

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Special Meeting
Monday, March 10, 2021, 7:00 p.m., Zoom

MEETING MINUTES

The following people acknowledged their presence remotely:

Board of Trustees: Matthew Weiss, President; Cecilia Quintero, Secretary; Amanda Curley, Lucinda Manning, Shandi Speller

Staff: Karen LaRocca-Fels, Library Director; Molly Robbins, Assistant Director; Kathy Beirne, Secretary to Library Director

Absent: Alice Joselow, Althema Goodson

Call to Order

At 7:05 PM Matthew Weiss called the March 10, 2021 Special Meeting of the Board of Trustees to order.

Pledge of Allegiance

The Pledge of Allegiance was recited by all those present remotely.

New Business

- *Security Cameras/Door Access/Panic Buttons/Intercom Proposals*

Karen made the following comments:

New York State Construction Grant – there have been numerous delays, but we are getting towards the end of the grant period, so we need to get this done.

Upgrade of 16 security cameras was removed - the older cameras need to be replaced. The camera controller system will be replaced too.

We are replacing the receiver for the panic button system that we have in the library. It hasn't been working.

We are also installing an access system on the employee entrance (Staff Door) in the back of the building for when we are closed to the public - key fobs or cards will open a magnetic door instead of metal keys. They can be programmed or de-programmed.

Also, an intercom system will be installed - if someone is ringing the bell, we will be able to actually see them if they are outside the door and need to get into the building.

We are going to try to install an auto assist since the Staff Door is so heavy. It's difficult to get the door open. The auto assist will kick-in when you start to open the door and will automatically open the door for you.

Resolutions

RESOLUTION #82 – Approval of Security Cameras & System, Intercom System Including Wi-Fi Option, Access Control System & Panic Button System Proposal

RESOLVED, that the Board of Trustees approves the Alarm Specialists' proposal dated 3/05/2021 for the installation of new Security Cameras & Security Camera System in the amount of \$15,086.20, new Intercom system w/Wi-Fi option for \$8,942.50, new employee access control system for \$2,870.00 and new panic button system for \$976.35.

RESOLUTION #83 – Approval of Upgraded Intrusion System Proposal

RESOLVED, that the Board of Trustees approves the Alarm Specialists' upgraded intrusion system proposal dated 3/03/2021 for the installation of a new intrusion system for \$1,550.00.

RESOLUTION #84 – Approval of Installation of Door Auto Assist Proposal

RESOLVED, that the Board of Trustees approves the Stanley Security proposal dated 3/09/2021 for the installation of an auto assist door opener for \$5,757.67.

Amanda Curley moved and Cecilia Quintero seconded the motion to approve Resolutions #82, #83, and #84. Motion passed 5-0.

The next meeting of the Board is March 22. Michael Holmes, INSIGHTS4U, will be presenting an update on where we are with our Long-Range Strategic Planning including overall goals.

Cecilia Quintero left the meeting at 7:24 PM.

Adjournment

At 7:25 PM Amanda Curley moved and Shandi Speller seconded the motion to adjourn the March 10, 2021 Special Meeting of the Board of Trustees. Motion passed. 4-0.

Respectfully submitted,
Kathy Beirne, Secretary to Library Director