

**OSSINING PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Regular Monthly Meeting  
Monday, February 22, 2021, 7:00 p.m., Remote**

**MEETING MINUTES [Revised](#)**

The following people acknowledged their presence remotely:

Board of Trustees: Matthew Weiss, President; Alice Joselow, Vice President; Cecilia Quintero, Secretary; Amanda Curley, Althema Goodson, Lucinda Manning. Shandi Speller was absent.

Staff: Karen LaRocca-Fels, Director; Molly Robbins, Assistant Director; Kathy Beirne, Secretary to Library Director

Others: Dennis Neuberger, President of *The Friends*; Michael Holmes, INSIGHTS4U; Jonathan Marshall, WLS Board Trustee, District 2, Ossining/Tarrytown/Briarcliff

Call to Order

At 7:06 p.m. President Matthew Weiss called the February 22, 2021 Regular Meeting of the Board of Trustees to order.

Pledge of Allegiance – the Pledge of Allegiance was recited by all those present remotely.

Friends of the Library Update: Dennis Neuberger, President

- 2020 Fiscal Report – Michele Tagg will be sharing
- American Legion accepting items
- Friends Election – Meeting with Molly on Thursday, 2/25/21

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the January 25, 2021 Regular Meeting of the Board of Trustees.

Cecilia Quintero moved and Amanda Curley seconded the motion to accept the meeting minutes of January 25, 2021. Motion passed unanimously.

Public Comment – Jonathan Marshall commented on the WLS Zoom meeting regarding Advocacy Day with legislators (more \$ for libraries) on Friday, 2/26/21, 9:00 AM. Also, March 3 WLS Trustee Institute.

Director's Report and Personnel Report

- Boiler project wrapping up
- Security Camera proposals – hope to have for March 1 Board Special Meeting
- OPL Services remain at same levels with COVID
- All Staff Meeting scheduled for Wednesday, 2/24/21, with Grant Schneider
- Trustees and Staff group participating in Library Journal Equity in Action: *Fostering an Anti-Racist Library Culture*
- Partnering with Joyce Cole, Village Historian, displays of Ossining's/Westchester's Black "firsts"
- Setting up display case for Village Historian's Office – Ossining perspectives
- Homework Help program volunteers helping Spanish-speaking students

- Suzy – virtual programming promotion and partnering together with Westchester libraries

#### Long Range Strategic Planning: Michael Holmes, INSIGHTS4U

- SPSC
- Visioning work
- Diversity, Equity & Inclusion
- Thought stimulator
- Strategic goals
- Actionable deliverables
- Update to timeline – one week behind due to snow
- Execution in June
- Candid, hard conversations with staff
- Michael is keeping minutes from meetings
- He plans to be at March Board meeting with more definitiveness
- Staff wants transparency and clarity and to be kept informed

#### Operating Budget and Revenue Report

Matt commented that the financial reports are in good shape – very positive.

#### Committee Reports

##### **President's Report**

Matt commented that National Library Week is the first week in April. April 6 is Library Workers' Day.

March 22, 2021 is the next regular monthly meeting of the Board.

##### **Policy and Bylaws & Personnel: *Board Self Evaluation***

The results of the Self-Evaluation will be shared in Executive Session

Amanda and Karen are working through the policies.

##### **Finance Committee: *Budget Update 2021-2022***

Althema commented that the committee had a lengthy meeting discussing the budget. Finance Committee plans to meet again for further discussion.

Karen reviewed highlight of the Proposed Budget.

##### **Building and Grounds**

No meeting since January.

Molly commented on the carpet cleaning and replacement. Theater scheduled for a full face lift including painting.

##### **Foundation Committee**

Althema commented that the committee is hard at work – great success with piano refurbishment campaign (\$9,100+ to date). Trying to decide what to do next – theater, modular spaces, etc.

#### Resolutions

##### **RESOLUTION #79 – Approval of WLS 2021 Semi-Annual Invoices**

**RESOLVED**, that the Board of Trustees approves the WLS 2021 Semi-Annual invoices dated 1/31/2021 for standard and enhanced IT services in the amount of \$54,479.63; cost

sharing for digital content in the amount of \$5,330.22; enhanced wireless and CapiraMobile in the amount of \$1,050.

Amanda Curley moved and Alice Joselow seconded the motion to approve Resolution #79. Motion passed unanimously.

#### **RESOLUTION #80 – Approval of General Counsel Services Retention**

**RESOLVED**, that the Board of Trustees approves the retention of Bond, Schoeneck & King, PLLC for General Counsel Services per their confirmation of services letter dated February 21, 2021 [for the period of one -year March 15, 2021 to March 14, 2022 at the top hourly rate of \\$295.00.](#)

Cecilia Quintero moved and Alice Joselow seconded the motion to approve Resolution #80. Motion passed unanimously.

#### **RESOLUTION #81 – Approval of Toshiba Managed Print Services Proposal**

**RESOLVED**, that the Board of Trustees approves the Toshiba Manager Print Services Proposal dated 2/19/2021 at a total monthly cost of \$609.75 beginning April 1, 2021.

Cecilia Quintero moved and Amanda Curley seconded the motion to approve Resolution #81. Motion passed unanimously.

#### Old Business

Amanda commented that she watched “Black Men in White Coats” and highly recommends Board members watch it. There is also an excellent section/article in the 2/22/21 Wall Street Journal regarding same. She will forward link.

#### New Business

- Two Seats Available on Board of Trustees – Petitions Available – we are waiting to hear further regarding how to proceed.

Public Comment – Jon Marshall commented on the Teens sharing of programs and books.

Kathy Beirne shared that the Ossining UFSD BOE will be honoring Francine Vernon during their Board Meeting on Wednesday night, 2/24/21. She will forward Zoom meeting information.

#### Executive Session

At 8:37 PM Cecilia Quintero moved and Alice Joselow seconded the motion to enter into Executive Session. Motion passed unanimously.

At 9:15 PM Alice Joselow moved and Amanda Curley seconded the motion to leave Executive Session. Motion passed unanimously.

#### Adjournment

At 9:18 PM Alice Joselow moved and Amanda Curley seconded the motion to adjourn the February 22, 2021 Regular Meeting of the Board of Trustees. Motion passed unanimously.

Respectfully submitted,  
*Kathy Beirne*  
*Secretary to Library Director*