

OSSINING PUBLIC LIBRARY
Operating Budget - FY20 P&L
July 2020 - June 2021

03/20/2020

	FY20 Budget	FY21 Budget	Incr (Decr)	Reason
Income				
2401013 Interest-OPL Signature	\$ 12,000.00	\$ 17,000.00	\$ 5,000.00	
2410000 Rental of Real Property	\$ 2,400.00	\$ 2,400.00	\$ -	
2690000 Compensation for Loss	\$ 4,000.00	\$ 2,000.00	\$ (2,000.00)	
2705000 Gifts and Donations	\$ 10,000.00	\$ 11,000.00	\$ 1,000.00	
2760000 LLSA - NYS Grant	\$ 10,000.00	\$ 10,000.00	\$ -	
2760003 MISC GRANT	\$ 45,000.00	\$ 22,000.00	\$ (23,000.00)	Beams in 2020 & Teen programming in 2021
2760004 NYS grants in aid	\$ 1,000.00	\$ 1,000.00	\$ -	
2770000 Misc Revenue	\$ 500.00	\$ 500.00	\$ -	
Vending Machine Comm	\$ 1,000.00	\$ -	\$ (1,000.00)	
2770100 Copier Fees	\$ 8,500.00	\$ 6,000.00	\$ (2,500.00)	
2770200 Fines	\$ 16,500.00	\$ 8,000.00	\$ (8,500.00)	
2800000 Pilot Revenue	\$ 17,000.00	\$ 17,000.00	\$ -	
2402000 Endowment Income	\$ 15,000.00	\$ 20,000.00	\$ 5,000.00	Rest to book purchases
Total Income	\$ 142,900.00	\$ 116,900.00	\$ (26,000.00)	
Expenses				
10 Wages				
7410160 Salaries - Full time clerical	\$ 306,273.00	\$ 316,385.00	\$ 10,112.00	
7410161 Salaries - Part time clerical	\$ 607,392.00	\$ 610,744.00	\$ 3,352.00	Libr Monitors from Custodial
7410163 Salaries - Part time cust/clean/monitors	\$ 138,255.00	\$ 110,451.00	\$ (27,804.00)	Libr Monitors to Clerical
7410165 Salaries - Full time profession	\$ 794,167.00	\$ 775,116.00	\$ (19,051.00)	
7410166 Salaries - Part time profession	\$ 283,374.00	\$ 283,782.00	\$ 408.00	A.Robbins to FT-Levine/Riedel gone
Total 10 Wages	\$ 2,129,461.00	\$ 2,096,478.00	\$ (32,983.00)	
14 Fringe Benefits				
9060801 Medical-FT Employee	\$ 362,367.00	\$ 307,515.00	\$ (54,852.00)	2 employees declined/dropped coverage
9060810 Medical - Retirees	\$ 185,182.00	\$ 155,653.00	\$ (29,529.00)	
9060820 Medicare Prem-Retiree	\$ 44,436.00	\$ 47,479.00	\$ 3,043.00	
9060830 Dental	\$ 28,484.00	\$ 21,600.00	\$ (6,884.00)	
9060840 Vision	\$ 5,600.00	\$ 3,960.00	\$ (1,640.00)	
9060850 Hearing	\$ 152.00	\$ 175.00	\$ 23.00	
9060860 Legal	\$ 332.00	\$ 360.00	\$ 28.00	
9060870 Employee Invest Serv	\$ 1,000.00	\$ 1,000.00	\$ -	Omni & Pref Group
9060880 Employee Assistance	\$ 3,250.00	\$ 3,350.00	\$ 100.00	ESI
9060890 Tuition		\$ 6,000.00		
Total 14 Fringe Benefits	\$ 630,803.00	\$ 547,092.00	\$ (83,711.00)	
18 Employee Retirement				
9010800 ERS - Full Time	\$ 168,495.00	\$ 164,256.00	\$ (4,239.00)	
9010801 ERS - Part Time	\$ 32,956.00	\$ 49,794.00	\$ 16,838.00	
Total 18 Employee Retirement	\$ 201,451.00	\$ 214,050.00	\$ 12,599.00	
22 Payroll Taxes				
9030800 Social Security - Full Time	\$ 84,184.00	\$ 83,499.83	\$ (684.17)	
9030801 Social Security - Part Time	\$ 78,720.00	\$ 76,880.74	\$ (1,839.26)	
Total 22 Payroll Taxes	\$ 162,904.00	\$ 160,380.57	\$ (2,523.43)	
26 Insurance-P/R Related				
9040800 WORK COMP INS	\$ 23,000.00	\$ 21,000.00	\$ (2,000.00)	
9045800 Disability Insurance	\$ 4,000.00	\$ 4,500.00	\$ 500.00	
9050800 UNEMPLOYMENT INS	\$ 10,000.00	\$ 10,000.00	\$ -	No layoffs
Total 26 Insurance-P/R Related	\$ 37,000.00	\$ 35,500.00	\$ (1,500.00)	

