MEETING MINUTES

The following people acknowledged their presence remotely:

**B&Grounds Committee:**  Cecilia Quintero, Chair; Amanda Curley; Lucinda Manning, Matthew Weiss

**Staff:**          Karen LaRocca-Fels, Library Director; Molly Robbins, Asst. Director; John Tortoso, Building Consultant

The meeting began at 1:04 PM.

**B&G Committee Discussion**

- **HVAC Next Steps** -
  Tackle air conditioning problems and add well controls - Matt
  Question about pumps
  Discussion of controls
  Do we need to upgrade our overall control system?
  John asked about after-coolers – he brought it up with Jim but has had no response
  Investigate system that Jim recommended – discuss at next meeting - bonding
  Investigate SED timelines
  Investigate structural integrity of roof
  How are we maintaining the A/C in the Mezzanine?
  A/C #4 and control for wells
  See how much money we have.
  Let Jim know – proceed with his recommendations
  Replace A/C #5 and well controls.
  Cost estimates for drawing up plans.

  **Committee recommendations:**   **New Phase 2, A/C #4, Well Controls and Mezzanine.** Estimate for plans for SED approval and bidders.

- **Modular Office/Meeting Room Spaces**
  Next Board meeting – go over modular room plans that Molly shared.

The meeting ended at 2:15 PM.

Respectfully submitted,

Karen LaRocca-Fels, Library Director