**BOARD OF TRUSTEES**
**OSSINING PUBLIC LIBRARY**
***Special Meeting***
***October 9, 2025 – 6:00pm***
***Second Floor Conference Room***
***53 Croton Ave., Ossining, NY;***
***1831 16th Avenue, San Francisco, CA 94122***

# ***DRAFT MEETING MINUTES***

OPL BOT Members physically present: Meghan Huppuch, Amanda Curley, Rachel Murphy, Althema Goodson, Amanda Marsh, and Phil Rice
OPL BOT Member attending remotely via Zoom with prior notice: Alice Joselow
OPL Staff Members physically present: Karen LaRocca-Fels, and Steve Hamilton
OPL Staff Member attending remotely via Zoom: Molly Robbins

Call to Order
Meghan Huppuch called the meeting to order at 6:02pm.

Meghan Huppuch read aloud the OPL Mission and Vision statements:
The Ossining Public Library enriches, connects, and inspires our community. The Ossining Public Library will be the community's center for lifelong learning.

Rachel Murphy arrived at the meeting at 6:24pm and was present and did vote on all Resolutions.
Althema Goodson left the meeting at 6:37pm and did not return nor did she vote on any Resolutions.

Board Discussion

- Remote attendance to Board Meetings

The Board discussed the appropriateness of remote attendance at meetings and agreed to revisit this subject at a future date.
Outreach and Engagement Committee
The Board discussed the need to continue to engage, inform and update the community as the building project progresses.
OPL Board Goals
Meghan Huppuch noted that many existing Board Goals have been met, i.e., the bond passage, the upcoming NYLA presentation on Trustees as advocates. Continuing education remains an on-going goal.
Resolutions
On a motion by Rachel Murphy, seconded by Amanda Curley, and passed unanimously 6-0, the Board decided to group all Resolutions together to consolidate into one vote.
***RESOLUTION #31 Approval of the Request for Proposal (RFP) for Library Treasurer***
***RESOLVED****, that the Board of Trustees approves the Request for Proposal (RFP) for*

*Library Treasurer*

***RESOLUTION #32 Approval of an Amendment to the Original May 8, 2025, Agreement Between Calgi Construction Company, Inc., and the Ossining Public Library***
***RESOLVED****, that the Board of Trustees of the Ossining Public Library hereby approves an amendment to the original May 8, 2025, agreement between Calgi Construction Company, Inc. and the Ossining Public Library for post-referendum construction management services for the Ossining Public Library 2025 bond project and the HVAC project at a cost of $1,218,000.00; and authorizes the Library Director acting on behalf of the Library and with the advice of counsel and Chair of the Buildings and Grounds Committee Philip Rice, to finalize, enter into and execute the amendment.*

***RESOLUTION #33 Approval of an Amendment to the Original April 20, 2023, Agreement Between Lothrop Associates Architects D.P.C. and the Ossining Public Library***
***RESOLVED****, that the Board of Trustees of the Ossining Public Library hereby approves an amendment to the original April 20, 2023, agreement between Lothrop Associates Architects D.P.C. and the Ossining Public Library to addresses the post-referendum architect services for the Ossining Public Library 2025 bond project at a cost of $1,981,822.00 for additional basic services and $218,100 for supplement services; and authorizes the Library Director acting on behalf of the Library and with the advice of counsel and Chair of the Buildings and Grounds Committee Philip Rice, to finalize, enter into and execute the amendment.*

***RESOLUTION #34 Approval of the Simpson Gumpertz & Heger Associates, Inc., P.C. (SGH) Proposal, Fee Schedule, and Payment Terms Dated August 9, 2024, and revised on April 9, 2025***
***RESOLVED****, that the Board of Trustees of the Ossining Public Library hereby accepts the proposal, fee schedule and payment terms from Simpson Gumpertz & Heger Associations, Inc., P.C. (SGH) dated August 9, 2024, and revised on April 9, 2025, subject to negotiation of the contract provisions and authorizes the Library Director acting on behalf of the Library and with the advice of counsel and Chair of the Buildings and Grounds Committee Philip Rice, to negotiate the contract provisions, and finalize, enter into and execute an agreement.*
The Board discussed updating and reviewing amendments to Resolution #s 32, 33, and 34. On a motion by Phil Rice, seconded by Amanda Marsh, and passed unanimously 6-0, the Board approved all the above Resolutions (#s 31, 32, 33, and 34)

On a motion by Amanda Marsh, seconded by Amanda Curley, and passed unanimously 6-0, the Board entered Executive Session at 6:54pm.

<u>Executive Session</u>: To discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

On a motion by Amanda Curley, seconded by Amanda Marsh, and passed unanimously 6-0, the Board exited Executive Session at 7:04pm.

Adjournment

On a motion by Amanda Marsh, seconded by Amanda Curley, and passed unanimously 6-0, the meeting adjourned at 7:04pm.