

Ossining Public Library

WiFi Hotspot Lending Program: Information and Guidelines

About

A WiFi hotspot is a device that can be used to connect devices such as laptops, smartphones, and tablets to the internet. WiFi hotspots are portable and use cellular networks to connect to the internet.

The Ossining Public Library offers WiFi hotspots that can be checked out, free of charge, by Ossining patrons who are Ossining Public Library cardholders in good standing. Patrons wishing to check out WiFi hotspots must read and sign the User Agreement provided by the library.

The WiFi hotspots have content filters in place and are compliant with the Children's Internet Protection Act (CIPA).

Borrowing Eligibility

- Hotspots are available to Ossining Public Library cardholders with accounts in good standing.
- Patrons must be 18 years of age or older to borrow a hotspot. If a patron under the age of 18 wishes to borrow a hotspot, they must have a parent's signature on the User Agreement together with the parent's library card number. The parent's account must be in good standing.
- The User Agreement may be completed online [HERE](#) or in person at the Circulation Desk.

Borrowing Information

- Patrons may borrow one hotspot, per household, at a time. Patrons found to be in violation of this rule will have their hotspot borrowing privileges suspended.
- Hotspots may be borrowed for up to 21 days at a time. If a hotspot is not turned in by the due date given at checkout, it will be overdue.
- Overdue hotspots will accrue late fees and the hotspot service will be deactivated remotely.

Checkout

- Hotspots will be checked out at the Circulation Desk. Hotspots and their accompanying accessories will be provided in a box to form a hotspot "kit."
- All items will be inspected by staff and the borrowing patron at the time of checkout to ensure that all items are present and in acceptable condition.
- A complete hotspot "kit" consists of the following items:
 - Hotspot
 - Charging Cord
 - Wall Adapter
 - Box
 - Information Sheets

Check In

- Hotspots must be returned within their provided cases and all accessories to the Circulation Desk or to a staff member as coordinated through the Curbside Pickup process.
- All items will be inspected at time of check in to ensure that all items are present and in acceptable condition.

Lost or Damaged Items

- Patrons are responsible for any damage or loss of hotspots or accessories while they are checked out.
- Lost or damaged items will be charged to the patron according to the following:
 - Hotspot: \$62
 - Charging Cord: \$5
 - Wall Adapter: \$5

Late Fees

- If a hotspot is kept beyond its due date, the patron will accrue fines on their account at the rate of \$1 per day.

FAQ

- **Why isn't the hotspot working?** Hotspots must be turned on to work. If the hotspot is not turning on, it may need to be charged before use. The hotspot may be used while plugged in. Turning it off when it is not in use will save battery life.
- **How do I connect to the hotspot?** Please see the "Quick Start Guide," located in the hotspot box.
- **I want to keep my hotspot longer, why isn't it working anymore?** The hotspot service is disabled if it is kept past its due date. Please return the hotspot even if it is past due and the service is disabled.
- **What is the WiFi name?** The WiFi name is located on the back/underside of the hotspot device.
- **What is the password?** Passwords are located on the back/underside of the hotspot device. Please type this password exactly as it is shown.
- **Can my friends or family connect to the hotspot?** Yes, up to 10 devices may be connected to the hotspot at one time.
- **Can I renew my hotspot?** No, hotspots cannot be renewed. After check in, a patron may checkout a hotspot again after 48 hours.
- **Where can I use the hotspot?** The hotspot service is provided by Sprint and will only work within Sprint coverage areas in the U.S. Ossining is within an area fully covered by Sprint.
- **If a hotspot is prompted to update software or firmware, what should I do?** The hotspot will periodically receive updates from the service provider. You can accept the update.
- **A Note on Content:** The hotspots have content filtering in place to be in compliance with the Children's Internet Protection Act (CIPA). However, while this filter should prevent most pornographic and inappropriate material from being loaded on your device, the Ossining Public Library cannot guarantee that all inappropriate material will be blocked. Additionally, there is no guarantee that this device cannot be detected and used by outside parties.

Ossining Public Library
Wireless Hotspot User Agreement

I agree to comply with all of the following conditions:

I have read and understand the Ossining Public Library Hotspot Lending Program: Information and Guidelines (printed copy available on request).

I will comply with all state and federal laws and the Ossining Public Library Internet Acceptable Use Policy <http://ossininglibrary.org/wp-content/uploads/2018/02/12Internet-Acceptable-Use-Policy-42009.pdf> (printed copy available on request).

I will comply with the Mobile Beacon Permitted User Minimum Terms of Service, available online at <https://www.mobilebeacon.org/permitted-user-minimum-terms-of-service/> (printed copy available on request).

I will return the hotspot with all of its parts to a staff member at the Circulation Desk or as coordinated by contacting library staff through the Curbside Pickup process. I will not put the hotspot in the book return.

I understand that open, unsecured wireless network hotspots are freely and easily accessible with little regard to who is using the network at any time. Due to this inherent insecurity, I will not hold the Ossining Public Library responsible for data loss, breach of confidential information, or interception of any confidential information that may be the result of malicious activity by another wireless user, web site or software on any given wireless user's PC. Wireless hotspot users are cautioned against using online banking, auctions, email and any other type of Internet-based activity that exposes clear text usernames and passwords.

I understand and acknowledge that the Internet contains images and content that may be offensive or harmful to me or to others. I release the Ossining Public Library from all liabilities associated with the viewing of, use of or exposure to any information, picture, graphical representation or illustration I may encounter while using this wireless connection, regardless of whether the information appears on or is delivered through the station I operate or any other wireless user operates. I will not violate any state or federal statute including those regarding obscenity, pornography and the delivery of any such material to minors.

I understand that I create, store and use the personal data (including all files, folders and media) on my PC or other internet enabled device at my own risk and that the Ossining Public Library is not responsible for the loss of any personal data (including all files, folders and media).

I understand and accept that my failure to comply with this Ossining Public Library Hotspot Policy may result in suspension of Internet privileges at the library or other appropriate legal action. I understand that if I lose or damage the device, the replacement cost will be \$62.00. The daily late fee will be \$1.00 per day. I understand that service to the device will be turned off should the item become overdue.

Printed Name _____ Date _____

Library Card Number _____

Signature _____