

**BOARD OF TRUSTEES**  
**OSSINING PUBLIC LIBRARY**  
***Regular Monthly Meeting***  
***Monday, August 21, 2017, 7:00 p.m.***

**MEETING MINUTES Revised**

In Attendance: Matthew Weiss, *President*, Alice Joselow, *Vice President*,  
Madeline Zachacz, *Secretary*; Peter Capek, Debbie Goddard,  
Lucinda Manning

Staff: Karen LaRocca-Fels, Director; Kathy Beirne, Secretary to Director

Other: Dr. Terry Kirchner, Executive Director, Westchester Library System  
DeVante Richards

Call to Order

At 7:03 p.m. President Matthew Weiss called the August 21, 2017 Regular Meeting of the Board of Trustees to order.

Pledge of Allegiance

All those present stood for the Pledge.

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the July 10, 2017 Reorganization and Regular Meeting

Alice Joselow moved and Debbie Goddard seconded the motion to approve the July 10, 2017 meeting minutes. Motion passed unanimously.

Motion to Accept the Minutes of the July 31, 2017 Special Meeting of the Board of Trustees

Peter Capek moved and Debbie Goddard seconded the motion to approve the July 31, 2017 meeting minutes. Motion passed. Alice Joselow abstained.

*Moved up in agenda:*

New Business

- Presentation by Terry L. Kirchner, Executive Director, WLS  
Dr. Kirchner spoke about Net neutrality, WLS Policy on video conferencing, funding patterns, Central Library status, Trustee training.

Public Comment

DeVante Richards commented on the death of his mother; her obituary was published in The Gazette a few weeks ago.

At this point in the meeting the Board discussed the ALA Statement of 8/15/17 condemning racism and violence in Charlottesville. The Board asked that the statement be posted on our Website indicating that the Board of Trustees endorses the statement. The Board also discussed the ICE handout and the red card distributed by Neighbors' Link. President Weiss asked that the red card be available for the Board at their next meeting.

#### Director's Report and Personnel Report

- Summer reading program
- Amazing OPL staff participation in helping with summer reading
- JCY Reading Buddies was very popular
- Bob Majernik is back!
- Molly back to full schedule
- Looking at alternatives to ADP
- VDI by WLS
- Repaired network connections
- Joe Maurantonio of WLS installed WiFi upgrade in Director's Office
- Rotary installation as a Director
- WCC Ossining Extension – discussed potential future partnerships. Possible training opportunities for our staff
- Window cleaning
- Staff access door problems
- Construction Grant
- \$50,000 HVAC grants (2)
- Working with Suzy on \$25,000 grant
- PILOTS – Snowden and Maple House
- Art Inventory
- NorthEast Camp
- Kevin Robinson's very popular programs

Payroll Approvals – the Board approved the payroll registers for the end of June through the beginning of August.

#### Committee Reports

##### **President's Report**

- WLS meetings
- Attending the Friends meetings – they are donating \$5,000 for the 125<sup>th</sup> fundraising
- 125<sup>th</sup> fundraising meeting – suggestions included: a 125<sup>th</sup> journal, a history of OPL (photos, ads)
- Golf outing
- Escape room (scavenger room)
- Wine & cheese party
- October 15-21, 2017 National Friends of the Library – lifetime memberships

available

**Policy and Bylaws & Personnel**

- Committee needs to meet to review the Patron Privacy policy

Resolutions

**RESOLUTION #20 – Personnel Changes**

**RESOLVED**, that the Board of Trustees approves the following personnel change:

Name	Position	Department	FT/PT	Pay Rate	Effective Date
<b>Resignation:</b>					
Andrew Loeschner	Page	Children's	PT	\$10.00	8/01/17

Alice Joselow moved and Madeline Zachacz seconded the motion to approve Resolution #20. Motion passed unanimously.

**RESOLUTION #21**

**RESOLVED**, that the Board of Trustees approves the payments dated August 21, 2017 as presented by the Unpaid Bills report of August 21, 2017 reviewed by the Board.

Matthew Weiss moved and Debbie Goddard seconded the motion to approve Resolution #21. Motion passed unanimously.

**Old Business**

- Website Redesign
  - Mallory prepared two reports for the Board on the redesign of the website.
- Wall
  - A few parking spaces to be opened on Tuesday, August 22, 2017, before the next monitoring.
  - The Board plans to make a decision next month regarding the proposal for the retaining wall.
  - Alice Joselow wants to be on record that she is personally concerned if the Board does not move forward with the advice of the chief engineer.
  - We need revised document for drainage in corner.
- HVAC
  - The Board will hold a Special Meeting (tentatively on 8/28/17) to discuss, review, and vote on Jim Dolan's proposal that he submitted for the July 31, 2017 Special meeting of the Board.
- Open Trustee Term Ending June 30, 2018 due to Stephanie Unger's Resignation
  - Board to vote at next meeting on candidates. Madi will report back to Board after preliminary meetings are conducted in the next few days.

- Director's Performance Review
  - Will be discussed in Executive Session

#### New Business

- Paychex Proposal
  - Representative met with Business Office staff. Further vendors to be investigated.
- Memorandum of Agreement with CSEA
  - Union postponed vote on MOA
- Blood Pressure Self-Monitoring Program through Rye YMCA
  - There is a charge for the program; the Board declined.

#### Public Comment - None

#### Executive Session

At 9:06 p.m. Matthew Weiss moved and Madeline Zachacz seconded the motion to enter into Executive Session to discuss the Director's Performance Evaluation. Motion passed unanimously.

At 9:18 p.m. Alice Joselow moved and Lucinda Manning seconded the motion to leave Executive Session. Motion passed unanimously.

#### Adjournment

At 9:19 p.m. Madeline Zachacz moved and Alice Joselow seconded the motion to adjourn the August 21, 2017 Regular Meeting of the Board of Trustees. Motion passed unanimously.

Respectfully submitted,

*Kathy Beirne*  
*Secretary to Director*