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30 Outside Services				
7510000 Bldg Consultant	\$ 32,000.00	\$ 36,000.00	\$ 4,000.00	Tortoso
7510010 Web Services	\$ 4,000.00	\$ 3,000.00	\$ (1,000.00)	
7510020 Collection Services	\$ 2,000.00	\$ 2,000.00	\$ -	Unique
7510030 Piano Tuning	\$ 1,250.00	\$ 1,500.00	\$ 250.00	B.Sims
7510040 P/R Services	\$ 14,000.00	\$ 15,000.00	\$ 1,000.00	ADP
7510050 Vote Expenses	\$ 3,000.00	\$ 3,000.00	\$ -	Print/Mail
7510060 Legal Services	\$ 30,000.00	\$ 30,000.00	\$ -	Bond
7510070 Auditing Services	\$ 12,000.00	\$ 12,000.00	\$ -	Baldessarri
7510090 Dumpster Service	\$ 4,500.00	\$ 4,800.00	\$ 300.00	Vill of Ossining
7510100 Longe Range Plan Consultant		\$ 20,000.00		
7510110 IT Consultant	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	Network Support/Adobe
7510120 Architect Services	\$ 10,000.00	\$ 10,000.00	\$ -	
Total 30 Outside Services	\$ 117,750.00	\$ 147,300.00	\$ 29,550.00	
34 Library Materials				
7410300 Museum Passes		\$ 3,000.00	\$ 3,000.00	Funded by Friends
7410410 Adult Books	\$ 75,000.00	\$ 85,000.00	\$ 10,000.00	
7410411 E Books	\$ 20,000.00	\$ 20,000.00	\$ -	
7410412 Adult AV Materials	\$ 30,000.00	\$ 35,000.00	\$ 5,000.00	
7410413 Adult Serials	\$ 22,000.00	\$ 23,000.00	\$ 1,000.00	
7410414 Databases	\$ 7,500.00	\$ 9,500.00	\$ 2,000.00	Mango/Ancestry Library/Newsbank/Demco
7410415 Young Adult Books	\$ 8,000.00	\$ 6,000.00	\$ (2,000.00)	
7410416 Young Adult AV Materials	\$ 1,000.00	\$ 1,000.00	\$ -	
7410417 Young Adult Serials		\$ 1,000.00	\$ 1,000.00	
7410420 Childrens Books	\$ 20,000.00	\$ 25,000.00	\$ 5,000.00	
7410421 Childrens AV Materials	\$ 3,000.00	\$ 2,000.00	\$ (1,000.00)	
7410422 Childrens Serials	\$ 1,000.00	\$ 1,000.00	\$ -	
Total 34 Library Materials	\$ 187,500.00	\$ 211,500.00	\$ 24,000.00	
38 Library Programs				
7520000 Adult Program Supplies	\$ 12,000.00	\$ 10,000.00	\$ (2,000.00)	
7520010 Adult Performance Fees	\$ 20,000.00	\$ 23,000.00	\$ 3,000.00	
7520020 Teen Program Supplies	\$ 7,000.00	\$ 10,000.00	\$ 3,000.00	
7520030 Teen Performance Fees	\$ 4,000.00	\$ 9,000.00	\$ 5,000.00	
7520040 Childrens Progr Supplies	\$ 3,000.00	\$ 7,000.00	\$ 4,000.00	
7520050 Childrens Performance Fees	\$ 7,000.00	\$ 7,000.00	\$ -	
7520060 Homework Help	\$ 7,000.00	\$ 8,000.00	\$ 1,000.00	
7520070 Beams Program	\$ 20,000.00	\$ -	\$ -	Beams discontinued
Total 38 Library Programs	\$ 80,000.00	\$ 74,000.00	\$ (6,000.00)	
42 Staff Development				
7530000 Dues & Subscriptions	\$ 5,000.00	\$ 5,000.00	\$ -	
7530010 Printing	\$ 1,000.00	\$ 3,000.00	\$ 2,000.00	
7530020 Board Development	\$ 1,000.00	\$ 5,000.00	\$ 4,000.00	
7530040 Digital Sign Serv			\$ -	Pres Prod discontinued
7530050 Continuing Education	\$ 15,000.00	\$ 20,000.00	\$ 5,000.00	
Total 42 Staff Development	\$ 22,000.00	\$ 33,000.00	\$ 11,000.00	
46 Repair & Maintenance				
7540000 Cleaning/Repairs	\$ 18,000.00	\$ 22,000.00	\$ 4,000.00	Windows, Junk removal
7540010 Plumbing	\$ 6,000.00	\$ 7,000.00	\$ 1,000.00	
7540020 Pest Management	\$ 2,000.00	\$ 2,000.00	\$ -	J.P.McHale
7540030 HVAC	\$ 20,000.00	\$ 25,000.00	\$ 5,000.00	Clean Air
7540040 Security	\$ 4,000.00	\$ 4,000.00	\$ -	Alarm Spec
7540050 Elevator Maint	\$ 15,000.00	\$ 14,000.00	\$ (1,000.00)	Thyssen
7540060 Fire/Alarm Monitoring	\$ 10,000.00	\$ 8,000.00	\$ (2,000.00)	AFA/Webs
7540070 Geothermal Wells	\$ 12,000.00	\$ 20,000.00	\$ 8,000.00	Conn Wells
7540080 Roof	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	
7540090 Equip	\$ 2,000.00	\$ 1,500.00	\$ (500.00)	Pres Prod
7540100 Misc	\$ 14,000.00	\$ 15,000.00	\$ 1,000.00	MISC/Painting
7540110 Wall	\$ -	\$ 8,000.00	\$ 8,000.00	
Total 46 Repair & Maintenance	\$ 108,000.00	\$ 136,500.00	\$ 28,500.00	

