

BOARD OF TRUSTEES
Ossining Public Library
Regular Monthly Meeting
Monday, March 20, 2023, 7:00 p.m.
2nd Floor Conference Room and 148 Martine Ave. 8th Fl, White Plains, NY 10601

MEETING MINUTES

In Attendance:

Board of Trustees:

Amanda Curley, President; Althema Goodson, Vice President; Alice Joselow; Cecilia Quintero; Shandi Speller

Staff:

Karen LaRocca-Fels, Director; Molly Robbins, Assistant Director; Jabarie Jones, Staff Assistant

Others:

Dennis Neuberger, President, OPL Friends; Pamela Thornton, OPL Foundation; Devante Richards

Absent:

Meghan Huppuch

Call to Order

At 7:01 PM President Amanda Curley called the March 20, 2023; Regular Monthly Meeting of the Board of Trustees to order.

Pledge of Allegiance

The Pledge of Allegiance was recited

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the January 23, 2023 Regular Monthly Meeting February 2, 2023 Special Meeting/Work Session

Tabled until there is a quorum of 4 and or word from attorney for alternative.

*Motion to Accept **the minutes of the** Special Meeting/Work Session February 16, 2023*

Tabled for vote and resolution at the next regular meeting.

Motion to Accept the minutes of the March 9, 2023 Special Meeting/Work Session of the Board of Trustees.

Alice Joselow moved, Shandi Speller seconded the motion. Motion passed 4-0.

Public Comment

Friends Denise Neuberger shared information on the Friends savings from volunteers and plans for the future. Aim for April 1st utilization of Library 5000.

Foundation: Pamela Thornton spoke on losing a Foundation board member. Concert cancelation in April. Charity Navigator a good resource with contributions. Teen writing program funded.

Director's Report and Personnel Report

Comments and questions shared regarding Library's current status

Operating Budget and Revenue Report

Al Coster, auditor from Baldessarini and Coster, LLP, Communicated about the situation with Signature Bank and the transition to the bridge bank. He presented information about collateralization and how it protects the library's funds.

Payroll ApprovalsCommittee Reports

- President's Report: *Amanda Curley spoke about...*
- Policy and Bylaws & Personnel Draft Revised Public Information Distribution Policy (formerly the Bulletin Board Policy): *The Committee presented the policy for a second reading.*
- Finance Committee: *No report*
- Building and Grounds: *Molly Robbins reported on the progress of the building plans. Staff input continues to be gathered as we move forward.*
 - Biennial Trustee Survey: *No report*
 - Director's Evaluation: *Cecilia Quintero will send information regarding a potential work session on 3/29 or 3/30.*
 - LRSP Committee: *No report*
 - Foundation Reps
 - Friends Liaison
 - School Board Liaison

ResolutionsRESOLUTION #44: Approval of the General Counsel Services

Resolved, that the Board of Trustees approves the retainer with Bond, Schoeneck, and King dated March 1, 2023 to provide general counsel services to the library. Alice Joselow moved, Cecelia Quintero seconded to approve motion #44. Motion passed 5-0.

RESOLUTION #45: Approval of the new logo for the Ossining Public Library

Resolved, that the Board of Trustees approves the new logo as presented by the Logo Committee. Alice Joselow moved, Cecelia Quintero seconded to approve Resolution #45. Motion passed 5-0.

RESOLUTION #46: Approval of the 2023/2024 Proposed Operating Budget

Resolved, that the Proposed 2023/2024 Budget of the Board of Trustees of the Ossining Public Library in the sum of \$5,430,077 be approved, and that the Ossining Union Free School District be authorized to levy and collect the sum of \$4,409,161 as the necessary tax thereof. Moved by Alice Joselow, seconded by Shandi Speller to approve Resolution #46. Motion passed 5-0.

RESOLUTION #47: Approval of the proposal from Hummingbird Humanity

Resolved, that the Board of Trustees approves the contract with Hummingbird Humanity in the amount of \$20,200 to \$20,500 (depending on scheduling), with optional hourly consulting at \$300 an hour for DEI Foundations Training, Who Am I Workshop Delivery, and Diversity Learning Circles for library staff. Alice Joselow moved, Cecelia Quintero seconded to approve Resolution #47. Motion passed 6-0.

RESOLUTION #48: Personnel changes

RESOLVED, that the following personnel changes be approved. Moved by Shandi Speller, seconded by Cecilia Quintero to approve Resolution #48. Motion passed 6-0.

Name	Position	Position	Department	FT/PT	Pay Rate	Effect. Date
Clifford Gardner	Custodian	Resigned	Bldg & Grds	PT	18.92/h	2023-02-23
Julian Marmol	Lib Monitor	New Hire	Teen Services	PT	18.49/h	2023-02-27
Tiffany Paovella	Lib Monitor	New Hire	Teen Services	PT	19.67/h	2023-02-27
Jeff Quituisaca	Lib Asst	Promotion	Patron Services	PT	27.49/h	2023-02-27
Jabarie Jones	Staff Asst	Promotion	Business Office	FT	58,500/y	2023-02-28

Kathy Beirne	Secy to Dir	Resigned	Business Office	PT	29.00/h	2023-03-07
Sarath Nair	Lib Asst	Promotion	Patron Services	PT	27.49/h	2023-03-13
Jenny Meudt	Lib Clerk	New Hire	Patron Services	PT	19.33/h	2023-03-21

RESOLUTION #49: Approval of the draft revised Public Information Distribution Policy (formerly known as the Bulletin Board Policy

RESOLVED, that the Board of Trustees approved the draft revised Public Information Distribution Policy. Moved by Alice Joselow, seconded by Cecelia Quintero to approve Resolution #49. Motion passed 6-0.

Old Business

- Parking Lot: Nothing new to report.
- Library Visits: Nothing new to report.
- 2023/2024 Proposed Budget
- DEI Training for Library Staff: Trustees asked that a representative from Hummingbird Humanity present to the Board of Trustees.
- Logo
- Board of Trustees SharePoint Training: Planning in progress.

New Business

- Banking and Collateralization – Al Coster, Baldessari & Coster, LLP
- Long Range Strategic Plan Extension

Public Comment

Executive Session

Motion to enter into Executive Session for the purpose of discussing the employment history of a staff person by Shandi Speller, seconded by Cecilia Quintero. Motion passed 6-0. Executive Session started at 8:24 pm.

Motion to end Executive session by Alice Joselow, seconded by Shandi Speller. Motion passed 5-0. Executive session ended at 8:53 pm.

Adjournment

Motion to adjourn by Shandi Speller, seconded by Cecilia Quintero. Motion passed 5-0. Meeting adjourned at 8:53 pm.