## Ossining Public Library Pandemic Response FAQ

This document contains information about various library services, hours changes, rules changes, etc., during the COVID-19 pandemic. The library is following the <u>Ossining Public Library Pandemic Policy and Plan</u>.

This document was last updated on: 2/17/2022

### 1. Q: What phase of the Pandemic Policy and Plan is the library currently in?

A: We are currently in Re-Entry Phase 4 (as of June 11, 2021).

#### 2. Q: What are the library's hours?

A: The library is currently open for its regular hours:

Monday, 9 to 9

Tuesday, 10-6

Wednesday, 1-9

Thursday, 9-9

Friday, 10-6

Saturday, 9-5

Sunday, 10-5

Please visit our website for hour holiday hours: <a href="https://ossininglibrary.org/about-opl/visit-opl/">https://ossininglibrary.org/about-opl/visit-opl/</a>

#### 3. Q: Do I have to wear a mask in the library?

A: Starting on February 18, 2022, masks are optional in all parts of the library, except the Children's Room. In the Children's Room, masks are required for all patrons over the age of two. If the Ossining Union Free School District lifts the mask requirement for the school, we will do so in the Children's Room.

#### 4. Q: What is available through Curbside Service?

A: You may pick up books and other materials that have come in for you on hold. You may also pick up print jobs that you have ordered, activity kits, and free books that are available.

#### 5. Q: How do I let the library know that I'm here for a curbside pickup?

A: Please send a text to 914-918-0720 and follow the instructions. Need help? Call the circulation desk at 914-941-2416 and choose option 1. More information about curbside services can be found <a href="https://example.com/here

#### 6. Q: How do I do curbside printing?

A: Email your print job as an attachment to <a href="OPLprint@wlsmail.org">OPLprint@wlsmail.org</a>. Staff will respond by email when your print job is ready. Pick it up by using Curbside Service (see above).

#### 7. Q: What can I do at the library?

A: You can browse all of our collections and can check out your materials at the circulation desk. You sit and read or study in most areas of the building. You can use the copy machine. You can attend a program. You can use a computer and print. You can speak to a librarian and get answers to your questions. You can do pretty much everything you were able to do pre-COVID, with a very few exceptions.

#### 8. Q: Am I allowed to eat in the library?

A: We currently allow patrons to eat in the café area on the lower level. Eating is not allowed in other areas of the library.

# 9. Q: Am I allowed to book a meeting or performance space for myself or a group?

A: Currently, only non-profit and government organizations are allowed to book spaces to meet at the library.

#### 10. Q: Is the library holding in-person programs?

A: We are offering in-person programs, as well as virtual programs.

### 11. Q: How is the library keeping the building clean?

A: Our Buildings and Grounds team does routine cleaning of high touch surfaces throughout the day. All library staff members regularly clean their work areas, including work areas at each service desk. Library staff members are instructed to wash their hands frequently and to use hand sanitizer between washing.

## 12. Q: Are there any other rules that I need to be aware of when visiting the library?

A: In addition to the rules outlined in this document and our regular <u>Code of Conduct</u>, patrons are requested to maintain social distance of 6 feet away from library staff and other unrelated patrons when possible. Patrons over two years old using the Children's Room must wear a mask at all times.