

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Regular Monthly Meeting
Monday, April 20, 2020, 7:00 p.m., Remote

MEETING MINUTES DRAFT

The following people acknowledged their presence remotely:

Board of Trustees: Matthew Weiss, President; Alice Joselow, Vice President;
Cecilia Quintero, Secretary; Amanda Curley, Althema Goodson,
Lucinda Manning, Shandi Speller

Staff: Karen LaRocca-Fels, Director; Molly Robbins, Assistant Director;
Kathy Beirne, Secretary to Library Director

Other: Madeline Zachacz, Asst. Village Mgr., Karen D'Attore, Village Mgr.

Call to Order

At 7:01 p.m. President Matthew Weiss called the April 20, 2020 Regular Meeting of the Board of Trustees to order.

Moved up in the agenda:

New Business

- *Water Treatment Taxable Status*

Assistant Ossining Village Manager, Maddi Zachacz, addressed the Board regarding the Village's request to "the taxing entities (of which the Library is one) to pass Board resolutions exempting all Village of Ossining water properties from local (Library) taxes." She had provided the following documents: Water rates Memo, Library Water Tables, and Consolidated Library Tax Tables.

The Village is building a new \$70 million water treatment plant that sits on a series of Village-owned properties in the unincorporated part of the Village. "Taxes are paid out of the Village water fund which is not a taxing entity and is entirely funded by user charges." The Village feels that "an exemption works in everyone's favor and is a fair and equitable route to go."

Pledge of Allegiance

All those remotely present stood for the Pledge of Allegiance.

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the March 23, 2020 Regular Meeting of the Board.

Alice Joselow moved and Cecilia Quintero seconded the motion to approve the March 23, 2020 Regular Meeting Minutes. Motion passed unanimously.

Public Comment- None

Director's Report and Personnel Report

- Building and Grounds, Department Heads, Molly, Mallory, Allison all doing an amazing job
- Zoom phone system working well for us – it is manned 6 days a week
- Planning to reach out to patrons by phone who don't have email
- Bob has performed magic paying the bills
- The Annual Report has been submitted
- Beginning conversations regarding when we re-open – planning for the unknown – a lot to consider
- Matt thanked the entire OPL staff for all their hard work
- Molly commented on the boiler project keeping on a very tight schedule – work areas kept clean and a great team making great progress.
- B&G stripped floors, replaced damaged carpeting, refinished handrails, Mezzanine has been reconfigured. All are observing social distancing.
- Problem getting security camera project completed due to pandemic

Committee Reports

- President's Report – Matt has been in contact with the President of WLS. She asked how we are doing with meetings. Our concern with what is WLS doing and planning to do when we are back to normal.

Amanda commented on the Director's Report – very detailed from all departments. Shandi would like to revisit multi-cultural programming.

Resolutions

RESOLUTION #45 – Approval of Services by Baldessari & Coster LLP for the Audit of Fiscal Year Ending June 30, 2020

RESOLVED, that the Board of Trustees approves the confirmation of services letter dated February 21, 2020 from Baldessari & Coster LLP to provide the Ossining Public Library for the year ended June 30, 2020.

Lucinda Manning moved and Amanda Curley seconded the motion to approve Resolution #45. Motion passed unanimously.

RESOLUTION #47 – Approval of 2019 Annual Report

RESOLVED, that the Board of Trustees approves the 2019 Annual Report.

Amanda Curley moved and Cecilia Quintero seconded the motion to approve Resolution #47. Motion passed unanimously.

RESOLUTION #48 – Approval of OLA Consulting Engineers Additional Services

RESOLVED, that the Board of Trustees approves the OLA Consulting Engineers Additional Services Proposal dated April 16, 2020 in the amount of \$1,880.

Amanda Curley moved and Lucinda Manning seconded the motion to approve Resolution #48. Motion passed unanimously.

RESOLUTION #49 – Approval of Exemption from Local Library Taxes for Village Water Properties

RESOLVED, that the Board of Trustees approves the exemption of all Village of Ossining

water properties from local library taxes effective May 1, 2020.

This resolution was tabled until the Board can meet again to discuss further.

Old Business

- Long Range Strategic Plan - *Tabled*
- Budget Letter – no Bold

New Business

- National Library Workers' Day, Tuesday, April 21, 2020
The Board commended the OPL Staff and hopes to celebrate together with them very soon.
- OLA additional services proposal for the boiler project
In lieu of a Clerk of the Works for the project we need OLA to attend additional construction meetings.
- Annual Meeting – due to the pandemic we will not be able to hold the Annual Meeting in June, hopefully in September.

Public Comment- None

Executive Session

At 8:18 p.m. Alice Joselow moved and Cecilia Quintero seconded the motion to enter into Executive Session. Motion passed unanimously.

At 8:22 p.m. Amanda Curley moved and Lucinda Manning seconded the motion to leave Executive Session.

Adjournment

At 8:22 p.m. Alice Joselow moved and Cecilia Quintero seconded the motion to adjourn the April 20, 2020 Regular Meeting of the Board of Trustees. Motion passed unanimously.

Respectfully submitted,
Kathy Beirne, Secretary to Library Director