OSSINING PUBLIC LIBRARY
PUBLIC ACCESS TO RECORDS APPLICATION

TO: Ossining Public Library
    Attn: Public Records Access Officer
    53 Croton Avenue, Ossining, NY 10562

I hereby request to **inspect** the following records:

I hereby request to **have duplicated**, at a **charge of 25c per page**, the following:

NAME – Please Print

SIGNATURE

ADDRESS

TELEPHONE

DATE

(FOR AGENCY USE ONLY)

APPROVED: ________________________________

DENIED: (For the reason stated below)

1. □ Specifically exempted from disclosure by state or federal statute
2. □ Confidential disclosure
3. □ Unwarranted invasion of personal privacy
4. □ Disclosure would impair contract or collective bargaining negotiations.
5. □ Compiled for law enforcement purposes which if disclosed would interfere with law enforcement investigations or judicial proceedings.
7. □ Inter-agency or intra-agency materials not cited in the statute.
8. □ Examination questions or answers prior to administration.
9. □ Disclosure would jeopardize the Agency’s capacity to guarantee the security of its information technology assets.
10. □ Photographs, microphotographs, videotape or other recorded images prepared under the Vehicle and Traffic Law.

**NOTICE:** You have a right to appeal a denial of this application to the Board of Trustees, Ossining Public Library at 53 Croton Avenue, Ossining, NY 10562, who must explain their reasons for such denial in writing within ten days of receipt of an appeal

I hereby appeal __________________________________________________________________________________________

Signature ____________________________ Date _________________

8/17/20