

**BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Regular Meeting
March 17, 2025 – 7:00pm
2nd Floor Conference Room
53 Croton Ave., Ossining, NY,
38 Sunset Drive, Ossining, NY**

Agenda

Call to Order

OPL Mission and Vision

The Ossining Public Library enriches, connects, and inspires our community. The Ossining Public Library will be the community's center for lifelong learning.

Approval of Prior Meeting Minutes

Motion to Accept the Minutes of the January 13, 2025, and February 10, 2025, Regular Monthly Meetings and the February 28, 2025, Special Meeting.

Public Comment

- Friends of the Ossining Public Library Update, Nancy Panagacos, President
- Ossining Library Foundation Update, Leslie Allen, Chair
- Westchester Library System Update, Alice Joselow, Board Trustee, District 2

Director's Report

- Personnel Report

Financial Report

- Operating Budget and Revenue Report
- Warrants: Motion to Accept the Warrants dated February 18, 2025, February 27, 2025, and March 6, 2025

Committee Reports

President's Report

Policy, Bylaws, and Personnel Committee

- Employee Handbook
- Use of Meeting and Performance Spaces by Outside Organizations Policy

Building and Grounds Committee

- Update on Building Project
- General B&G Report

Finance Committee

- 2025/2026 Budget

Outreach and Engagement Committee

Long-Range Strategic Plan (LRSP) Review Committee

- Dissolution of Committee

OPL Board Goals

Resolutions

RESOLUTION #45 Approval of the OPL’s WLS/NYS 2023/2024 Annual Report.

RESOLVED, that the Board of Trustees approves the OPL’s WLS/NYS 2023/2024 Annual Report.

RESOLUTION #46 Approval of the bibliotheca Proposal Dated March 3, 2025, for the OPL to Purchase Two (2) Remote Materials Pickup Lockers, Including Shipping Costs, Training, Tech Support and Maintenance Agreements in the amount of \$30,729.00

RESOLVED, that the Board of Trustees approves the bibliotheca proposal dated March 3, 2025, for the OPL to purchase two (2) remote materials pickup lockers, including shipping costs, training, tech support and maintenance agreements in the amount of \$30,729.00

RESOLUTION #47 Approval of the OPL’s 2025/2026 Proposed Annual Budget in the amount of \$5,071,027, of which \$4,612,399 is to be raised by tax levy

RESOLVED, that the Board of Trustees approves the OPL’s 2025/2026 Proposed Annual Budget in the amount of \$5,071,027, of which \$4,612,399 is to be raised by tax levy

RESOLUTION # 48 Approval of the Preliminary SEQRA Capital Improvement Project Resolution Dated March 17, 2025

RESOLVED, that the Board of Trustees approves the Preliminary SEQRA Capital Improvement Resolution Dated March 17, 2025

RESOLUTION #49 Approval of Personnel Changes

| Employee Name | Civil Service Title | Present Salary | Change Reason | Effective Date |
|---------------------|---------------------|------------------|---------------|----------------|
| Anthony Apollonio | Cleaner (Part-Time) | \$22.56 per hour | Resignation | 02/03/2025 |
| Marion Moreno | Library Clerk (PT) | \$25.45 per hour | Resignation | 02/09/2025 |
| Myra L. Jukes | Library Page (PT) | \$16.50 per hour | New Hire | 03/03/2025 |
| Debra Bracey-Harris | Library Clerk (PT) | \$26.11 per hour | Resignation | 03/10/2025 |

RESOLVED, that the Board of Trustees approves the above listed Personnel Changes

Old Business

- 2025/2026 Budget
- Remote materials pickup lockers

New Business

- 2023/2024 Annual Report
- SEQRA
- Trustee Candidate Information and Election
- Community Leaders Building Project Informational Meeting
- Planning for temporary library space

Public Comment

Executive Session: To discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Adjournment

Scheduled Upcoming Meetings

Tuesday, March 18, 2025 – Community Outreach Committee Meeting

Wednesday, March 26, 2025 – Long Range Strategic Plan Committee Meeting

Friday, March 28, 2025 – Finance Committee Meeting

Thursday, April 3, 2025 – Work Session Meeting

Monday, April 7, 2025 – Buildings & Grounds Committee Meeting

Friday, April 11, 2025 – Policy & Personnel Committee Meeting

Tuesday, April 15, 2025 – Community Outreach Committee Meeting

Monday, April 21, 2025 – Regular Meeting

Friday, April 25, 2025 – Finance Committee Meeting