceremony

**Policy and Bylaws & Personnel** - None

**Finance Committee** - None

**Building and Grounds** - None
Resolutions

**RESOLUTION #29 – Approval of Payments**
RESOLVED, that the Board of Trustees approves the payments dated November 26, 2018 as presented by the Unpaid Bills report of November 26, 2018 reviewed by the Board.

**RESOLUTION #30 – Personnel Changes**
RESOLVED, that the Board of Trustees approves the following personnel change:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>FT/PT</th>
<th>Pay Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Hire:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brandon Rumaker</td>
<td>Library Clerk</td>
<td>Circulation</td>
<td>PT</td>
<td>$18.49/hr</td>
<td>11/12/18</td>
</tr>
</tbody>
</table>

**RESOLUTION #31 – Retention of Bond, Schoeneck & King, PLLC for Labor & Employment Services**
RESOLVED, that the Board of Trustees approves the retention of Bond, Schoeneck & King, PLLC for the Library’s Labor & Employment Services and the October 10, 2018 letter (received October 16, 2018) setting forth the basic terms of engagement including an annual retainer fee of $18,000 per year for the period of November 16, 2018 through November 15, 2021.

Madeline Zachacz moved and Lucinda Manning seconded the motion to approve Resolutions #29–#31. Motion passed unanimously.

Old Business

- Space Assessment and Planning – Adult Biographies have been moved.

New Business - None

Public Comment - None

Executive Session
At 9:05 p.m. Madeline Zachacz moved and Lucinda Manning seconded the motion to enter into Executive Session to discuss personnel and policy. Motion passed unanimously.

At 9:15 p.m. Lucinda Manning moved and Cecilia Quintero seconded the motion to leave Executive Session. Motion passed unanimously.

Adjournment
At 9:16 p.m., Madeline Zachacz moved and Peter Capek seconded the motion to adjourn the November 26, 2018 Regular Monthly Meeting of the Board. Motion passed unanimously.

Respectfully submitted,
Kathy Beirne, Secretary to Library Director