

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Regular Meeting
September 16, 2024 – 7:00pm
2nd Floor Conference Room
53 Croton Ave., Ossining, NY

Agenda

Call to Order

OPL Mission and Vision

The Ossining Public Library enriches, connects, and inspires our community. The Ossining Public Library will be the community's center for lifelong learning.

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the August 26, 2024, Regular Monthly Meeting and the September 5, 2024, Work Session Meeting.

Public Comment

- Friends of the Ossining Public Library Update, Nancy Panagacos, President
- Ossining Library Foundation Update, Leslie Allen, Chair
- Westchester Library System Update, Alice Joselow, Board Trustee, District 2

Director's Report

- Personnel Report
- Operating Budget and Revenue Report

Committee Reports

Vice President's Report

Policy, Bylaws, and Personnel Committee Report

- Revision to the Circulation Policy

Building and Grounds Committee Report

- Recommendation of Lothrop scope of work
- Recommendation of project manager
- Update on Building Project
- General B&G Report

Finance Committee Report

Community Outreach Committee Report

Board of Trustees' (BOT) Goals Report

Long Range Strategic Plan Report

Resolutions

RESOLUTION #20 Approval of CSEA Union Contract

BE IT SO RESOLVED, that the Ossining Public Library Board of Trustees hereby ratifies and approves the Memorandum of Agreement between the Ossining Public Library and the CSEA Local 1000, AFSCME, AFL-CIO, covering the period July 1, 2024 – June 30, 2027, and authorizes the expenditure of funds consistent therewith; and

BE IT FURTHER RESOLVED, that the President and/or Vice President of the Board and Library Director are authorized to execute a collective bargaining agreement covering the period from July 1, 2024 through June 30, 2027 that is consistent with the Memorandum of Agreement.

RESOLUTION #21 Approval of Lothrop Building Project Scope of Work as Outlined in Lothrop's document dated September 9, 2024.

RESOLVED, that the Board of Trustees accepts the attached scope of work from Lothrop dated September 9, 2024, for renovations to the interior and immediate exterior of the Library Building.

RESOLUTION #22 Approval of Project Management Proposal from Calgi

RESOLVED, that the Board of Trustees approves the Project Management Proposal from Calgi dated September 6, 2024, in the amount of \$17,600.00.

RESOLUTION #23 Approval of the Westchester Library System (WLS) Information Technology (IT) Service Level Agreement (SLA) in the Amounts of \$50,521.18 (Integrated Library System - ILS) and \$11,212.25 (Digital Content Cost Share) for the Calendar Year 2025

RESOLVED, that the Board of Trustees approves the Westchester Library System (WLS) Information Technology (IT) Service Level Agreement (SLA) in the Amount of \$50,521.18 (Integrated Library System – ILS) and \$11,212.25 (Digital Content Cost Share) for the Calendar Year 2025

RESOLUTION #24 Approval of the Project Thrive Program's use of library space

RESOLVED, that the Board of Trustees approves the use of library space at no charge by the Ossining Union Free School District for the Project Thrive program to run a once monthly pop-up thrift store as an educational experience for their students and a fundraiser for their program as outlined in their proposal.

Old Business

- Parking Lot
- Project Management Consulting
- Fines on Late Return of Museum Passes

New Business

- Westchester Library System (WLS) Information Technology (IT) Service Level

Agreement (SLA)

- Project Thrive library space use.

Public Comment

Executive Session: To discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Adjournment

Scheduled Upcoming Meetings

Monday, October 7, 2024 – B&G Committee Meeting

Thursday, October 10, 2024 – Work Session

Friday, October 11, 2024 – Policy, Bylaws and Personnel Committee Meeting

Tuesday, October 15, 2024 – Community Outreach Committee Meeting

Monday, October 21, 2024 – Regular Meeting

Friday, October 25, 2024 – Finance Committee Meeting

Wednesday, October 30, 2024 – Long Range Strategic Plan Committee Meeting