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50 Grounds Maintenance				
7550000 Grounds-Summer	\$ 25,000.00	\$ 25,000.00	\$ -	
7550010 Grounds-Winter	\$ 30,000.00	\$ 30,000.00	\$ -	
Total 50 Grounds Maintenance	\$ 55,000.00	\$ 55,000.00	\$ -	
54 Utilities				
7560020 Verizon	\$ 8,000.00	\$ 9,000.00	\$ 1,000.00	
7560030 ITC Phone Maint	\$ 5,000.00	\$ 3,000.00	\$ (2,000.00)	
7560040 Water/Sewage	\$ 15,000.00	\$ 14,000.00	\$ (1,000.00)	May need city water
7560050 Gas	\$ 1,000.00	\$ 6,000.00	\$ 5,000.00	
7560060 Electric	\$ 140,000.00	\$ 154,000.00	\$ 14,000.00	10.0% increase over actual 2020
7560070 Broadband Connectivity		\$ 10,000.00		
Total 54 Utilities	\$ 169,000.00	\$ 196,000.00	\$ 27,000.00	
58 Gen'l Office Supplies				
7570000 Paper	\$ 2,500.00	\$ 2,500.00	\$ -	
7570010 Toner/Ink	\$ 1,500.00	\$ 1,500.00	\$ -	
7570020 Gen'l Office Supplies	\$ 7,000.00	\$ 8,000.00	\$ 1,000.00	
Total 58 Gen'l Office Supplies	\$ 11,000.00	\$ 12,000.00	\$ 1,000.00	
62 Equipment Lease				
7540110 Printer Lease/Maint	\$ 12,000.00	\$ 12,000.00	\$ -	Toshiba
7580000 Copier Lease	\$ 19,000.00	\$ 17,000.00	\$ (2,000.00)	
Total 62 Equipment Lease	\$ 31,000.00	\$ 29,000.00	\$ (2,000.00)	
65 Other Library Costs				
7410200 Equipment-General	\$ 15,000.00	\$ 20,000.00	\$ 5,000.00	
7410430 Library Supplies	\$ 25,000.00	\$ 25,000.00	\$ -	
7410433 Postage	\$ 2,107.00	\$ 2,000.00	\$ (107.00)	
7410435 Travel	\$ 3,000.00	\$ 3,000.00	\$ -	
7410451 Building Supplies	\$ 25,000.00	\$ 27,000.00	\$ 2,000.00	
7410456 Insurance - business	\$ 33,000.00	\$ 35,000.00	\$ 2,000.00	
7410457 WLS Services	\$ 152,000.00	\$ 152,000.00	\$ -	Per WLS
Contingency	\$ -	\$ 38,274.00	\$ 38,274.00	
7410458 Tax Certs	\$ 30,000.00	\$ 30,000.00	\$ -	
Total 65 Other Library Costs	\$ 285,107.00	\$ 332,274.00	\$ 47,167.00	
Total Expenses	\$ 4,227,976.00	\$ 4,280,074.57	\$ 52,098.57	
Net Deficit	\$ (4,085,076.00)	\$ (4,163,174.57)	\$ (78,098.57)	
AMOUNT TO BE RAISED BY TAX LEVY	\$ 4,085,076.00	\$ 4,163,175.00	\$ 78,099.00	1.91%