OSSINING PUBLIC LIBRARY

Use of Meeting and Performance Spaces by Outside Organizations

Application

		'·			Date:
Type (check	one):	Government	_ Non-Profit*	·	Commercial
Contact pers	son:			Title:	
Address:					
Date(s) requ	ested:				
Time (includ	e set-up	and clean-up):	to	Start time	of event:
Description (of event/r	meeting:			
Estimated at	tendance	e:	Age of au	dience:	
Person in ch	arge (if d	lifferent from contact	person):		
Equipment r	equested	l:			
*Non-Profit o	rganizatio	ns MUST HAVE or BE E	ELIGIBLE FOR No	n-Profit statu	
*Non-Profit o **A deposit of I hereby app the procedu Performance	rganization oly for the res and e Spaces	ns MUST HAVE or BE E is required if food or e use of meeting/perforegulations as described or	ELIGIBLE FOR Not r drink will be serve formance space cribed in the Relations.	n-Profit statured and/or ifeas specifie	us with the IRS. kitchen will be used. d above and in keeping with for the Use of Meeting and
*Non-Profit o **A deposit of I hereby app the procedu Performance Signature: _	oly for the res and e Spaces Meeting Ossinin	ns MUST HAVE or BE E is required if food of the use of meeting/perforegulations as described.	ELIGIBLE FOR Not r drink will be served formance space cribed in the Relations.	n-Profit statured and/or if as specifie egulations in Date:	s with the IRS. kitchen will be used. d above and in keeping with for the Use of Meeting and
*Non-Profit o **A deposit of I hereby app the procedu Performance Signature: _	Meeting Ossinin 53 Crot	ns MUST HAVE or BE E is required if food of e use of meeting/perforegulations as described by Outside Organiza g Room Coordinator g Public Library	in the Reserved in the Reserve	n-Profit statu ved and/or if as specifie gulations Date: FAX: 914 Attn: Mee	tis with the IRS. kitchen will be used. d above and in keeping with for the Use of Meeting and -941-7464 ting Room Coordinator
*Non-Profit o **A deposit of I hereby app the procedu Performance Signature: _ Return to:	Meeting Ossinin 53 Crot	ns MUST HAVE or BE E is required if food of e use of meeting/perforegulations as described by Outside Organize g Room Coordinator g Public Library on Ave., Ossining, N	in the Reserved in the Reserve	n-Profit statu ved and/or if as specifie gulations Date: FAX: 914 Attn: Mee	tis with the IRS. kitchen will be used. d above and in keeping with for the Use of Meeting and -941-7464 ting Room Coordinator
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