

**BOARD OF TRUSTEES  
OSSINING PUBLIC LIBRARY  
Work Session Meeting  
June 5, 2025 – 6:00pm  
Second Floor Conference Room  
53 Croton Ave., Ossining, NY,  
1831 16<sup>th</sup> Avenue, San Francisco, CA 94122**

**DRAFT MEETING MINUTES**

BOT Members physically present: Meghan Huppuch, Althema Goodson (arrived at 6:22pm), Rachel Murphy, Cecilia Quintero, and Phil Rice

BOT Member scheduled to attend remotely via Zoom but had to cancel prior to the meeting and did not attend: Alice Joselow

BOT Member absent with prior notice: Amanda Curley

OPL Staff physically present: Karen LaRocca-Fels, and Steve Hamilton

Call to Order

Meghan Huppuch called the meeting to order at 6:00pm.

The OPL Mission and Vision statements were not read aloud.

The Ossining Public Library enriches, connects, and inspires our community. The Ossining Public Library will be the community's center for lifelong learning.

Board Discussion

- Biennial Trustee Survey

Board discussion focused on 1) BOT members found completing the survey using the Survey Monkey website easy and intuitive; 2) reviewing the survey categories, questions, and responses to identify strengths and areas to focus on improving; 3) possibly broadening the multiple-choice survey response answer scale on future surveys; and 4) possibly implementing the survey on an annual basis.

- Follow-up from Community Leaders' Presentation

Board discussion focused on 1) how well the initial presentation went and how initial feedback was overwhelmingly positive; 2) identifying ways to improve upon future presentations; 3) identifying individuals who could not attend the initial presentation to ensure that they are included in future presentations; 4) identifying individuals who may not have been included in the initial presentation invitation for inclusion in future presentations; and 5) identifying potential dates, times, and time-lines for future presentations.

- Library Director's Evaluation

Board discussion focused on 1) changing the current evaluation process to have the Director submit a self-evaluation narrative report to the BOT prior to the BOT's evaluation; 2) changing the format of the evaluation and possibly using the Survey Monkey website for the BOT to do their evaluation; and 3) possibly broadening the multiple-choice evaluation response answer scale on future evaluations.

### Adjournment

On a motion by Cecilia Quintero, seconded by Rachel Murphy, and passed unanimously 5-0, the meeting was adjourned at 7:10pm.

### Scheduled Upcoming Meetings

June 13, 2025 – Policy & Personnel Committee Meeting

June 16, 2025 – Regular Monthly Meeting

June 17, 2025 – Community Outreach Committee Meeting

June ~~27~~, 2025 – Finance Committee Meeting

During Board discussion, it was decided that the scheduled June 27, 2025, Finance Committee Meeting should be moved to Friday, June 20, 2025.