



Librarian II, Part Time/Temporary

Do you want to work for an award-winning public library serving an engaged, diverse community? The Ossining Public Library is seeking an energetic, customer service oriented **Temporary Part Time Librarian II** to provide adult reference and reader's advisory services to our diverse community primarily at our busy reference and information desks. The temporary librarian will be scheduled up to 17 hours per week, for up to 90 days, and will work on both a scheduled, or an as-needed, basis (mainly weekdays and evenings, and including one Saturday per month). This position is to cover a medical leave.

Duties include:

- Providing reference and readers' advisory service to adults, seniors, and teens;
- Assisting library patrons in the use of library materials and technology;
- Providing computer, catalog and database instruction;
- Providing information to users;
- Assisting users of all ages in accessing print and electronic resources;
- Performing other job related duties as assigned;
- Extensive collection development responsibilities such as ordering adult nonfiction print materials, DVDs and CDs, approving cataloging, and weeding.

An MLIS degree from an ALA accredited school and two (2) years professional librarian experience subsequent to the MLIS is required. Familiarity with MS office Suite is required and Evergreen experience is preferred. Fluent Spanish is helpful. Placement is subject to Westchester County Civil Service approval.

Rate of pay: \$30.43/hour

Ossining, New York, is located in the beautiful Hudson River Valley just 34 miles from Manhattan. Ossining is a 50 to 60 minute commute from Manhattan on the Metro-North Hudson Line and boasts an award-winning public school system, numerous parks and trails, robust arts and cultural opportunities, and a walkable downtown.

To apply, please email an [application](#) resume and cover letter to Diana J. Lennon, Head of Adult Services: dlennon@wlsmail.org.

Ossining Public Library, 53 Croton Ave., Ossining, NY 10562