

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Regular Monthly Meeting
Monday, August 27, 2018, 7:00 p.m.
(Rescheduled from August 20, 2018)

MEETING MINUTES Revised

In Attendance: Matthew Weiss, *President*, Alice Joselow, *Vice President*,
Madeline Zachacz, *Secretary*; Peter Capek, Lucinda Manning,
Cecilia Quintero, Shandi Speller

Staff: Karen LaRocca-Fels, Director; Kathy Beirne, Secretary to Director

Others: Devante Richards

Call to Order

At 7:09 p.m. President Matthew Weiss called the August 27, 2018 Regular Meeting of the Board of Trustees to order.

Pledge of Allegiance

All those present stood for the Pledge.

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the July 9, 2018 Regular Meeting of the Board
Alice Joselow moved and Madeline Zachacz seconded the motion to approve the July 9, 2018 meeting minutes. Motion passed unanimously.

Public Comment

Devante Richards

Director's Report and Personnel Report

- Kudos to the Building and Grounds department for their fabulous summer work
- Summer lunch program a big hit – hopefully we will be able to have it again next year
- BEAMS program – Karen will be meeting with Suzy and also with team to review
- A number of staffing changes – Marci Dressler is retiring in January, John Torres and Bill Kress are moving on to other challenges
- EXCITE training for Carry Cubillos and Debbie Fletcher
- Sidewalk replacement project delay due to weather
- Solar panels
- Security cameral upgrade – Karen received information from Jim Minihan of OUFSD as to which vendor they use and is also on state contract.
- Planning fund raiser for 11/3/2018 – 60s Theme Wine & Cheese costume party. Bill Broadnax to judge costumes. Mike Risko Band.
- Wonderful *Rehabilitation Through the Arts* reception and show

- Refreshed email Newsletter
- We started using new library statistics software program
- PLDA meeting – topic of auto renewals

Operating Budget and Revenue Report

Payroll Approvals – payrolls approved by the Board.

Committee Reports

President’s Report

- Next door restaurant parking problem
- Request submitted to Treasurer for quarterly report

Policy and Bylaws & Personnel

- Draft of Revised Use of Meeting Room Policy and associated documents reviewed and discussed. Further review required.

Finance Committee

- Capital fund – fiscal plan for repairs discussed. Check with auditor as to proper handling of funds reserved for anticipated maintenance, as for example for roof replacement

Building and Grounds

- 8/20/18 meeting postponed – will try to meet in September

125th Committee

- November 3, 2018 fund raising event at 7:00 PM
- December 8, 2018 closing ceremony at 2:00 PM
- Note: The Spring and Fall Ancestry events headed by Lucinda Manning have been cancelled.

Resolutions

RESOLUTION 16 – Personnel Changes

RESOLVED, that the Board of Trustees approves the following personnel changes:

Name	Position	Department	FT/PT	Pay Rate	Effective Date
Resignation:					
Marci Dressler	Librarian III	Children’s	FT	\$85,141.68	01/31/2019
Bill Kress	Library Clerk	Circulation	PT	\$18.80/hr.	09/01/2018
John Torres	Librarian I	Children’s/Adult’s	FT	\$56,719.52	08/23/2018
Claudia Martinez	Page	Children’s	PT	\$11.00/hr.	08/10/2018
New Hire:					
Luz Palacio	Page	Children’s	PT	\$11.00/hr.	08/28/2018

Alice Joselow moved and Madeline Zachacz seconded the motion to approve Resolution #16. Marci Dressler's resignation for retirement is accepted by the Board with regret. The Board wishes John Torres and Bill Kress all the best as they move on to other challenges. Motion passed unanimously.

RESOLUTION 17 – Approval of Payments

RESOLVED, that the Board of Trustees approves the payments dated August 20, 2018 as presented by the Unpaid Bills report of August 20, 2018 reviewed by the Board.

Alice Joselow moved and Peter Capek seconded the motion to approve Resolution #17. Motion passed unanimously.

Old Business

- Space Assessment and Planning – nothing further.
- Library Hours and Staffing – on hold for now.
- Solar Panels appears not to be economically feasible at this time

New Business - None

Public Comment - Devante Richards

Executive Session

At 8:40 p.m. Alice Joselow moved and Matthew Weiss seconded the motion to enter into Executive Session to discuss an employee grievance.

At 8:45 p.m. Alice Joselow moved and Peter Capek seconded the motion to leave Executive Session. Motion passed.

RESOLUTION 18 – Approval of Stipulation of Agreement

RESOLVED, that the Board of Trustees approves the Stipulation of Agreement dated July 27, 2018 between the Library and CSEA Local 1000 AFSCME, AFL-CIO.

Madeline Zachacz moved and Alice Joselow seconded the motion to approve Resolution #18. Motion passed unanimously.

Adjournment

At 8:46 p.m. Alice Joselow moved and Peter Capek seconded the motion to adjourn the August 27, 2018 Regular Monthly Meeting of the Board. Motion passed unanimously.

Respectfully submitted,
Kathy Beirne
Secretary to Director