

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Regular Monthly Meeting
Monday, November 26, 2018, 7:00 p.m.

MEETING MINUTES

In Attendance: Matthew Weiss, *President*, ~~Alice Joselow~~, *Vice President*,
Madeline Zachacz, *Secretary*; Peter Capek, Lucinda Manning,
Cecilia Quintero, Shandi Speller

Staff: Karen LaRocca-Fels, Director; Kathy Beirne, Secretary to Director

Others: Craig Olivo, Esq.

Call to Order

At 7:07 p.m. President Matthew Weiss called the November 26, 2018 Regular Meeting of the Board of Trustees to order in the Café area.

Pledge of Allegiance

All those present stood for the Pledge.

Battle of the Books Recognition

President Matthew Weiss addressed the BOB students and parents. He congratulated and thanked them for participating in the program. Certificates of Excellence and medals were presented to each student.

2018 Children's Team:

Camp Half-Blood

Xander Bradley	Sofia Magalhaes
Sadie Cohen	Isabelle Quito
Daniela Cohen	Lyka Raymundo
Troy Hall	Isabelle Rivera
Emmett Hayes	Kaden Rossney
Jonathan Kang	Logan Rossney
Robert Kang	Kiran Roye
David Lange	Karina Umar

Coach: Debbie Fletcher

2018 Teens' Team:

OPL Unsubs

Liam Fels	Sofia Rajput
Julia Islas	Aaron Song
Emilia Magalhaes	Ann Walsh
Catalina Merladett-Larroca	Chloe Ward
Delia Montague	Eleanor Wu
Lara-Francine P. Raymundo	Janessa Yan

Assistant Coach: Brandon Jones

Coach: Suzy Zavarella

At 7:18 p.m. Lucinda Manning moved and Madeline Zachacz seconded the motion to adjourn and move upstairs to the Director's Office to continue the meeting. Motion passed unanimously.

At 7:26 p.m. the meeting was called back to order. Discussion of the 10/15/18 meeting minutes began, but ended when Craig Olivo, Esq. arrived.

Executive Session

At 7:29 p.m. Madeline Zachacz moved and Lucinda Manning seconded the motion to enter into Executive Session to discuss contract negotiations. Motion passed unanimously.

At 8:30 p.m. Madeline Zachacz moved and Lucinda Manning seconded the motion to leave Executive Session. Motion passed unanimously.

Approval of Prior Meeting Minutes

Motion to Accept the Revised Minutes of the September 17, 2018 Regular Meeting of the Board. *Tabled until next meeting.*

Motion to accept the Revised Minutes of the October 15, 2018 Regular Meeting of the Board. *Tabled until next meeting.*

Public Comment - None

Director's Report and Personnel Report

- We are wrapping up the 125th Anniversary events. Louis Crisci, Chris Surovich, Linda Levine finishing an oral history video.
- Children's book author Jerry Pinckney interview
- Personnel changes – PT Staff Assistant and 2 FT Librarian III positions
- Allison Robbins, Employee of the Year, Rotary event
- Audit is finished. Auditor to meet with the Board
- Bidding documents for HVAC being reviewed
- New Jace for HVAC
- November 3rd "Mad for the Library" successful
- Finishing up 125th Commemorative Journal
- Parent Connection
- BEAMS
- Linda Levine preparing training program for Bridging the Gap
- Mallory and Karen attended Philanthropy Conference
- Migration plans
- Copy machine contract
- One Call Now
- Lidya Aulestia is back and working on improving Spanish collection

Payroll Approvals – 10/26/18, 11/09/18, and 11/23/18 payrolls were approved by the Board.

Committee Reports

President's Report

- Matt, Karen, Alice, Ginny Laughlin, Alan Marzelli met to review fundraising by Foundation
- 125th final event, December 8, 2 PM, closing ceremony

Policy and Bylaws & Personnel - None

Finance Committee - None

Building and Grounds - None

Resolutions

RESOLUTION #29 – Approval of Payments

RESOLVED, that the Board of Trustees approves the payments dated November 26, 2018 as presented by the Unpaid Bills report of November 26, 2018 reviewed by the Board.

RESOLUTION #30 – Personnel Changes

RESOLVED, that the Board of Trustees approves the following personnel change:

Name	Position	Department	FT/PT	Pay Rate	Effective Date
<i>New Hire:</i>					
Brandon Rumaker	Library Clerk	Circulation	PT	\$18.49/hr	11/12/18

RESOLUTION #31 – Retention of Bond, Schoeneck & King, PLLC for Labor & Employment Services

RESOLVED, that the Board of Trustees approves the retention of Bond, Schoeneck & King, PLLC for the Library’s Labor & Employment Services and the October 10, 2018 letter (received October 16, 2018) setting forth the basic terms of engagement including an annual retainer fee of \$18,000 per year for the period of November 16, 2018 through November 15, 2021.

Madeline Zachacz moved and Lucinda Manning seconded the motion to approve Resolutions #29–#31. Motion passed unanimously.

Old Business

- Space Assessment and Planning – Adult Biographies have been moved.

New Business - None

Public Comment - None

Executive Session

At 9:05 p.m. Madeline Zachacz moved and Lucinda Manning seconded the motion to enter into Executive Session to discuss personnel and policy. Motion passed unanimously.

At 9:15 p.m. Lucinda Manning moved and Cecilia Quintero seconded the motion to leave Executive Session. Motion passed unanimously.

Adjournment

At 9:16 p.m., Madeline Zachacz moved and Peter Capek seconded the motion to adjourn the November 26, 2018 Regular Monthly Meeting of the Board. Motion passed unanimously.

Respectfully submitted,
Kathy Beirne, Secretary to Library Director