

OSSINING PUBLIC LIBRARY

EMPLOYEE PROTECTION (WHISTLEBLOWER) POLICY

It is the intent of the Ossining Public Library to be in full legal compliance with all laws and regulations governing the library. The library acknowledges that achieving such compliance requires the support of all library employees.

Any employee, who reasonably believes that some policy, practice, or activity of the Ossining Public Library or any employee who reasonably believes that a staff employee or Board member either individually or collectively is in violation of law or state library regulations, may file a written complaint with the Board President. Such written complaint shall be considered privileged communication and shall be shared only with persons charged with investigating the complaint.

The Ossining Public Library will not retaliate against any employee or employees who file such a written complaint. Such protection against retaliation shall be extended to any employee or employees who file a written complaint with any regulatory or law enforcement agency.

My signature below indicates my receipt and understanding of this Policy. I also verify that I have been provided with an opportunity to ask questions about the Policy.

Employee Signature

Date

*First Reading by the Board of Trustees: March 18, 2013
Second Reading and Approval: April 15, 2013*