Call to Order
At 7:06 p.m. Matthew Weiss called the April 18, 2022, Regular Meeting of the Board of Trustees to order.

Pledge of Allegiance
The Pledge of Allegiance was recited.

BUDGET HEARING – No public in attendance.

Approval of Prior Meeting Minutes
Motion to Accept the Minutes of the March 21, 2022, Regular Monthly Meeting of the Board of Trustees and the April 12, 2022 Special Meeting of the Board.

Cecilia Quintero moved and Meghan Huppuch seconded the motion to approve the March 21, 2022 Regular Meeting Minutes and the April 12, 2022 Special Meeting Minutes of the Board of Trustees. Motion passed 6-0.

Public Comment
• Friends of the Library Update: Dennis Neuberger, President
  FINANCIAL UPDATE
  Checking: $2,273; Savings: $4,702
  Volunteer benefit report Mar: $2,895: YTD $4,815
  STATUS ON RENOVATIONS AND REPAIR
  Robert Goodnough painting renovation is finished
  Toys for the Children’s Room
  UPDATE ON EVENTS FOR 2022
  Not accepting donations at this time
  Cover the cost of New Mom’s & Infants Program
  Museum Passes
  H.S. Scholarships
  YTD HOMEBOUND & ORGANIZATION ACTIVITY
  Maryknoll not accepting, they are closing their library.
Peace Corps starting to accept limited children’s books
American Legion 12 DVD’s monthly, could end anytime
Cedar Manor – Homebound Delivery-No Activity

FRIENDS CORNER
Will the Friends Corner be set up again?
Considering a membership drive to increase revenue
Volunteer Savings YTD: $4,815

Please submit scholarship names when available.

- Foundation Update: Leslie Allen, Chairperson
  - Large gift received from David Swope Fund in December
  - Proposal written by Karen to fund long-awaited library initiatives
  - Hope to create a stream of funding

- Jonathan Marshall, WLS Board Trustee, District 2
  - Legislative budget $99.6 million
  - Library construction bill passed - $34 million
  - New initiatives – state legislature – Advocacy Day successful
  - Central Library – Mt. Vernon is working on getting things together. Interim Central Library vote to take place on 4/25 – Field Library, Peekskill MOE for a two-year period – Board votes on 4/25. On 4/26 WLS votes on the MOE. Waiver will be filed by WLS to retain full allocation of Central Library Aid funds $95,000.
  - Open Meetings Law – virtual meetings until June 8, 2022 approved
  - 4/19/22 – Trustee Handbook Book Club – topic: Ethics & Conflict of Interest
  - May 3 – WLS Planning and evaluation

Director’s Report and Personnel Report
- National Library Week was fun – thank you to Mallory and the Board
- Meeting with Lothrop in early May for walk through
- $50,000 Grant money received finally
- Thank you, Leslie Allen - David Swope Fund will be awarding the Foundation a $250,000 grant to support lifelong learning activities and initiatives at the library.
- Thank you to Allison Robbins for eRate funding work
- Mallory Marinaro prepared Long Range Strategic Planning information for the Board.

Committee Reports
President’s Report
Talking Points for Committee Guidelines
The library trustees should independently evaluate critical library agreements before adoption.
These agreements include:
  - Annual budget
  - Union contract
  - Strategic Plan
  - Board Retreat
  - HVAC

Board committees are structured to conduct this work, but historically have not adopted formal procedures.
It is recommended that the standing committees standardize their procedures by adopting:

* Specific agreement(s) that will be evaluated
* A timeline for agreement evaluations
* Be responsible for an evaluation including:
  - Evaluation of the agreement strategy/purpose
  - Summary of available options
  - Provide an opinion whether goals can be achieved or have been achieved.

Examples:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Agreement</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finance</td>
<td>Annual Budget</td>
<td>December</td>
</tr>
<tr>
<td></td>
<td>Audit Report</td>
<td>January</td>
</tr>
<tr>
<td>Personnel*</td>
<td>Union Contract</td>
<td>February</td>
</tr>
<tr>
<td></td>
<td>Director Review</td>
<td>March</td>
</tr>
<tr>
<td></td>
<td>Director Contract</td>
<td>August (as needed)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Review Candidate Documents</th>
<th>March-April</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Strategic Plan</td>
<td>______</td>
</tr>
<tr>
<td></td>
<td>Board Retreat</td>
<td>______</td>
</tr>
<tr>
<td></td>
<td>BOT Performance Review</td>
<td>Jan-Feb</td>
</tr>
</tbody>
</table>

| Building & Grounds | HVAC                     | as needed   |
| Policy             | All Policies             | Year Round  |

- The Board discussed committees and decided to have a Work Session in lieu of committees.
- Matt will send email to schedule Work Session(s)

Finance Committee – Nothing to report

Building & Grounds Committee: Update on Retaining Wall/HVAC – Nothing to report


Resolutions

RESOLUTION #63 - Approval of 2021 Annual Report
RESOLVED, that the Board of Trustees approves the 2021 Annual Report. Amanda Curley moved and Shandi Speller seconded the motion to approve Resolution #63. Motion passed 6-0.

RESOLUTION #64 - Personnel Changes
RESOLVED, that the Board of Trustees approves the following personnel changes:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>FT/PT</th>
<th>Pay Rate</th>
<th>Effect. Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resignation:</td>
<td>Brianna Anton</td>
<td>Page</td>
<td>Circulation</td>
<td>PT</td>
<td>$15.00/hr.</td>
</tr>
<tr>
<td>Change in Status:</td>
<td>Andres Mayo</td>
<td>From: Library Clerk</td>
<td>PT</td>
<td>To: PTA/Sub</td>
<td>$20.67/hr.</td>
</tr>
</tbody>
</table>

Meghan Huppuch moved and Amanda Curley seconded the motion to approve Resolution #64. Motion passed 6-0.
RESOLUTION #65 – APPROVAL OF THE 2021-2024 CSEA UNION MOA
RESOLVED, that the Ossining Public Library Board of Trustees hereby ratifies and approves the Memorandum of Agreement between the Ossining Public Library and the CSEA Local 1000, AFSCME, AFL-CIO, covering the period July 1, 2021–June 30, 2024 and authorizes the expenditure of funds consistent therewith; and

BE IT FURTHER RESOLVED, that the President of the Board and Library Director are authorized to execute a collective bargaining agreement covering the period from July 1, 2021 through June 30, 2024 that is consistent with the terms of the Memorandum of Agreement.

Amanda Curley moved and Cecilia Quintero seconded the motion to approve Resolution #65. Motion passed 6-0.

Old Business – the Board wishes to keep any business discussed on the list.
- Annual Meeting, June 6, 2022, 6:30 PM, Budarz Auditorium, in-person
- OPL Parking Lot – no update.
- OPL Request to Historical Society for Items – they have no record of OPL donated items but will check through their meeting minutes. No update.

Public Comment

Shandi asked for further discussion re: OPL Strategic Plan on Website.

Adjournment
At 8:10 PM Shandi Speller moved, and Meghan Huppuch seconded the motion to adjourn the April 18, 2022 Regular Meeting of the Board of Trustees. Motion passed 6-0.

Respectfully submitted,
Kathy Beirne
Secretary to Library Director