

Ossining Public Library Pandemic Response FAQ

This document contains information about various library services, hours changes, rules changes, etc., during the COVID-19 pandemic. The library is following the [Ossining Public Library Pandemic Policy and Plan](#).

This document was last updated on: 6/21/2021

1. Q: **What phase of the [Pandemic Policy and Plan](#) is the library currently in?**

A: We are currently in Re-Entry Phase 4 (as of June 11, 2021).

2. Q: **What are the library's hours?**

A: The library is open for **Curbside Services** as follows:

Monday, 9 am to 9 pm
Tuesday, 10 am to 6 pm
Wednesday, 1 pm to 9 pm
Thursday, 9 am to 9 pm
Friday, 10 am to 6 pm
Saturday, 9 am to 5 pm
Sunday, 1-5

The library is open for **Walk In Hours** as follows:

Monday, 3 pm to 9 pm
Tuesday, 12 pm to 6 pm
Wednesday, 3 pm to 9 pm
Thursday, 9 am to 9 pm
Friday, 10 am to 6 pm
Saturday, 9 am to 5 pm
Sunday, 1-5

The library is open for **Library By Appointment** as follows:

Monday, 9 am to 9 pm
Tuesday, 10 am to 6 pm
Wednesday, 1 pm to 9 pm
Thursday, 9 am to 9 pm
Friday, 10 am to 6 pm
Saturday, 9 am to 5 pm
Sunday, 1-5

Starting on July 6, 2021, the library will resume its regular hours (summer hours until September 12)

Monday, 9 to 9
Tuesday, 10-6
Wednesday, 1-9

Thursday, 9-9

Friday, 10-6

Saturday, 9-5

Sunday, 10-5 (closed Sundays in the summer)

3. **Q: What is available through Curbside Service?**

A: You may pick up books and other materials that have come in for you on hold. You may also pick up print jobs that you have ordered, activity kits, and free books that are available.

4. **Q: How do I let the library know that I'm here for a curbside pickup?**

A: Please send a text to 914-918-0720 and follow the instructions. Need help? Call the circulation desk at 914-941-2416 and choose option 1. More information about curbside services can be found [here](#).

5. **Q: How do I do curbside printing?**

A: Email your print job as an attachment to OPLprint@wlsmail.org. Staff will respond by email when your print job is ready. Pick it up by using Curbside Service (see above).

6. **Q: What can I do during Walk In Hours?**

A: You can browse all of our collections and can check out your materials at the circulation desk. You sit and read or study in most areas of the building. If you wish to make an appointment for a study time at one of the 2nd floor tables (Library By Appointment), please see an Adult Services Librarian. You can use the copy machine. You can attend a program.

Computers are available on a limited basis. Please speak with the Adult Services staff, the Children's Services staff, or the Teen Services staff to inquire about computer availability.

Tables on the lower level in the cafe and gallery areas are available on a first come first served basis. Please note that eating is currently not allowed in any area of the building.

Please note that unvaccinated patrons must wear a mask properly at all times when you are in the library building.

7. **Q: What can I do during Library By Appointment?**

A: Adults may make an appointment for two or three hours, depending on the time slot, to do quiet work on the second floor of the library at an assigned study table. Adults may also use a computer or check out a Chromebook on the 2nd floor. Please call or speak with an Adult Services staff member to make an appointment.

Children and families may make an appointment to do quiet work in either the Children's Room or the Teen Room. There are limited computers available for use. Children and families should contact the Children's Room or the Teen Room to make an appointment.

8. Q: **Am I allowed to eat in the library?**

A: For the health and safety of staff and patrons, we are currently not allowing eating in any part of the library, including the cafe area. Patrons who wish to eat must do so outside of the library.

9. Q: **Am I allowed to book a meeting or performance space for myself or a group?**

A: Currently, meeting and performance spaces are for library use only.

10. Q: **Is the library holding in-person programs?**

A: We are offering limited in-person programs, as well as virtual programs.

11. Q: **How is the library keeping the building clean?**

A: Our Buildings and Grounds team does routine cleaning of high touch surfaces throughout the day. All library staff members regularly clean their work areas, including work areas at each service desk. Library staff members are instructed to wash their hands frequently and to use hand sanitizer between washing. Staff members also wear masks at all times when in public areas of the building.

12. Q: **Are there any other rules that I need to be aware of when visiting the library?**

A: In addition to the rules outlined in this document and our regular [Code of Conduct](#), unvaccinated patrons over the age of 2 must wear masks at all times. Patrons are expected to maintain social distance of 6 feet away from library staff and other unrelated patrons.