

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Regular Monthly Meeting
April 23, 2018, 7:00 p.m.

MEETING MINUTES

In Attendance: Matthew Weiss, *President*, Alice Joselow, *Vice President*,
Madeline Zachacz, *Secretary*; Peter Capek, Debbie Goddard,
Lucinda Manning

Staff: Karen LaRocca-Fels, Director; Kathy Beirne, Secretary to Director

Call to Order

At 7:26 p.m. President Matthew Weiss called the April 23, 2018 Regular Meeting of the Board of Trustees to order.

Pledge of Allegiance

All those present stood for the Pledge.

Public Comment - None

Budget Hearing – 2018-19 Proposed Budget document available – no public in attendance.

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the March 26, 2018 Regular Monthly Meeting. Tabled until next meeting of the Board.

Motion to Accept the Minutes of the Special Meeting/Work Session of April 2, 2018.
Lucinda Manning moved and Debbie Goddard seconded the motion. Motion passed.

Director's Report – The Director's Report is attached to these meeting minutes.

Payroll Approvals – the Board reviewed and approved the March 30 and April 13, 2018 pay registers.

Committee Reports

President's Report – No report was made.

Policy and Bylaws, Personnel – Committee meeting held today at 5:00 PM to review Employee Handbook. No report was issued.

Finance – No report was made.

Building and Grounds – No report was made.

- 125th Anniversary – No report was made.

Resolutions

RESOLUTION #65 – Approval of Payments dated April 23, 2018

RESOLVED, that the Board of Trustees approves the payments dated April 23, 2018 as presented by the Unpaid Bills report of April 23, 2018 reviewed by the Board.

RESOLUTION #66 – Personnel Changes

RESOLVED, that the Board of Trustees approves the following personnel changes:

NAME	POSITION	DEPARTMENT	HRS/WK	PAY RATE	EFFECTIVE DATE
<i>New Hires:</i>					
Maggie Leung	Library Clerk PT	Circulation	17	\$18.49/hr	04/09/2018
Melissa Victoria	Library Asst. PT+	Teens/BEAMS	21-25	\$25.84	04/23/2018
<i>Resignation:</i>					
Amelia Buccarelli	Librarian I PT	Reference	8	\$25.84	04/02/2018

RESOLUTION #67 – Donation

RESOLVED, that the Board of Trustees gratefully accepts the following donation:

- \$25 from Alicia and Bob Tonti in memory of Michele DeLorier's mother, Ida Pinto.

RESOLUTION #68 – Approval of Services by Baldessari & Coster LLP for the Audit of Fiscal Year Ending June 30, 2018

RESOLVED, that the Board of Trustees approves the confirmation of services dated April 4, 2018 from Baldessari & Coster LLP to provide the Ossining Public Library for the year ended June 30, 2018.

Motion made by Alice Joselow and seconded by Lucinda Manning to approve Resolutions #65 through #68. Motion passed unanimously.

RESOLUTION #69 – Approval to Accept Landscaping Services

RESOLVED, that the Board of Trustees approves the proposal submitted by C&P Green Yards for landscaping and snow removal services for a three year period effective immediately and ending on April 30, 2021.

Motion made by Debbie Goddard and seconded by Lucinda Manning to approve Resolution #69. Motion passed unanimously.

Old Business

- Space Assessment and Planning – No discussion held.

New Business

- Landscaping and Snow Removal Proposals – Resolution #69 approved.
- Budget Promotion – Trifold budget information shared with the Board.
- Candidates' Forum, May 7 – Noted.

- Annual Meeting Planning – Discussion to be held during next meeting of the Board.

Public Comment - None

Adjournment

At 7:37 p.m. Alice Joselow moved and Debbie Goddard seconded the motion to adjourn the April 23, 2018 Regular Meeting of the Board of Trustees. Motion passed unanimously.

Respectfully submitted,
Kathy Beirne, Secretary to Director