

# How do I Participate in Curbside?

We've been getting many questions about our Curbside Procedure and we don't want to leave you hanging. Read on for the ins and outs of Curbside.

## Placing a Hold

- 1.) Go to <https://catalog.westchesterlibraries.org/eg/opac/home>
- 2.) Type in the item you are searching for in the search box and click "Search." Here is an example:

Hold-filling is currently limited. To request materials that will be filled as staff begin returning to library buildings, choose an item that your library owns and choose your library as a pickup location. A hold may be placed on any title, but it will not be filled until regular hold-filling resumes. For more information on how WLS is handling the current coronavirus situation and how this impacts library patrons, please click here.

The screenshot shows the Westchester Library System catalog interface. At the top, there is a navigation bar with 'Login to Place Holds and Renew Items' and a 'Login' button. Below this, there are links for 'OverDrive', 'Hoopla', 'Freeding', and 'Freegal Music'. The search area includes a search box with the text 'little fires everywhere', a 'Title' dropdown menu, and an 'All Formats' dropdown menu. A 'Search' button is located to the right of the search box. Below the search results, there is a section titled 'Anti-Racist Reading List' featuring four book covers: 'I'm Not Dying with You Tonight' by Suleika Brown, 'Blackballed: the Black vote and US democracy' by James H. Payne, 'Black Panther 1 A nation under our feet' by Les Payne and Robin R. Moore, and 'We are not yet equal: understanding our racial divide' by Carol Anderson. Navigation buttons 'PREV' and 'NEXT' are visible on either side of the book covers.

- 3.) Locate the item you are looking for from the Results list and click "Place Hold" to the right of the screen.



little fires everywhere

Title

All Formats

Westchester Library System

Search

Search Results Results 1 - 5 of 5 (page 1 of 1)

**Search Result Options**

Sort by Relevance

Show More Details

Limit to available items

Group Formats and Editions

Exclude Electronic Resources

**Personal Author**

Ng, Celeste (5)

**Topic Subject** [More](#)

Adoption	(4)
Family secrets	(4)
Female friendship	(4)
Single mothers	(4)
Motherhood	(2)



1. Little fires everywhere

By Ng, Celeste,

PENGUIN PRESS, 2017.

Book

12 OF 146 COPIES AVAILABLE AT WESTCHESTER LIBRARY SYSTEM

Place Hold  
Add to Basket



2. Little fires everywhere

By Ng, Celeste,

PENGUIN RANDOM HOUSE, [2017]

UNABRIDGED.

CD Audiobook

24 OF 33 COPIES AVAILABLE AT WESTCHESTER LIBRARY SYSTEM

Place Hold  
Add to Basket



3. Little fires everywhere : a novel

By Ng, Celeste,

RANDOM HOUSE LARGE PRINT, [2017]

Large Print Book

11 OF 35 COPIES AVAILABLE AT WESTCHESTER LIBRARY SYSTEM

Place Hold  
Add to Basket

4.) You will then be asked to log into your library account.

HINT: Your PIN Number/Password is usually the last 4 digits of your phone number.

5.) Once you are logged in, you will be prompted to look over your information. You can change anything that needs updating. Then press "Submit" at the bottom of the page.

New Search   Advanced Search   Browse the Catalog

little fires everywhere   Title   All Formats

### Place Hold

**Little fires everywhere / Celeste Ng.**  
*Ng, Celeste.*  
Advanced Hold Options

**Pickup location:**  
Ossining Public Library

**Notify when hold is ready for pickup?**

Yes, by Email  
No configured Email address. See "My Account" for setting your Email address.

Yes, by Phone  
**Phone Number:**  
(914)000-0000

Yes, by Text Messaging  
**Mobile carrier:**  
Please select your mobile carrier  
*Note: carrier charges may apply*

**Mobile number:**  
  
*Hint: use the full 10 digits of your phone #, no spaces, no dashes*

**Suspend this hold?** ⓘ

Yes Set activation date

**Submit**   **Cancel**

6.) You should then get a Hold Successfully placed message.  
Congratulations! You placed a hold on that item!

Once your item is ready to be picked up, you will be notified by phone call, text or email. Please give us at least 48 hours from the time you placed the hold for the item to become available for you. Tom Petty said it best "The waiting is the hardest part."

## My Hold is Ready. Now what?

Now comes the fun part!! Come to the library during our Regular Hours. Please bring your cell phone and library card with you. There's no need to alert us beforehand, just come to the front, Croton Avenue entrance.

Once there:

- 1.) Call (914) 941-2416 and choose Option 1 for the Circulation Desk.
- 2.) Please inform the staff person on the phone that you wish to pick up your items Curbside.
- 3.) The staff person will ask for your library card number to check the books out to you.
- 4.) The items will be checked out and put on the table outside the front Croton Avenue entrance.
- 5.) You may pickup your items from the table and enjoy!

**Thank you for using this service!**